

**LOS GATOS UNION SCHOOL DISTRICT**

17010 Roberts Road, Los Gatos, CA 95032

Phone (408) 335-2000 Fax (408) 395-6481

**NOTARIZED AFFIDAVIT OF RESIDENCY FORM #4**

*(For families in shared housing only)*

Date: \_\_\_\_\_ Student's Name: \_\_\_\_\_ Grade: \_\_\_\_ School: \_\_\_\_\_

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Student's Name: \_\_\_\_\_ Grade: \_\_\_\_ School: \_\_\_\_\_

The undersigned resident of Los Gatos, California, hereby declares that the \_\_\_\_\_ family is living with me full time at \_\_\_\_\_, \_\_\_\_\_ CA \_\_\_\_\_.  
(address), (city), (zip code)

I understand that full time resident requirements in my home for the student/s in this family are comparable to those for any other Los Gatos Union School District resident student/s. I understand that if this/these student/s and his/her family are not actually living with me or living in a residence owned by me at this address on a full time basis, the enrollment of this/these student/s in the LGUSD will cease. I hereby agree to notify the school officials immediately if there is any change of address for the student/s living in my residence.

Pursuant to District policy, I submit proofs of residency within the Los Gatos Union School District boundaries. (See reverse side of form.)

Signature of Resident: \_\_\_\_\_ Cell/Phone # \_\_\_\_\_

**(MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC)**

**ACKNOWLEDGEMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California County \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared  
(insert name and title of the officer)

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and Official Seal: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature of Notary Public, State of California*

Seal:

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## **NOTARIZED AFFIDAVIT OF RESIDENCY REQUIREMENTS FORM #4 CONTINUED**

Shared housing is defined as two or more families living at one address; a parent (student's family) and a primary resident. When two families live in shared housing, a notarized Affidavit of Residency must be submitted *every year*. **Both parties** must come in at least one time with their IDs to the District office. The primary resident no longer needs to come in with a parent after he/she has satisfied their proof of residence and has had his/her signature notarized. If school has not started, only complete packets including finished affidavits or approved transfers will be accepted during pre-registration.

A residence is defined by where a student lives on a full-time basis; or 50% of the time if sharing split custody. If at any time a student's residence is in question, the district will investigate. This includes home visits. If it is determined that false information was given to prove residency, the student will be disenrolled within 10 days of notification unless an Interdistrict Transfer to remain has been approved. Processing a transfer will not delay disenrollment.

### **Documents must be originals and monthly bills dated within the last 30 days.**

Parent/guardian must present 4 current documents of proof from the following list:

- (1) One Picture ID (California Driver's License Preferred)
  - CA Driver's License with residence property address or DMV stamped brown change of address card.
  - Consulate Issued ID with residence property address
  - Voter Registration (A)
  - Valid Passport (B)
  - Picture ID (A&B) must have additional proof of Los Gatos residence.

(2) Three from the following:

- Telephone, cellular, internet or cable bill
- Pay Check Stub with residence property address and current date
- Bank statement
- W2 Form
- 1040 Income Tax Form
- Car Registration (not pink slip); Car or Medical Insurance Statement

Primary Resident must present 6 current documents of proof from the following list:

- (1) One Picture ID (California Driver's License Preferred)
  - CA Driver's License with residence property address or DMV stamped brown change of address card.
  - Consulate ID; Passport, or Voter Registration; must have additional proof of Los Gatos residence.

(2) One from the following:

- Monthly Mortgage payment or Property Tax Bill if property is paid for.
- Rental agreement, which includes the manager or owner's name, address and phone number.

(3) All of the following:

- PG&E bill – original with all pages included
- Water/Garbage/Sewer bill
- Telephone, cellular, internet or cable bill

(4) One from the following:

- Pay Check Stub with residence property address and current date
- Bank Statement
- 1040 Income Tax or W-2
- Car Registration (not pink slip); Car or Medical Insurance Bill