



Ruben Salazar

High School

Student Handbook

2019-2020



9115 E. Balfour St.
Pico Rivera, California 90660
Phone: 562-801-7680 FAX: 562-801-7685

A Fully Accredited High School

By the Western Association of Schools and Colleges (WASC)

and designated a

Model Continuation High School

By CA Department of Education (CDE) and California Continuation Education Association (CCEA)

School Staff

Administration

Gabriel Gonzalez.....Principal
Arianne Martinez.....Counselor
Elena Guzman.....Secretary
Laura Mendiola.....Clerk Typist II (Attendance)

Faculty

Jesse Aranda.....Math
Kristina Ballester.....ASB/Food&Hospitality/Math
Erik Chaffino.....Digital Imaging/U. S. History
Evette Diaz.....English/APEX/2nd Year Senior Advisor
Susan Estrada.....ELD/English/Spanish
Carlos Galarza.....Economics/Ethnic Studies/PE
Dolores Gallegos.....R.S.P. Special Education
Sandra Glore.....World History/U.S. Government
Jennifer Reyes.....English/Computer Applications
Dianne Rodriguez.....English/Art/Vocational Exploration
Lourdes Torres.....Earth Science/Biology
Jessie Ortiz.....ROP Construction
Robert Rivera.....ROP Medical Core
Terril Dochnahl, Igor Daza.....Rio Hondo College

Other Staff

Sharon Diaz.....Instructional Aide
Jessica Guerrero.....RSP Instructional Aide
TBA.....School Psychologist
Carrie Slick.....Mental Health Counselor
Ray Valenzuela.....Head Custodian
TBA.....Custodian
David Krapf.....Probation
Nicholas Garcia & Malachi Allen.....School Safety Officers
Lisa Lopez.....Cafeteria Manager

2019-2020

SCHOOL VISION

Supporting students in finding their path to success

SCHOOL MISSION

Ruben Salazar High School strives to create a culture of learning and collaboration where students are recognized as individuals with specific needs. Students are empowered to learn and encouraged to take academic risks while becoming life-long learners. Ruben Salazar High School is also dedicated to providing students with a rigorous and relevant standards-based curriculum that fosters each student's unique talents and strengths. Teachers and staff at Ruben Salazar High School motivate students to be independent thinkers who can problem solve. In partnership with the community, Ruben Salazar High School is committed to supporting each student's path to becoming productive and technologically literate citizens in the global community.

SCHOOL SAFETY VISION

Ruben Salazar High School's safety vision with the support of PBIS, provides staff and students the safest and least disruptive learning environment. This vision is supported by the following key components:

- A positive, caring relationship between staff and students
- A secure physical environment
- Strong leadership and academic instruction supported by consistent adherence to policies and discipline procedures
- Recognition of student individuality through support and validation of student effort **and** success.

TO THE STUDENT:

Welcome to Ruben Salazar High School

We are an alternative approach to a high school education.

We believe everyone has potential.

We expect individuality and creative thinking.

You Matter To Us!

YOU MUST ALSO DO YOUR PART:

*Keys to success at Ruben Salazar are the same as the keys to success in any of
life's endeavors:*

1. A Positive Attitude
2. Good Attendance
3. Productivity at School
4. Respect for Others
5. Set and Work Toward Goals

Ruben Salazar High School strives to support students in finding their path to success. RSHS seeks to create a culture of learning and collaboration where students are empowered to learn and encouraged to take on academic challenges. As a result, staff and students worked in collaboration to create and define RSHS's school-wide learner outcomes.

SCHOOLWIDE LEARNER OUTCOMES

RSHS encourages students to become:

➤ Life-Long Learners

A life-long learner is a student who:

- Understands that learning doesn't stop after earning a high-school diploma
- Understands that learning occurs inside and outside of the classroom and integrates life experiences
- Explores his/her unique talents and strengths
- Applies the knowledge they acquired in high school to create and achieve career goals

*Our students expressed that a **life-long learner** is:*

- *Someone who learns from his or her experiences*
- *Someone who learns something new everyday*

➤ Responsible Citizens

A responsible citizen is a student who:

- Is accountable for decisions
- Makes his/her school and community a better place
- Is compassionate and shows he/she cares

*Our students say a **responsible citizen** is:*

- *One who cares about and is committed to making the community safe*
- *One who obeys the law*
- *One who seeks employment*

➤ Innovative Thinkers

An innovative thinker is someone who:

- Adapts to change in order to overcome obstacles
- Views mistakes as an opportunity for learning
- Demonstrates creativity when problem-solving

*Our students expressed that **innovative thinkers**:*

- *Think of new ideas to help others*
- *Doesn't give up and tries to figure out problems in different ways*
- *Strives to accomplish what he/she thinks can't be done*

➤ Technologically Literate

A technologically literate student:

- Uses technology as a tool for learning
- Accesses and utilizes technology as a method of communication

*Our students say that **technologically literate** student:*

- *Uses the internet and devices to assist with school work*
- *Uses the internet as a resource to help themselves and others*

➤ Effective Communicator

An Effective Communicator is a student who:

- Listens to and understands what others have to say
- Emphasizes productivity – Written and Verbal

*Our students expressed an **effective communicator**:*

- *Listens to what others have to say*
- *Applies reason when speaking and listening to others*
- *Uses appropriate vocabulary in relaying messages*

THE RUBEN SALAZAR HIGH SCHOOL DIPLOMA

You will graduate from Ruben Salazar High School when you have completed all the required courses plus enough electives to total 220 credits. A minimum of 20 credits must be earned from Ruben Salazar. Just being here does not earn credit. Productive work and good attendance earns up to five (5) possible credits for each class.

Required Classes

English	40 Credits	Economics	5 credits
Math	30 Credits	Government	5 Credits
Earth Science	10 Credits	Ethnic Studies	5 Credits
Biology	10 Credits	PE	20 Credits
US History	10 Credits	Health	5 Credits
World History	10 Credits	<u>Electives</u>	<u>60 Credits</u>
Fine Arts/Foreign Lang.	10 Credits	=DIPLOMA TOTAL	220 Credits

ACADEMIC BASICS AT SALAZAR HS

- Approximately 60 Days (depending on trimester) = One trimester
- All course work must be completed by the end of the trimester
- Each trimester is a final grading period and Course work will not carry over
- Failed or dropped classes must be made up in "credit recovery APEX" or an adult school
- Students who fail to complete assigned classes each trimester and/or fall further behind in credits may be transferred to Bermudez (County Day School) or an adult school.
- You are required to take at least four (4) classes per trimester, however most students will be assigned six (6). In specific cases, students may qualify be for more than six classes.



ACADEMIC GRADE REPORTING

Report cards are issued **3 times** a year at the end of each trimester (Progress reports are also issued **3 times** a year half way of each trimester). Letter grades are used to designate a pupil's academics. A student's citizenship will also be reported.

All 6 reports are mailed home. **Each class passed earns up to 5 credits!!**

The letter grades, which students may earn academically are:

**A--Excellent or Superior, B--Better than Average, C--Average
D--Barely Passing, F--Failure or Unsatisfactory Work**

The citizenship marks are:

O--Outstanding, S--Satisfactory, N--Needs improvement, U--Unsatisfactory

The teachers may make comments on the report.

Please refer to our Parent Portal for up to date academic progress. Parents with questions about the progress or grade reports should confer with their children. Questions that still remain should be directed to the teacher or teachers concerned. Remember that teachers do not give grades; rather, students earn grades.

SALAZAR STUDENT CODE OF CONDUCT

A major goal of the Ruben Salazar High School student body and staff is to maintain a safe and healthy campus environment and classroom climate conducive to learning. Student enrolled at Salazar are expected to conduct themselves in such a way as to show at all times that they understand and accept the school policies and rules that regulate student behavior per our PBIS (Positive Behavior, Intervention and Support)

I am here to learn, therefore **I will be a positive SAINT:**

Stay Safe

Act with Integrity

Interact with Courtesy

Nurture Empathy

Take Responsibility



CLOSED CAMPUS

Salazar High School is a closed campus. No student may leave the campus at any time without signed and approved permission of the school attendance office and parent or an adult designated by a parent or legal guardian.

OFFICE PROCEDURES FOR STUDENTS

The office is to be used for school business only, whether you are meeting with the principal, counselor, or other staff. Students need to observe the following rules:

The office is open to students before school at 7:30 A.M. and after school until 4:00 P.M. daily. During school hours, students are to use only the back counter when they have business to conduct in the office. Except during lunch, a hall pass is required at all times when coming to the office. Do not accompany a friend to the office. Only the student conducting business should enter the office. Do not go into the office unless asked to do so by the school staff.

STUDENT INFORMATION CHANGES

At the beginning of school, parents/guardians will be asked to complete or confirm emergency contact information. Whenever a student changes an address, a telephone number, a cell number, or other pertinent information, it must be reported to the school office. It is extremely important that the personal data on file be accurate and current. According to California law, a phone number must be on file for emergencies.

OFFICE POLICIES FOR PARENTS

Students will only be released to adults 18 years or older who are parents or guardians authorized on the emergency card. If you send a note, the person taking your child must be on the emergency card. Siblings who are under 18 years of age cannot pick up students during the school day. Siblings 18 years or older may pick up students if the parent/guardian has authorized them on the emergency card.

We ask that parents/guardians schedule medical and other appointments for students outside school hours whenever possible. Research shows that student achievement is directly related to the amount of time the student spends in school. When arrangements outside of school cannot be made, send your child to the attendance office before school so that an off-campus pass can be issued. Then come to the office at the designated time to sign out your child.

The office phone is for emergencies only and for students who are ill. Making arrangements for home transportation asking permission to go somewhere after-school are not considered emergencies. Students need to make these arrangements with their parents/guardians before coming to school.

If your child is ill, you may request homework by contacting the teacher through phone, email or their website. To access their info go to schs.erusd.org

VISITORS

For the protection of all students, all visitors, including parents, must report to the office immediately upon arrival on campus to sign in and receive a visitor's badge. The badge is to be worn at all times and returned when leaving campus. It is a violation of state law for anyone to enter a campus during school hours unless entry is granted by the school administration. Students are not allowed to have friends or relatives come to "visit" their classes for a day. School is a students' place of business and as such should be a place where there are minimum disruptions in the classroom. Parents of Salazar HS students are welcome to visit classrooms; however, the date and time must be cleared through the office prior to the desired visit, 24 hours in advance.

WITHDRAWAL FROM SCHOOL

If a child is transferring to another school, the parent should notify the office before the student's last day. Information must include the student's new address, and name of new school if this is known. The student will receive a withdrawal slip. Be sure all textbooks and other issued materials are returned to the school office.

ATTENDANCE

ATTENDANCE AFFECTS CREDITS!

Excused absence or unexcused absence, truant or tardy, **ALL add up.**

Days Absent	Days in Attendance	Possible Credits	%
6	54	5	90%
7	53	4	88%
8	52	4	86%
9	51	4	85%
10	50	3	83%
11	49	3	82%
12	48	2	80%
13	47	2	78%
14	46	1	77%
15	45	1	75%
16	44	NM	73%
17	43	NM	72%

Example: If you are absent 8 times, you might not receive more than 4 credits for that class; absent 11 times, you might not receive more than 3 credits. (unless you attend Sat School)

To The Parent and Student

The school is not responsible for getting the student out of bed and to school on time. That is the responsibility of the parent (legally) and the student (if he or she is ready to be responsible for their own behavior). If getting an education is important, the student will be here on time every day. The office must be notified of a child's absence, preferably in the morning of the first day of absence by a phone call from the parent. If a parent or guardian does not contact the school, the student must bring a note to the office from the parent on his/her first day back to school. The note must include the student's name, grade, days and dates of absence, reason for absence, and signature of a parent or guardian. **Absences must be cleared within 3 days.** Any absence which is not cleared within 3 days becomes a TRUANT. A student may be assigned Saturday School if the truant is not cleared within 2 weeks.

If you are not in class OR on time, you will have a "Negative Attendance Mark".

Negative attendance marks are:

A – Absent
E – Excused Absence
U – Unexcused Absence
T – Truant
S – Suspended
T – Tardy (7 tardies = 1 absence)

Positive attendance marks are:

P – Present
C – School business (testing, field trip)
F – Saturday School Attendance*
R – Sat School Recovered Truant*

*One (1) Saturday School makes up one full EXCUSED/TRUANT/UNEXCUSED absent day.

Please contact Laura Mendiola our attendance clerk for any questions at (562) 801-7680.

TRUANCY AND TARDY POLICIES

TRUANCIES

A truant is “any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof...” (Education Code, §48260.)

- A student may lose (at teacher’s discretion) the privilege of making up missed work as a penalty for truancy.
- If a student is truant for any part of the school day, LASD or School Police Officer may issue truancy citation.
- Truancies will affect citizenship and may affect academic grades.

► **TRUANCIES WILL BE ASSIGNED SATURDAY SCHOOL!!**

TARDY POLICY

As stated under Board Policy, continued tardiness on the part of any student will be viewed as a very serious matter. Promptness to class is extremely important. **Students are expected to be in their seat and ready to work before the tardy bell rings!!**

► **The tardy policy cycle is per class and per trimester.**

1st Tardy: Teacher warning to student.

2nd Tardy: 2nd Teacher warning to student.

3rd Tardy: Parent notification **from teacher** through Aeries Loop (new Teleparent)

4th Tardy: Parent notification **from teacher** through Aeries Loop (new Teleparent)

5th Tardy: Parent notification through personal phone call (not Aeries Loop).

6th Tardy: Student Referral to Counselor.

7th Tardy: Student Referral to Counselor. Assigned Saturday School.

Counts as one (1) day absent for that class

**Student will also receive Saturday school for every 7th, 14th tardy per trimester.*

SATURDAY SCHOOL

A Saturday School program for academic enrichment, truancies and tardies has been implemented. Students receiving a period truancy or all day truancies may be assigned Saturday School which is held from 8:00 am -12pm. Dates TBD throughout the year.

Salazar High School **HONOR CODE**

Cheating is defined as, but not limited to, the following:

- Copy or allowing any assignment to be copied by any method
- Use any unauthorized aid on quizzes, tests, or exams
- Steal, possess, or view a copy of a test beforehand
- Give or receive help on a test
- Take someone else's work and submit it as yours – PLAGIARISM
- Scan, alter, or forge any school document

Anyone found to be violating the HONOR CODE will be dealt with on an individual basis and may receive any of the following consequences from teacher and/or administrator:

- Automatic "F" (failure) on the assignment(s) or test(s)
- Parent conference
- Referral placed into student's file
- Student removed from any leadership role for the remainder of trimester or the school year
- Student banned from all school activities for the remainder of trimester or school year
- Disciplinary actions may be taken.

Behavior and Responsibility of Student, Parents and the School

Ruben Salazar High School strives to prepare students for responsible and productive citizenship while equipping them with the knowledge and skills inherent in a high school diploma. Successful attainment of this goal requires responsibility on the part of the total school community.

It is the responsibility of STUDENTS:

To make school their top priority, to be self-disciplined in their behavior, and to treat people and property with respect.

It is the responsibility of PARENTS:

To monitor, communicate with, and encourage their sons/daughters, to consistently support teacher and school expectations, and to communicate promptly with the school when they have questions or concerns. Parents may check on their student's progress and attendance by accessing the district's "Parent Portal", for more information call Salazar High School.

It is the responsibility of the TEACHERS:

To communicate clear and reasonable expectations, to model and encourage positive behavior, and to be fair, firm, and consistent in the application of discipline as well as the recognition of positive progress and achievement. It is further the responsibility of teachers to involve parents early and often in both the problems and successes of students.

It is the responsibility of the ADMINISTRATION:

To model, promote and acknowledge positive behavior, to support partnerships between teachers and parents, and to ensure that discipline policies are properly constructed and applied in accordance with the Education Code and Board Policy.

BACKPACKS and VALUABLES

Students are advised to be very careful with their backpacks and purses. Students should not leave money or other valuables in their backpacks. Students are expected to respect each other's property and not to enter or tamper with another student's belongings. Backpacks must be free of graffiti. The school is not responsible for lost valuables.

****SCHOOL ADMINISTRATION IS AUTHORIZED TO CONDUCT SEARCHES, INCLUDING PERSONAL PROPERTY (back packs, cellular phones, etc) WHEN THERE IS REASONABLE SUSPICION THAT THE SEARCH WILL UNCOVER EVIDENCE THAT THE STUDENT IS VIOLATING THE LAW OR RULES OF THE DISTRICT OR THE SCHOOL (ED CODE 49050)**

BICYCLES/SKATEBOARDS/SCOOTERS

Bicycles, skateboards, or scooters are stored in the racks near the main entrance gate near the office. They are to be ridden to and from school, but not on campus at any time. California law requires bicycle riders to wear helmets. Make sure that you use a good lock and chain to secure your bike/skateboard. The school is not responsible for your bike or skateboard if it is stolen. Students are allowed in the rack area only to put/pick up their bikes/boards. Once the student locks his/her bike or board, he/she must leave the rack area immediately.

BULLYING/HARASSMENT



Student harassment or bullying occurs when a person is purposely made to feel uncomfortable, embarrassed, humiliated, or threatened. Verbal or physical bullying, calling others names that put them down, using words that make another person feel extremely insulted, touching others in an unacceptable manner, and making comments of a sexual nature are considered harassment.

Olweus Anti-Bullying Rules

- We will not bully others.
- We will try to help students who are bullied.
- We will try to include students who are left out.
- If we know that somebody is being bullied, we will tell an adult, both at school and at home.

Bullying (ed code 48900 A1, I, K, N, O, Q, R, .2, .4)

- Engaging in an act of bullying, cyber bullying, such as intimidation, harassment, or threats towards staff/students will not be tolerated on campus/school event.
- All acts of bullying are taken seriously. Claiming that comments, gestures, or looks made in jest will not pardon the student from discipline consequences.
- Students will be **SUSPENDED** from school.
- Students will be referred to appropriate professional counseling.
- Students will be expected to sign a Conflict Resolution Form.
- Students may be recommended for **EXPULSION**.

BUS RULES

Bus rules are made primarily for one reason--the safety of students. It is obvious that if the bus driver must continually discipline students, he or she cannot give full attention to safely operating the bus. Pupils transported in school buses are under the authority of and directly responsible to the driver of the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver will be sufficient reason for refusing transportation to any pupil and for such other punishment as the law provides.

CHARACTER EDUCATION

Our character education program is Character Counts! centered on basic values called the Six Pillars of Character: **trustworthiness, respect, responsibility, fairness, caring, and citizenship.**

The following standards of behavior are designed to provide Salazar High School students with a **respectful, responsible, and safe** educational environment. All guidelines apply during the time students are on campus, walking or riding the bus to and from school, and during any extra/co-curricular activity, including, but not limited to, field trips, performances, and dances.

CLASSROOM/SCHOOL EXPECTATIONS

Students will:

- Be in their seats when the tardy bell rings.
- Engage in active learning by only talking during instruction when appropriate.
- Be prepared for class with the appropriate materials and homework completed.
- Eat and drink in designated areas.
- Leave gum at home.
- Respect and follow directions from all staff of the school.
- Respect others and will not be involved in any bullying, intimidating, teasing, ridiculing, or harassing of staff or students.
- Respect the personal property of others, school and that of the district.
- Dress according to school guidelines.
- Use appropriate language and volume.
- Refrain on bringing anything related to alcohol, cigarettes, and/or drugs.
- Refrain on bringing any type of aerosol cans or containers.
- Use authorized electronic devices only when allowed by the teacher.
- Be released to go to the office, nurse, restroom, library, or anywhere else on campus with a hall pass or a blue pass signed by the teacher stating the date, time, and destination. **All students need a pass to be out of class.**
- Be dismissed only by their teachers. The teacher dismisses the class, not the bell.
- Remain inside of a classroom when a class is in session.
- Put trash in appropriate containers.
- Keep facilities clean (restrooms/cafeteria/computer labs/quad)
- Keep walls clean and keep floors dry.
- Help others.

CELL PHONE/ELECTRONIC DEVICES

During school hours, the use of any electronic device outside of the classroom is permitted **ONLY** during passing periods, nutrition, and lunch. If it is an emergency, the student needs to come to the office. If a student is observed using a cell phone on campus without permission, that phone may be confiscated and subject to disciplinary action. Cell phones may be used in the class if teachers allow it for educational purposes. The school will not be responsible for damaged, lost, or stolen devices. **Confiscated items will be returned to the parent/guardian on the following Monday, between the hours of 3:00 and 4:00 P.M. in the office. If Monday is a holiday, the assigned date for picking up items will be Tuesday from 3-4 P.M.**

CAFETERIA RULES

Students must follow these directions:

- Walk, don't run, to the lunch line. Be courteous.
- Wait your turn in line quietly, and follow the directions of the lunch supervisor.
- When finished eating, pick up all of your trash and place it in the proper can.

DETENTION

According to the CA Ed Code, students may be detained by a teacher for discipline purposes or for individualized instruction for up to 60 minutes per day after parent contact has been made. A student will be excused from detention on a given date if such excuse is authorized, but the student will be required to serve the detention on a rescheduled date.

DRESS FOR SUCCESS

DRESS WITH RESPECT

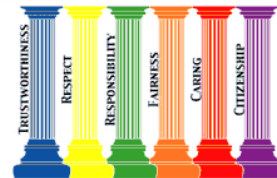
- I. Student clothing must be appropriate for educational endeavors.
Clothing must be neat, clean, in good repair, and provide proper body coverage.
- II. Students are prohibited from wearing the following:
 - A. Any clothing, jewelry, or tattoo which:
 - 1) Is considered unsafe, dangerous or a health hazard
 - 2) Contains offensive or obscene symbols, signs, slogans, or words degrading any gender, culture, religion, race or ethnic group
 - 3) Contains language or symbols oriented towards gangs, violence, vandalism, sex, drugs, alcohol, or tobacco
 - B. Any attire or grooming disruptive to the instruction, including but not limited to:
 - 1) Pants or shorts that sit below the hip level
 - 2) Bare midriffs or Halter tops/strapless
 - 3) Tight or revealing clothing including Short shorts
 - 4) Clothing which allows underwear to be exposed
 - 5) Excessively baggy clothing
 - C. Gang related apparel, including but not limited to:
 - 1) Bandannas or other headgear
 - 2) Any combination of clothing which police consider gang related
- III. **Consequences:**
 - A. 1st offense: correct the problem (headgear will be taken)
 - B. 2nd offense: treat as defiance—assigned Saturday School

RULES AND CONSEQUENCES—IMPORTANT ONES TO KNOW

THINK BEFORE YOU ACT



CHARACTER COUNTS!



In order to guarantee all students at Salazar HS the excellent learning climate that each student deserves, students are expected to treat each other and all staff members with RESPECT!

DISCIPLINE POLICY

Any violation of *Education Code 48900* (listed below) where the principal feels that corrective measures have been tried to improve behavior, or that the presence of the student is a danger to school is subject to appropriate disciplinary action.

Schedules CAN be changed for:

- 1) Truancy (all day or “class period truancy”)
 - a. Continued truancy - schedule modified and student may be cited
- 2) Failure to be productive in two classes
 - a. Over nine weeks as defined by the teachers
 - b. Lack of effort in any one class may result in a loss of schedule
 - c. Parent will be contacted for intervention prior to loss of schedule
- 3) Habitual tardies:
 - a. Loss of productive time
 - b. Parents will be contacted by the teacher after the 5th tardy in a quarter
 - c. After the 5th tardy, tardies are considered habitual and equal 1 absent day

DISRUPTIVE IN CLASS

- 1st offense—One-day suspension from class and teacher contacts parents.
2nd—Treated as “Defiance”. Assigned Saturday School

DEFIANCE OF STAFF

- 1st—2-day suspension.
2nd—3-day suspension.

LASER POINTERS

Possession of a laser pointer will result in a minimum 3-day suspension. Pointing the beam at another person will result in a 5-day suspension and a report to the police.

PARTY FLIERS

Not allowed on campus.

PROFANITY

Handled by the individual teacher or referral.

PROFANITY TOWARD STAFF

Transfer out of class permanently and treated as “Defiance”.

PROPERTY DAMAGE

Marking pens (Sharpies) are not allowed at school.
Don't write or carve on anything that does not belong to you.
Handle books and equipment the way they were designed to be used.
Write only your name and class on your folders.

SEXUAL HARASSMENT (Education Codes 212.6, 48900 and 48900.2)

Appropriate consequences up to a 5-day suspension.

SMOKING/CIGARETTES/LIGHTERS/VAPORIZORS /ETC. (ed code 48900 J)

These items are not allowed at school. Items will be confiscated and possible:

1st—1-day suspension

2nd—3-day suspension

3rd—5-day suspension

ASSAULT ON STAFF (ed code 44014 and 48900)

Student Arrest by police, suspension, and proceed to expulsion.

VANDALISM(ed code 48900 F)

1 to 5 day suspension and possible arrest by police and/or expulsion.

WEAPONS (ed code 48900 B)

- Possession of any type of weapon is not allowed in/near school grounds or at any school function, on or off campus. This will result in a recommendation for **EXPULSION**. A student involved in a confrontation with a weapon will be recommended for **EXPULSION**.

****** All students are expected to maintain acceptable citizenship and conduct themselves in a positive manner. This is a requirement for participation in any school activities, including Senior Activities and the Commencement Ceremony. Any student who accumulates four (4) or more on or off campus suspension days or becomes subject to a suspended expulsion order in that same time frame may forfeit participation in any School Activity.******

Ruben Salazar High School
*is committed to providing a **SAFE, SECURE***

DRUG AND ALCOHOL-FREE SCHOOL

CONSEQUENCES FOR DRUG/ALCOHOL RELATED OFFENSES

➤ **POSSESSION, UNDER the INFLUENCE, USE of DRUGS or ALCOHOL, DRUG PARAPHENALIA (Vape Pens, Pipes, etc)**

1st OFFENSE - Immediate **SUSPENSION** from school, Citation, Behavioral Contract, Drug Counseling.

2nd OFFENSE - Immediate **SUSPENSION** from school, Citation, Behavioral Contract, Drug Counseling, and possible recommendation for expulsion.

➤ **SALES of DRUGS**

1st OFFENSE - Immediate **SUSPENSION** from school, Citation and/or Arrested, recommendation for **EXPULSION**.

VERBAL/PHYSICAL ALTERCATIONS (ed code 48900 A.1, A.2)

- Fighting, attempting to cause harm or verbal threats will not be permitted on or around campus. All students are expected to do **EVERYTHING** they can to avoid a confrontation.
- Any type of confrontation will result in an immediate **SUSPENSION**.
- A parent conference required before student returns from suspension.
- Students will sign Behavioral Contract, Confrontation Contract, and Conflict Resolution Form.
- All students involved in confrontations may result in a citation from School Police Officer.
- Any additional confrontations will result in immediate **SUSPENSION**, plus possible expulsion.

FIRE AND DISASTER DRILLS

Fire drills and disaster drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible and follow teacher instructions.

RESTROOMS

Restrooms are to be used only for their intended purpose. Students are expected to leave the restrooms as soon as they are finished using them. Loitering, in or around the restroom, results in an inconvenience for other students. Students may use the restrooms during class time only in case of emergency with a pass from a teacher.

TEXTBOOKS

The care and use of textbooks is an important part so students are expected to:

- Use the books with care so that other students may use them in the future
- NOT write or destroy textbooks
- Pay for loss or damage textbooks

WEBSITE

Our school website is a primary source of communication for all of our families. It is there to provide information with regards to calendar, homework, programs, clubs, and general school business. Be an active participant and visit our school site periodically: schs.erusd.org

FAQ's

WHAT IF I HAVE A JOB?

If you are under 18, you need a Work Permit. You may earn elective credits for working, see your counselor for credit details. *If your school attendance suffers, you will lose your work permit.* Remember that school comes first.

WHY I.D CARDS?

ID cards identify you as a Ruben Salazar High School Student. If you are on a morning schedule, your ID card must be shown to our campus supervisor before you leave campus. Any change in your hours of attendance will be reflected on your ID card. If an ID card is lost or destroyed, a \$3.00 fee must be paid before a replacement card is issued.

WHAT IS COMMUNITY SERVICE?

Community Service is volunteer work for the community or charitable organizations. Such service develops character, builds self-confidence, and maintains a democratic society. Community Service credits must be earned outside of the student's scheduled school hours. You receive one (1) credits for each 12 hours of work. Plan your projects early. Discuss ideas with your parents and with your counselor or the principal. Pick up a Community Service Contract in the office. All projects must be approved in advance. Here are examples of projects others have done:

- Boys and Girls Clubs, Scouting, etc.
- Church projects
- Community/school beautification projects
- Elementary school office worker or helper
- Fire/Police Department Explorers-etc.
- Hospital/nursing homes

WHAT DOES ASB DO?

The ASB sponsors activities such as holiday celebrations, Red Cross Blood Drives, Red Ribbon Week, canned food drives, charitable activities, field trips, Prom Night, and other special activities. This requires participation, planning, working and raising and spending the money needed to make it all happen. The ASB also meets with the administration to ask questions, express concerns, or make requests on behalf of the student body.

MAY I VISIT OTHER SCHOOL?

NO! Other schools are off limits:

You are no longer allowed on the El Rancho High School campus without the written permission from the Principal. If you have a legitimate reason to visit another school, get permission from its principal first. You are in violation of the law and subject to arrest if you visit another school without permission. Failure to do so will be dealt with as a discipline matter in addition to any legal remedy taken against you by the school you visit.

MAY I DRIVE MY CAR TO SCHOOL?

Bringing your car to school is a privilege. Students may not park in the front or back parking lot. Drive slowly and carefully when entering or exiting the parking lots. Wreckless driving will result in possible citation. Your car can be searched if we have reasonable suspicion that you may have something illegal in it as defined in Education Code Section 48900.

MAY I ATTEND THE PROM/DANCES/FIELD TRIPS?

Students must have a 2.0 GPA on the last grading period to be able to attend any dance. In addition, No more than one (1) "N" or "U" marks in that grading period. Also, truants, tardy issues, and discipline referrals or incidents may disqualify you from extra-curricular activities.

WHAT HAPPENS WHEN I TURN 18?

We still want to help you get your diploma. We still require parents to excuse absences and approve special privileges (unless there is a signed parent waiver on file). We encourage you to register to vote so you may begin exercising your responsibilities in a democratic society. We also expect mature behavior and role modeling. As long as you meet behavior, attendance and productivity standards, we are here to help you. However, if you choose to set a bad example for other students, you may be dropped from Ruben Salazar High School.

WHAT ARE THE REQUIREMENTS TO RETURN TO EL RANCHO HIGH SCHOOL?

➤ All 9th, 10th and 11th grade classes must be completed

- | | | |
|-----------------------------|--------------------------|---|
| ○ English 9 A/B | ○ World History A/B | ○ PE 20 credits |
| ○ English 10 A/B | ○ US History A/B | ○ Electives (at least 30 credits or more) |
| ○ English 11 A/B | ○ Health | ○ Fine Arts/Modern Language |
| ○ State Algebra requirement | ○ Earth Science A/B | ○ 10 credits |
| ○ Total 30 credits of math | ○ Biology A/B | |
| ○ Geography/Ethnic Studies | ○ Additional Science A/B | |

Have the following senior classes open: English 12 A/B and Government/Economics

- **Must have a meeting with Counselor**
- **All paperwork starts at Salazar**
- **Have 90% or better attendance**
- **No behavior referrals**

Ruben Salazar High School | 2019 - 2020 CALENDAR

4 Independence Day
1st Trimester (58)
8/8/2019 – 10/31/2019
2nd Trimester (60)
11/4/2019-2/27/2020
3rd Trimester (62)
3/2/2020-6/9/2020

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-10 Winter Recess
 13 Return from Winter Break
 16 Parent Conferences
 17 Minimum Day
 20 M.L. King Day No School
 15, 22, 29 Modified Day

2 Admissions Day School Closed
 7 Teachers Return
8 1st Trimester Begins School Starts
12 Pre Service No Students
 14, 21, 28 Modified Days
 28 Back to School Night
 30 Minimum Day

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

5, 12, 19, 26 Modified Days
 10 Lincoln's Day No School
 17 Presidents' Day No School
 27 End of 2nd Trimester
 28 Programming Day No School

2 Labor Day No School
 4,, 11, 18, 25 Modified Days

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Programming Day No School
 3 3rd Trimester Begins
 4,, 11, 18, 25 Modified Days
 13 SD Day No Students
 27 Cesar Chavez Day No School

2, 9, 16, 23, 30 Modified Days
 4 Staff Development – No Students
 31 End of 1st Trimester

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2 Parent Conferences
 3 Minimum Day
 6 - 13 Spring Recess No School
 1, 15, 22, 29 Modified Day

1 Programming Day No School
 4 2nd Trimester Begins
 11 Veterans Day No School
 25 – 29 Thanksgiving Recess
 6, 13, 20 Modified Days

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6, 13, 20, 27 Modified Day
 25 Memorial Day No School

4, 11, 18 Modified Days
 20 Minimum Day
 23 - 31 Winter Recess

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

3 Modified Day
 Graduation TBA/Minimum Day
 9 Last Day of School/Minimum Day
 End of 3rd Trimester
 10 Teacher Check out