

## Greene County Schools

### Request for Homebound Instruction Program Services and Guidelines

Student's Full Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business/Cell Phone: \_\_\_\_\_

Does this child attend special education classes? Yes \_\_\_\_\_ No \_\_\_\_\_

Directions to Home: \_\_\_\_\_

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#### Guidelines for Homebound Instruction Program

1. A responsible adult, 18 or older, **MUST** be in the home, but not necessarily in the room. The instructional area should be clean, well lighted, quiet, smoke-free, and properly heated and ventilated. Working space and furniture adjustments will be made in accordance with physician's recommendations for the student during his/her school work.
2. Changes in the homebound instruction program may be necessary from time to time as other students are added or dropped from the teacher's roll. Please understand that your child's schedule time may need to be changed from time to time.
3. It is the responsibility of the student or parent/guardian to notify the homebound teacher either at home or through the school office if the student is too ill to participate in class. Call the teacher at home or the school office at (423) 639-4194. This could result in an unexcused absence if the teacher comes to the home and no one is there. Also this could lead to a risk of being turned in for truancy after three (3) unexcused days.
4. The student will complete all assignments on time and be prepared for homebound lessons before the teacher arrives. Such preparation includes: having books/materials/assignments ready; a clean smoke-free work area; and a work area away from disturbances of radio, TV, etc.
5. Work that is not completed when due will be assigned a grade of zero (0) and the student may not be given an opportunity to make up that zero (0).
6. A student who continues to neglect doing his/her work may jeopardize their eligibility for homebound instruction services.
7. I understand that outside activities should be limited and consistent with a child who is unable to attend regular classes, and that frequent, unexcused non-availability for homebound sessions may violate the truancy law and cause homebound instructional services to cease. Students who are employed and participate in regular employment related activities are not eligible for homebound instruction services.
8. A student must keep all doctor appointments, counseling sessions, etc., or risk being placed back in the regular school program.
9. I understand that my child's education program will be planned and carried out on the basis of his/her limitations. I authorize the referring physician to release available medical information requested for this purpose.

**I have read and understand the above guidelines for receiving homebound instruction program services.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

*In the best interest of the child, Greene County Schools reserves the right to require a second medical opinion.*