

# Calendar of Events

## Club

Please refer to the google calendar that was shared to access open dates for your fundraisers, events/activities.

Adhere to the guidelines below when planning your events:

- There will be no more than 2 car washes scheduled within a month (every other weekend or two weeks after a car wash)
- No more than 2 fundraisers at a time unless they are different targets( i.e Dance and merchandise, or Movie night and Chipotle)
- All fundraisers/events require a written facility request and 3 weeks advance notice. Any event/activity that does not comply will be denied.
- Wait for approval of event before publicizing, selling tickets and or promoting of any kind.
- Cabinet/ICC representative must present activity/event/fundraiser during ASB meeting (every Tuesday) or during a scheduled time during 0 period, to ensure that all questions/concerns are addressed.

August	September	October
November	December	January
February	March	April

May	June	July

*Please include the date and event name. Paperwork for any event will need to be turned in at least 3 weeks in advance. Events may not take place until ASB cabinet/advisor has voted and approved. If you turn in any forms after the minimum date, please be aware that it may not be approved or a change in date may be requested. Upon approval events will be added to the 2018-2019 master calendar.*