



**Global Education Collaborative  
BOARD OF DIRECTORS -BOARD MEETING AGENDA**

**Tuesday, May 22, 2018 - 5:30 PM - MINUTES**

The meeting will be held at:  
4141 S. Figueroa St. Los Angeles, CA 90037

**1-888-296-6500 (Dial In #), Guest Code: 193391**  
**Teleconference from:**  
1263 Huntington Drive #B, South Pasadena, CA 91030  
1 LMU Drive Los Angeles, CA 90045

**1. Call to Order and Attendance**

Meeting is called to order at \_\_\_5:37pm\_\_\_\_\_

Board Members

	Present	Absent
Stu Bernstein	_____	__X__
Daniel Choi	__X__	_____
Rickey Jones	__X (via teleconference)__	_____
Magaly Lavadenz	__X (via teleconference)__	_____
Yen Ma-Chan	__X__	_____
Marsha Thomas	_____	__X__
Marion Wong	_____	__X__

Staff

Sally Chou, GEC Executive Director	__X__	_____
Arturo Garcia, Jr., GEC Dir of Operations	__X__	_____
Francisco Contreras, Business Manager	__X__	_____
Linda Lee, GEA Interim Principal	__X__	_____
Shelley Miller, GEAMS Interim Principal	__X__	_____
David Warken, GEA 2 Principal	__X__	_____

**2. Approval of the Agenda**

*Y. Ma-Chan moves to amend the agenda by moving reports to the end and to approve the amended agenda. D. Choi seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

**3. Public Comments**

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item. *If translation is required, times above will double.*

*No public comment.*

**4. Public Hearing -**

- a. Local Control Accountability Plans for Global Education Academy, Global Education Academy 2, and Global Education Academy Middle School

*No public comments*

**5. CLOSED SESSION**

***With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:***

1. **Public Employment: Executive Director, Director of Operations, Business Manager, Principals**

**6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN**

*None*

**7. PUBLIC SESSION -**

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

**8. Reports**

a. Board

1. Operations and Communications

i. Executive Director Report

*S. Chou updates the board on GEAMS closure processes and the required Closure and Wind-up Plan as required by the Charter School Division. She also mentions that GEA's material revision has been postponed until the fall.*

ii. Board President Report

*None*

b. Staff

1. Operations and Communications

i. GEA

1. Monthly School Report

*L. Lee presents her monthly school report and highlights that teachers attending the final session of OPAL training. She also mentions that teachers provided feedback on the bilingual program at GEA and are*

looking to seek some clarification to finding a model that works for GEA. LCAP meetings have also been occurring with stakeholders.

ii. GEAMS

1. Monthly School Report

*S. Miller highlights that enrollment has been steady. She also mentions GEAMS held a teacher appreciation luncheon on May 8<sup>th</sup>. She highlights that the students in the Korean class visited a local Korean establishment where they practiced their Korean and impressed the store owners. Students will also be going on various fieldtrips over the next month.*

iii. GEA 2

1. Monthly School Report

*D. Warken presents his monthly report. He highlights that enrollment is still at 160. D. Warken also presents a summary of GEA 2's scores on the LAUSD Oversight visit report. He mentions that GEA 2 received a 2 in Achievement and 3s in the other areas. He also summarizes GEA 2's Healthy Kids survey results. He also mentioned that 120 students have submitted intent to enroll forms.*

**9. Consent Agenda**

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

a. Approval of Meeting Minutes:

1. March 27, 2018 Board Meeting Minutes
2. April 24, 2018 Board Meeting Minutes
3. May 2, 2018 Special Board Meeting Minutes

b. Approval of Check Register

1. April 2018 Check Register

*Y. Ma-Chan moves to approve consent agenda. R. Jones seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

**10. Discussion & Action Items**

a. Possible approval of April 2018 Financials for GEA, GEA 2, GEA MS, and GEC

*A. Garcia presents the April financials for all sites. He summarizes that revenue went up slightly at all sites per the Governor's updated May budget guidelines. GEA revenues also increased as the adjustment on SB740 funds were minimized. As requested, by the board at the last meeting, A. Garcia also presents health care costs for GEAMS full-time employees for July and recommends GEC cover the cost if the board approves coverage.*

*R. Jones moves to approve funding July healthcare for current GEAMS full-time employees with coverage from GEC. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

*M. Lavadenz moves to approve the April financials for all sites. R. Jones seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- b. Preliminary 18-19 LCAP and Budget discussion for GEA, GEA 2, and GEA MS  
*A. Garcia presents the preliminary budgets for GEA and GEA 2. He mentions that he and each school's Principal reviewed the preliminary budgets. He also mentions that school Principals have started holding LCAP stakeholder meetings with parents and staff. Both preliminary budgets include the 1% reserve. He also mentions plan to release a RFP for Meal Vending services for both sites. M. Lavadenz wants to meet with the principals to go over the respective LCAP, perhaps before the next board meeting.*

*No action needed.*

- c. Possible action on GEAMS Closure Wind-Up Plan  
*S. Chou summarizes the GEAMS Closure Wind-Up plan to the board. She mentions that it aligns with the LAUSD Closure Procedures checklist.*

*M. Lavadenz moves to approve the GEAMS Closure Wind Up Plan. Y. Ma-Chan seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- d. Possible Approval of EPA Resolution for GEA, GEA 2, and GEA MS  
*A. Garcia presents the Education Protection Act (EPA) resolution for GEA, GEA 2, and GEAMS and updated P2 numbers for the 17-18 school year and initial estimates for the 18-19 school year.*

*Y. Ma-Chan motions to approve the EPA Resolution for all schools. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- e. Possible action on GEA - LAUSD MOU Interim Placement  
*A. Garcia presents the LAUSD MOU for Interim Placement. He mentions that we were notified that the prior MOU expired at the end of the last petition term. Currently GEAMS and GEA 2 MOUs are still in place.*

*M. Lavadenz moves to approve the GEA LAUSD MOU Interim placement. R. Jones seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- f. Possible action on agreement to amend charter with updated LAUSD District Required Language for GEA and GEA 2  
*A. Garcia and S. Chou present the agreement to amend charter with updated LAUSD District Required Language (DRL). They mention that CCSA worked with the LAUSD Board and Charter School Division to update the DRL. It is recommended that all three schools, including GEAMS, follow through with the signing the agreement.*

*Y. Ma-Chan moves to approve the agreement to amend charter with updated LAUSD District Required Language for all three sites. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- g. Possible Approval of GEA’s SB740 Application for the 18-19 School Year  
*A. Garcia presents GEA’s SB740 application for the 18-19 school year. He mentions that this is an annual application that must be submitted for facility funding. Funding for the 18-19 school year for GEA is estimated to start at \$160k.*

*Y. Ma-Chan motions to approve. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- h. Possible action on GEA’s Prop 39 - Clean Energy Project  
*A. Garcia presents an update on GEA’s Prop 39 Clean Energy Project. He reminds board it was submitted in February 2018 to update the lighting at GEA’s location. He mentions that it was just approved by the state and that GEA would receive its first payment in September. A Garcia mentions that a conversation with the landlord regarding this upgrade might help save some money, thus may lower our lease cost.*

*Y. Ma-Chan moves to approve the award and continue GEA’s Prop 39 clean energy project. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- i. Possible action on Edtec Business Services Renewal  
*A. Garcia presents the renewal options from Edtec. They have prepared three options: a one-year, a two-year, and a three-year option. There are discounts for the two and three year options. He mentions that service levels would be the same as received now. He also highlights that there will be a one-time fee for wind-down services for GEAMS of \$3,500 in the 18-19 school year. Total costs show a decrease from working with three schools to two schools for the two years.*

*R. Jones moves to approve Edtec renewal for 2 years. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- j. Possible Approval of 18/19 GEC Board Meeting Dates  
*The proposed GEC Board Meeting dates for the 18-19 school year are presented. Ten (10) of the dates are on the fourth Tuesday of the month. The November and December meetings are combined into one meeting to be held on Friday December 7<sup>th</sup> including a board retreat.*

*Y. Ma-Chan motions to approve the proposed 18-19 GEC Board Meeting dates. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- k. Possible action on GEC Board Member Renewals  
*S. Chou and A. Garcia mention LAUSD request that Board Member terms be staggered. The following renewal terms are mentioned:  
 One year until June 30, 2019: S. Bernstein, R. Jones, M. Lavadenz, M. Thomas; Two years to June 30, 2020: Y. Ma-Chan; Three years to June 30, 2021: M. Wong, D. Choi*

*Y. Ma-Chan moves to approve Board Member terms as stated. R. Jones seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

- l. Possible action on GEC Board Vice President Position  
*Board looks to fill the open Vice President position.*

*Y. Ma Chan nominates R. Jones for Vice President. D. Choi seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Abstains	Yes	Yes	Not Present	Not Present

- m. Possible action on updated Bank Signors  
*With new Board Vice President, updates to bank signors are needed. Following changes are recommended: Removal of Rosalind Mickels-Miller as bank signor; addition of Rickey Jones as Bank Signor. Thus, GEC Bank Signors will be: M. Wong, R. Jones, Y. Ma-Chan, D. Choi, S. Miller, CS. Chou, A. Garcia, and F. Contreras.*

*Y. Chan moves to approve bank signors as stated. M. Lavadenz seconds.*

S. Bernstein	D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong
Not Present	Yes	Yes	Yes	Yes	Not Present	Not Present

## 11. ADJOURNMENT

*Y. Ma-Chan moves to adjourn. R. Jones seconds.  
 Meeting adjourned at 7:19pm*

### **Next Regular Board Meeting: 06/26/18**

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588