



## EMPLOYEE HANDBOOK ACKNOWLEDGMENT STATEMENT

Dear Employee:

The Varnett Public School strives to provide a quality education to its students through a structured program of basic skills acquisition. The program of activities is designed to prepare students to be productive, valuable members of society while building a strong foundation of knowledge and essential skills.

The Varnett Public School seeks to accomplish its mission through a student-centered, heterogeneous school that believes that the underpinnings of change rely on the creation of a learning community, where everyone has something to learn and to teach.

We at The Varnett Public School will provide all students with quality curriculum and instruction. We will communicate regularly and openly to parent/guardians about their child's progress through progress reports and scheduled conferences, as well as keep the administration informed.

As a part of the Varnett family in working toward this goal, you are expected to read the policies and procedures outlined in this *EMPLOYEE HANDBOOK* by logging onto [www.varnett.org](http://www.varnett.org), click on **About Us**, then scroll down to **EMPLOYEE HANDBOOK**.

**Failure to comply with any of the policies and procedures contained in the personnel handbook will result in job termination, effectively immediately.**

After you have signed this form; please return it to Human Resources. Your signature acknowledges receipt of this handbook and indicates that you understand and consent to the responsibilities outlined in the handbook. This form will be kept in your personnel file.

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**Signature**

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**Date**

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**Printed Name**