



**Minutes for Board of Trustees Meeting  
May 9, 2018  
Formal Action Will or May be Taken**

- I. Call to Order by Board President – 5:54 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. Salute to Flag**
- IV. Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Roger F. Grutzmacher	X - phone		Frank Fischer	X - phone	
Travis Ally	X - phone		Andrew Fesen	X - phone	
Jamie Rojas		X			

Also Present	Present	Absent
Brian Falkowski Ed.D., SBA	X	
Kristina Haugen, School Business Office	X	
Michael Piscal, CEO, College Achieve Public Schools	X	
Rachelle Nelson, CAO, College Achieve Public Schools	X	

- V. Minutes**

- 1. To approve the minutes from the Board of Trustee meeting from March 14, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer		X			
Jamie Rojas					X	Andrew Fesen	1	X			
Travis Ally		X									

- VI. Board President’s Report**

- 1. Roger Grutzmacher will be attending the NJCSA Conference and presenting what he learned. Also, he will be attending the school day to evaluate lighting.

- VII. Executive Director’s**

- 1. Rachelle Nelson – presented about the open houses and spoke about the enrollment. Building walkthroughs have occurred as well. Employment contracts have also been distributed. PARCC progress was also discussed.

- VIII. College Achieve Public Schools Report**

- 1. Michael Piscal spoke about CAPCS and their enrollment and construction progress. Asbury Park progress has been slower but their new campus is now open.

- IX. Board Comments - none**

- X. Motions for Approval**

**1. Finance**

- a. Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for April and March 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Central Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April and March 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers up to April 30, 2018.
- c. Bills List: To approve bills and check list for the period ending May 9, 2018.
- d. Payroll: To approve the following payrolls:

March 15, 2018	\$241,492.08
March 29, 2018	\$246,703.69
April 13, 2018	\$241,474.72
April 30, 2018	\$255,501.59

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer	1	X			
Jamie Rojas					X	Andrew Fesen		X			
Travis Ally		X									

**2. Travel - none**

**3. Buildings & Grounds - none**

**4. Contracts - none**

**5. Personnel**

- a. To approve/ratify the following new hires for the 2017/2018 school year:
  - i. Betty Cross-Nelson, Long Term Substitute, Prorated Salary: \$40,000, Effective March 22, 2018
  - ii. Janice Reaves, Math Teacher, Prorated Salary: \$62,500, Effective April 9, 2018, \$3,000 signing bonus payable in two installments
  - iii. Rubab Nadeem, Science Teacher, Prorated Salary: \$50,000, Effective April 16, 2018, \$2,000 signing bonus payable after 90 days of employment
  - iv. Vanessa Hitchman, Elementary Co-Teacher, Prorated Salary: \$50,000, Effective April 23, 2018
  - v. Alexis Terrell, Middle School Art Teacher, Prorated Salary: \$45,000, Effective April 23, 2018
- b. To accept the resignation of Danielle Lubin-Mirzwa effective March 29, 2018
- c. To accept the resignation of Rhonda Franklin effective March 29, 2018

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer		X			
Jamie Rojas					X	Andrew Fesen	2	X			
Travis Ally		X									

**6. Curriculum / Special Education - none**

**7. Policy / Governance / Operations / Miscellaneous - none**

**XI. Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

Angie Sais-Pagon – CAPS is expanding but are not fulfilling their promises. The following items were discussed: communication issues with the staff, no communication on the bad conditions in the South Avenue location, and volleyball issues.

Claribel Acevedo – Dismissal issues and issue with security of her child. The second issue is that her daughter is being used to teach other students and she has not seen any academic progress in her since she has enrolled.

Shameeka Greene – Expressed concerns about an incident that occurred that Admin. is aware of (not specific about what that was).

Ms. Nelson responded with a lengthy discussion.

**XII. Executive Session – 6:36 PM**

1. Student Matters
2. Personnel Matter

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer	2	X			
Jamie Rojas					X	Andrew Fesen		X			
Travis Ally		X									

**XIII. Adjourn Executive Session – 6:52 PM**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer		X			
Jamie Rojas					X	Andrew Fesen	2	X			
Travis Ally		X									

**XIV. Old Business - none**

**XV. New Business - none**

**XVI. Reports / Look Ahead / Miscellaneous**

1. Upcoming Board Meeting Dates – June TBD

**XI. Adjourn Public Session – 6:53 PM**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer	1	X			
Jamie Rojas					X	Andrew Fesen		X			
Travis Ally		X									