



OPEN REGULAR SESSION

TIME: 4:30 p.m.

Location: J.M. Tawes Career & Technology Center

1. **Chairperson Nicholson called the meeting to order.**
2. **BOARD AND STAFF MEMBERS PRESENT:** Chairperson Penelope Nicholson, Vice Chairperson Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis, Director of Schools, Mrs. Tracey Bartemy, Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

3. **Chairperson Nicholson declared a quorum**

4. **ADOPTION OF AGENDA**

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board voted 5:0 to approve the adoption of the agenda as presented.

5. **EXECUTIVE MEETING:**

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b), on the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted 5:0 to enter into an Executive Session at 4:38 p.m. to conduct the following business:

- a) To review and approve the minutes of January 15, 2019
- b) To Discuss Personnel Matters - Section 3-305(b)(1)(i)(ii)
 - Review the human resources report and discuss appointments, separations and transfers
- c) Consult with counsel to obtain legal advice on personnel matters and confidential legal matters, - Section - 3-305 (b)(7)
 - Receive advice and discuss legal matters
- d) To perform Administrative Functions
 - Discussion of confidential administrative matters

6. **CALL TO ORDER - RECONVENED IN OPEN REGULAR SESSION – 6:00 P.M.**

BOARD MEMBERS AND STAFF PRESENT: Chairperson Penny Nicholson, Vice Chairperson Margo Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis, Director of Schools, Mrs. Tracey Bartemy, Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.



7. PLEDGE OF ALLEGIANCE

8. PUBLIC PARTICIPATION

Public Comments

Reverend Charles Bagley addressed the Board offering his assistance to Somerset County Public School students and staff in an effort to help increase student achievement and reduce disciplinary concerns by rewarding students recognized by their teacher for exhibiting outstanding behavior.

Public Participation – Students, Staff, Citizen Recognitions

None

9. STUDENT BOARD REPRESENTATIVES SCHOOL ACTIVITIES' REPORTS

The Crisfield and Washington Academy & High Schools' representatives presented the reports from their respective reporting areas and were thanked by the Board.

10. APPROVAL OF MINUTES

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board voted 5:0 to approve the minutes of January 15, 2019.

ANNOUNCEMENT OF EXECUTIVE MEETING:

Chairperson Nicholson announced that the Somerset County Board of Education met in an Executive Session on Tuesday, February 19, 2019 pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b). On the motion of Board Member Wells and a second by Board Member Brittingham, the Board voted 5:0 to enter into an Executive Session at 4:38 p.m. to conduct the following business:

- **Approved the January 15, 2019 as amended**
- **Discussed Personnel Matters - Section 3-305(b)(1)(i)(ii)**
 - Reviewed and discussed confidential matters concerning the Human Resources Report related to appointments, transfers and separations



**Minutes of Open Regular Sessions
Somerset County Board of Education
February 19, 2019**

- **Consulted with Counsel to Obtain Legal Advice - Section 3-305(b)(7)**
 - Received advice and updates on confidential legal matters - 4-205 appeals

- **Discussed Vendor Contracts**
 - Student Transportation

- **Performed Administrative Functions**
 - Discussed confidential administrative matters

BOARD MEMBERS AND STAFF PRESENT: Chairperson Penelope Nicholson, Vice Chairperson Green-Gale, Mr. Robert Wells, Mr. Troy Brittingham, Jr. and Mrs. Patti Monk; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracey Bartemy, Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary. Mrs. Beth Whitelock, Supervisor of Human Resources was present for a portion of the meeting.

UNFINISHED BUSINESS

Somerset County Technical High School Update

Mrs. Daniele Haley, Supervisor of Facilities and Capital Planning, along with the White Oak Project representative, provided an update on the Somerset County Technical High School's construction status. Mrs. Haley reported that construction is going well and progress continues. Vice Chairperson Nicholson commended Mrs. Haley on her informational updates and her efforts in ensuring the project completion date is on schedule.

NEW BUSINESS

ADMINISTRATIVE FUNCTIONS

SCPS FY2020 Budget Input Presentations

Representatives from each SCPS testified before the Board sharing their school's top three budget priorities. The listed priorities address student discipline and student achievement. Each representative thanked the Board for allowing them to present their testimonies and thanked the staff and the community for their support.



**Minutes of Open Regular Sessions
Somerset County Board of Education
February 19, 2019**

Schools	Representative Name	Top Three Budget Priorities
Princess Anne Elem.	Ms. Dawn Beauchamp	<ul style="list-style-type: none"> ➤ Early Learning – Transitional Kindergarten and 1st Grade Class Room ➤ In-house Alternative Behavioral Classroom ➤ Reduced class size and additional paraprofessionals
Deal Island Elementary	Ms. Ashley Arndt	<ul style="list-style-type: none"> ➤ Additional desktop computers ➤ Additional Special Education paraprofessional ➤ Additional Laptop Carts
Greenwood Elementary	Ms. Claudette Beckett	<ul style="list-style-type: none"> ➤ Additional Space (2 portables) ➤ Full time Behavioral Support Specialist/Reading & Math Intervention and Co-teachers ➤ Additional Laptop Carts
Carter G. Woodson Elementary	Mr. Lebron Palmer	<ul style="list-style-type: none"> ➤ In-house Alternative Behavioral Classroom ➤ Additional laptop cart
Somerset Intermediate	Ms. Tanitta Thomas	<ul style="list-style-type: none"> ➤ Additional Special Ed. staffing ➤ Behavioral Specialist ➤ Additional laptops and carts
J.M. Tawes Career & Technology Center	Ms. Barbara Hicks	<ul style="list-style-type: none"> ➤ Additional Staffing ➤ A reasonable Materials of Instruction budget ➤ Increase in funding for State sponsored professional development and travelling expenses ➤ Job Funding Coach
Crisfield Academy/High School	Ms. Lynne Johnson	<ul style="list-style-type: none"> ➤ Additional staffing ➤ New security and phone systems ➤ Additional laptop carts
Washington Academy & High School	Ms. Darci Wilson	<ul style="list-style-type: none"> ➤ Additional teachers ➤ Additional laptop carts ➤ Security Updates – portable radios



Policy 500-25, Guidelines for Alternate Routes to High School Graduation (First Reader)

Mr. Davis submitted the First Reader of Policy 500-25, Guidelines for Alternate Routes to High School Graduation. The language was consolidated and modified to make it more aligned with the current COMAR Regulations. This revision was prompted by a request from a parent for early admission to college (waiver of 4th year of attendance).

Motion: Board Member Brittingham
Second: Board Member Wells

Result: The motion carried 5:0 and the First Reader of Policy 500-25, Guidelines for Alternate Routes to High School Graduation was approved.

Policy 500-28, Home and Hospital Instruction (First and Final Reader)

Mr. Davis submitted minor revisions to Policy 500-28, Home and Hospital instruction. The policy was revised to address grading for Home and Hospital Instruction.

Motion: Board Member Wells
Second: Vice Chairperson Green-Gale

Result: The motion carried 5:0 and the First and Final Reader of Policy 500-28, Home and Hospital Instruction was approved.

Policy #600-07, Attendance – Elementary and Secondary (First and Final Reader)

Mr. Davis submitted minor revisions to Policy 600-07, Attendance – Elementary & Secondary that aligns the language with COMAR Regulations. The language requires proper and required documentation for grade changes.

Motion: Board Member Wells
Second: Board Member Brittingham

Result: The motion carried 5:0 and the First and Final Reader of Policy 600-07, Attendance – Elementary and Secondary was approved.



Policy #700-05, Drug and Alcohol Free Workplace (First Reader)

Mrs. Beth Whitelock, Human Resources Supervisor, presented Policy #700-05, Drug and Alcohol Free Workplace to the Board for a First Reader.

Motion: Board Member Brittingham
Second: Board Member Wells

Result: The motion carried 5:0 and the First Reader of Policy 700-05, Drug and Alcohol Free Workplace was approved.

FACILITIES AND CAPITAL PLANNING (Contract Items)

SOMERSET COUNTY TECHNICAL HIGH SCHOOL

Furniture Contract - Diversified Educational Systems, Inc. (\$495,528.48)

Motion: Board Member Wells
Second: Board Member Brittingham

Result: The motion carried 5:0 to approve the contract.

Equipment Contracts – Diversified Educational Systems, Inc. (\$887,282.16), Cutaway Creations, LLC (\$14,465.61) and Mohawk Resources, LTD (\$101,063.08)

Motion: Vice Chairperson Green-Gale
Second: Board Member Brittingham

Result: The motion carried 5:0 to approve the contract.

CARTER G. WOODSON ELEMENTARY SCHOOL'S VESTIBULE CONTRACT

Evans Builders Inc.'s (\$91,385.00)

Motion: Board Member Brittingham
Second: Vice Chairperson Green-Gale

Result: The motion carried 5:0 to approve the contract.



MONTHLY FINANCE REPORTS

January 2019 Budget Expenditures - \$4,414,308

Mrs. Linda Johnson, Chief Finance Officer, presented the January 2019 Monthly Finance Report and thanked the schools for sharing the budget presentations.

Motion: Board Member Wells
Second: Vice Chairperson Green-Gale

Result: The motion carried 5:0 to approve the January 2019 Expenditures Report.

Food Services Report

Mrs. Johnson presented the Food Service Report to the Board. The current budget balance is in the negative of \$193,453 but once reimbursements are received from the State that deficit will decrease significantly.

Mrs. Johnson informed the Board that with the improvement of the Food Service Budget, more Food Services expenses can be shifted from local to the Food Services Budget.

Inter-Category Budget Transfers (\$20,506,611)

Motion: Board Member Brittingham
Second: Board Member Wells

Result: The motion carried 5:0 to approve the Inter-Category Budget Transfers.

PERSONNEL MATTERS

Personnel Report (Certificated Personnel)

Motion: Board Member Wells
Second: Vice Chairperson Green-Gale

Result: The motion carried 5:0 to approve the Certificated Personnel Report.

Professional New Hires:

Schools TBD
➤ Marcus Collins – Teacher
➤ Sarah Mister – Teacher
➤ Joanne Swift - Teacher



Professional Separations:

Somerset Intermediate School
➤ Jessica Lysholm – 6 th Grade Teacher

Professional Transfers:

Denise Johnson	From ELA Washington Academy & High School's Teacher	To Crisfield Academy & High School's 10 th Grade Teacher
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11. SUPERINTENDENT AND BOARD MEMBER COMMENTS

- The Board Members thanked the parents, the staff and the student Board members for their informational reports and presentations. They also commended Mrs. Haley for the outstanding work she has done with the construction of the new technical school. Vice Chairperson Green-Gale stated that she was excited to see the opening of the new school.
- Dr. Gaddis reported the following:
 - a) Mrs. Haley has received a grant to address one of Crisfield Academy & High School's budget requests. The grant will fund the updates to the school's security and phone systems.
 - b) There will be an Open Budget Work Session on March 5, 2019 in the J.M. Tawes Career & Technology Center's Board Conference Room at 4:00 p.m.
 - c) Dr. Gaddis expressed his concern to the community that the Academic School Calendar should be controlled by local Boards.

Dr. Gaddis thanked the Board, the community and the staff for their presentations and support.

- Vice Chairperson Nicholson reported that the Kirwin Commission is planning to reconvene to discuss how to invest and improve Maryland equitable standings and encouraged the community to contact State representatives to advocate improvements in equity standards. \

Announcement – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, March 19, 2019 at the J.M. Tawes Career & Technology Center at 4:30 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-



**Minutes of Open Regular Sessions
Somerset County Board of Education
February 19, 2019**

305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

Adjournment

With no more business being brought before the Board, a motion was made by Board Member Brittingham and a second by Board Member Wells to adjourn the meeting at 7:24 p.m. The motion carried 5:0.