

## PRINCIPAL AND CHIEF ADMINISTRATIVE OFFICER

Bishop McCort Catholic High School, located in Johnstown, PA, with grades 9-12 (300 Students) seeks a Principal/Chief Administrative Officer beginning July 1, 2019

-Must be a practicing Catholic in good standing who can serve as a model of integrity, moral courage and meaningful spirituality to students, families and community

-Must articulate an institutional vision, keep abreast of fundraising activities and play a vital part in the identification, cultivation, and solicitation of major gift prospects

- A high energy leader with dynamic vision of Catholic education who demonstrates a high level of interpersonal, collaborative, organizational, development and administrative skill

-Team leader/team player/team builder who promotes excellence and looking to set the example in academics, athletics, fine arts, service and spirituality in a rigorous high school environment with families and the larger community

-Must have administrative experience in secondary education, experience with business development, fund raising and non-profit management

-Pennsylvania Secondary Principal certification, Superintendent's letter of eligibility; preferred

Cover letter, resume and three Letters of recommendation requested

Deadline for application is January 11, 2019

These documents any questions should be addressed to:

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