

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Sharon Greenwood, President, at 6:00 p.m., February 7, 2019, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Marilee Ervien
Mrs. Josephine Montoya
Mr. Allen Leonard

ABSENT:

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Ervien made a motion to approve the agenda. This motion was seconded by Mr. Hartnett and carried with a vote of "aye" from all members.

AWARDS, RECOGNITIONS AND PRESENTATIONS: At this time, Mrs. Mattox announced the Employees of the Month and the Administrator of the Second Quarter.

November Certified Employee of the Month is Erick Petranovich, a special education teacher at the Junior High. Mrs. Mattox read a letter from a parent sharing how much Mr. Petranovich has helped her child.

November Classified Employee of the Month is Tracy Herms, a special education aide at Bonnie Brennan School. Ms. Herms is always ready to help and truly cares about our students.

Taylor Bradley, a 6th grade teacher at Washington School, is the Certified Employee of the Month for December. Ms. Bradley is a great role model for the students and gives so much of herself to help them in many ways.

The Classified Employee of the Month for December is Ricardo Lyons. Mr. Lyons is the S.A.F.E. room supervisor at the Junior High. He can always be counted on to help and guide the students.

The Administrator of the Second Quarter is Mrs. Deana McKinney. She is the Assistant Principal at the High School and has shown her value in many ways, in both routine matters and during difficult times.

These employees were presented with a star award and given the thanks and congratulations of the Board and the audience.

APPROVAL OF MINUTES:

Mrs. Ervien made a motion to approve the minutes of the regular meeting held January 17, 2019. It was seconded by Mr. Hartnett. All members voted "aye" and the motion carried.

Mr. Leonard made a motion to approve the minutes of the special meeting held January 26, 2019, and Mr. Hartnett seconded it. Four members voted "aye" and Mrs. Montoya abstained from voting as she was not present at the January 26th meeting. The motion carried.

CALL TO PUBLIC:

Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

OLD BUSINESS:

None

NEW BUSINESS:

- A. A request was made for ratification of expense and payroll vouchers per Ratification List No. 825 totaling \$1,050,355.77. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 825. Mrs. Ervien seconded the motion. All members voted "aye" and the motion carried.

- B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Therese Kolomitz – Emergency Substitute Teacher – District
- Dylan Baker – Substitute Bus Driver – District
- Paul Park – Substitute Bus Driver – District
- Tony Parks – Substitute Bus Driver – District

- Kyle Decker – Part-time Aide (lunch duty) – Washington School
- Kyle Decker – Part-time Food Services Administrative Assistant – District
- Cody Densmore – Substitute Bus Driver – District
- Spring sports coaches per the attached list – High School
- Track coaches per the attached list – Junior High School
- Brianna Conatser – JV Softball Coach – High School
- David Aberle – Substitute Bus Driver – District

A recommendation was made for approval of the following volunteers:

- Volunteers for spring sports per the attached list – High School
- Arianna Johnson – Girls' Basketball Volunteer – Junior High School
- Derrek Marquez – Conditioning and Wellness Program Volunteer – Junior High School
- Steve Henling – Volunteer Track Coach – Junior High School

Mrs. Mattox recommended that the Governing Board approve the resignation or retirement of the following personnel:

- Jennifer Yazzie – JV Softball Coach – High School – Effective 1-22-19
- Candace Hartman – 3rd Grade Teacher – Bonnie Brennan School – Effective 5-23-19
- Justin Hartman – Principal – High School – Effective 6-30-19
- Robin Henrie – Secretary to Superintendent and Governing Board – Effective 6-30-19
- Ronnie Poleheptewa – Bus Driver – District – Effective 1-11-19

She informed the Board that Mr. Poleheptewa has been employed by the District since March 1, 1962 (57 years).

Mr. Hartnett made a motion, which was seconded by Mrs. Ervien, to approve the hiring, volunteers and resignation or retirement of personnel as recommended. A vote was taken, with all members voting "aye". The motion carried.

C. The Board was asked to accept the following donations.

- \$71.14 to Bonnie Brennan School from SW Karma for Sonic Night
- \$51.71 to Jefferson School from SW Karma for Sonic Night
- \$85.19 to Washington School from SW Karma for Sonic Night
- \$49.00 to Washington School from the Spirit and Pride program
- Donation of approximately \$150.00 to cover the cost of t-shirts for the WJHS 8th Grade Girls' Basketball Team from Mr. Charlie Springer dba Sacred Mountain Builders

Mrs. Ervien made a motion, which was seconded by Mr. Leonard, to accept the donations. A vote was taken and the motion carried with a vote of "aye" from all members.

D. A request was made for approval of the following out-of-state travel:

- One Indian Education Committee (IEC) member to travel to Acoma, New Mexico, February 12 – 14, 2019, to attend a regional Johnson-O'Malley conference

Mrs. Mattox said this person is a new IEC member and the cost of the trip would be paid with JOM funds.

Mrs. Montoya made a motion to approve the trip, and Mr. Leonard seconded it. All members voted "aye" and the motion carried.

- E. At this time, the Governing Board was asked to consider approval of a \$1.00 per hour increase for all hourly paid employees. Mrs. Mattox called upon Mrs. Shirley Lomeli, Business Manager, to present information.

Mrs. Lomeli told the Board that when the minimum wage was increased previously, only aides were given an increase and the inequities among that group were fixed at that time. The minimum wage will, by law, increase again on January 1, 2020, and it is proposed that the Board approve a \$1.00 per hour increase for all hourly paid employees, beginning February 1, 2019. This would be a good gesture and would show appreciation of these employees. It would be a minimal cost to the District. By doing this now, the next work agreements would start with the increased amount and not have to be amended mid-year to accommodate the mandatory increase. It would also help our employees who do not receive paychecks through the summer. Mrs. Lomeli added that employees being paid via a yellow timesheet for various work will receive the increase as of February 11, 2019.

After discussion, Mrs. Montoya made a motion to approve the increase as requested. The motion was seconded by Mrs. Ervien and carried with a vote of "aye" from all members.

- F. Mrs. Mattox asked the Board to approve changes to the salary schedules for all hourly paid employees. She said \$1.00 will be added to each level on the placement schedules, and the position values on the transportation schedule will be increased and the drivers will be given credit for experience.

The Board discussed this matter briefly. Mr. Hartnett then made a motion to approve the changes to the salary schedules as requested. Mrs. Ervien seconded the motion, which carried with an affirmative vote from all members.

- G. Mrs. Mattox addressed the Board regarding 504 plans. She explained what a 504 plan is and how they are created. She said that up until 2010, the District had a 504 Coordinator. After that time, the principals were tasked with handling the cases at their sites. Our process needs work and we need a District 504 Coordinator. There are about 15 students on 504 plans right now. Mrs. Mattox presented a proposed position description and pointed out that the Coordinator would be a certified employee. She would like to add an additional minimum qualification that the successful candidate be an employee of our district. She asked for approval of the position description and authorization to hire a person to fill the position.

The Board asked questions about the 504 process, training, and other matters. Mrs. Mattox answered their questions.

After further discussion, Mrs. Ervien made a motion to approve the position description, with the added minimum qualification as stated. Mr. Leonard seconded the motion, which carried with a vote of “aye” from all members.

- H. Mrs. Mattox asked the Board to approve a minor change to the Certified Extra Duty Salary Schedule, to include the position of District 504 Coordinator. She said this person would work throughout the year, but be paid an amount comparable to a fall sports coach.

Mr. Hartnett made a motion, which was seconded by Mr. Leonard, to change the Certified Extra Duty Salary Schedule to include the position of District 504 Coordinator. All members voted in the affirmative and the motion carried.

- I. Mrs. Mattox requested that the Board approve the reinstatement of full-day kindergarten, beginning with the 2019-2020 school year. She said half of the funding would come from M & O funds, and the other half would come from Title 1 funds. This would facilitate smaller class sizes.

The Board asked questions, which Mrs. Mattox answered. Particular attention was given to the issue of class sizes, and Mrs. Mattox said that the projected enrollment figures would warrant the hiring of two additional teachers and two aides. Most of the members made comments in support of full-day kindergarten.

There being no more discussion, Mr. Hartnett made a motion, which was seconded by Mrs. Ervien, to return to full-day kindergarten and to hire two more teachers and two aides. All members voted “aye” and the motion carried.

- J. Mrs. Mattox asked the Board to approve the 2020 Application for Impact Aid. This is a routine, annual procedure.

Mrs. Ervien said that Mrs. Henrie’s work on this application is appreciated. Mrs. Montoya made a motion to approve the application as presented. Mrs. Ervien seconded the motion. All members voted in the affirmative and the motion carried.

- K. Mrs. Mattox requested that the Governing Board approve the use of a new evaluation instrument, The Danielson Framework for Teaching. She said that our current home-grown instrument is not effective and we need something better. We have schools in improvement. This new evaluation covers all types of schools and teachers at anyplace on the spectrum. It is a research-based tool. She said a presentation will be made to the Board, the administrators and the teachers all at once.

Questions were asked and comments made about the cost, training, teachers found needing improvement after their evaluations, and plans going forward. Mr. Leonard said he would have liked to see a presentation from the vendor before being asked to approve the purchase and use of this new evaluation.

After further discussion, Mr. Hartnett made a motion, which was seconded by Mrs. Ervien, to approve the use of The Danielson Framework for Teaching. A vote was taken, with four members voting "aye" and Mr. Leonard voting "no". The motion carried.

- L. Mrs. Mattox spoke to the Board about their March 7, 2019 meeting. She asked them to consider changing the place and structure of that meeting to accommodate a presentation on the new evaluation system. She feels it is important for the Board, the administrators and the teachers to hear the presentation so everyone fully understands the same thing. It will be a good meeting. She suggests moving the Board meeting to the Performing Arts Center at Winslow High School.

The Board discussed this matter and Mr. Hartnett then made a motion to move the March 7, 2019 meeting of the Governing Board to the WHS PAC and to hold the meeting at 4:00 p.m. This motion was seconded by Mrs. Ervien and carried with a vote of "aye" from all members.

- M. Mrs. Mattox asked Mrs. Lomeli to tell the Board about the proposed changes to Governing Board Policy GDL – Support Staff Workload.

Mrs. Lomeli said it was discovered that the policy incorrectly identified our work week as Thursday to Wednesday, when it is, in fact, Sunday to Saturday.

This was just a first reading; therefore, no action is to be taken at this time.

REPORTS:

- A. The Board requested that the principals report on preparations for upcoming standardized testing, taking into consideration data from last year's testing.

Mrs. Jodie Garner, Principal at Jefferson Elementary School, reviewed testing, assessments, meetings, and other things being done to help students in reading and ELA. She also reviewed check-ups, assessments, benchmarks and data check-ins as tools to help students in math. Mrs. Garner said the data determines next steps with regard to reading groups, instruction, small group instruction and intervention, individual standards, Fast Pass program, AR levels, RTI, YETI Club, weak areas and test taking strategies. She discussed AzMERIT readiness, concentrating on math fluency, reading fluency and more time on laptops.

Mr. Sal Hernandez, Principal at Washington Elementary School, presented information on tools and procedures used by 5th grade teachers and 6th grade teachers. He discussed assessments, RTI groups, Study Island, tracking class data, small group instruction by special education teachers, Star Tests, Quizizz, pre and post tests and Dibels for measuring reading levels. Mr. Hernandez also spoke about after school study and aligning writing activities with ELA standards.

Ms. Debra Lopez, Principal; and Mrs. Amber Martinez, Student Advisor at Winslow Junior High School reported on the testing preparations at their school. They discussed a data dig during last spring's make-up days, and a data dig in the fall which examined trends, identified root causes and focused on key standards. They also discussed ACHIEVE, PLC conversations, enrichment and focusing on a "testing culture". There will be a simulated test and an AzMERIT Boot Camp to prepare students.

Mrs. Mattox and the Board thanked the administrators for their reports. Mrs. Mattox stated that Mr. McReynolds and Dr. Hartman were not present because they were at the state wrestling tournament. They will report at a later date.

B. Superintendent's Reports:

1. Mrs. Mattox informed the Board that a minor change has been made to Regulation IKA-R – Grading / Assessment Systems. Some language has been deleted due to the fact that this information will not work within the confines of PowerSchool.

2. Other items of note:

Mrs. Mattox announced that Mrs. Denise Estudillo, Federal Programs Director, has been named an Outstanding Administrator by the Arizona Music Educators' Association for her support of our students and music programs.

Mrs. Mattox asked Mrs. Garner to share information about the upcoming Family University. Mrs. Garner said that the Family University will be held from 6:00 p.m. to 7:30 p.m. on February 20 at Bonnie Brennan School. There will be 12 breakout sessions, and dinner and childcare will be provided. Kindergarten registration forms and information will be available as well.

Mrs. Mattox said she has been invited to a roundtable discussion at the State Capitol Tuesday with the Surgeon General and the Arizona Department of Health Services Director to address the issues of vaping.

She cautioned everyone to be on the lookout for phishing scams as we have had several occurrences of this recently.

C. Board President's Reports:

Mrs. Greenwood said our athletes had great success at the recent Doc Wright Wrestling Tournament. Winslow had one champion. One of the reasons this tournament is so successful is the way our community comes together and volunteers to make it great. One of the AIA directors even asked for suggestions to help facilitate the upcoming state tournament. Six male and two female wrestlers will be competing at the state level, and Mrs. Greenwood wished them luck, courage and strength.

She encouraged parents to participate in the upcoming Family University, and thanked the principals for all their work to put this together. A successful school district depends on parental support, so this is a very important event.

**BOARD
COMMENTS:**

Mr. Hartnett said he was excited about all-day kindergarten, which will be great for our district; and the new evaluation process. He hopes it will be used to make us more effective and stronger.

Mrs. Ervien said she is very excited about the Family University. She is proud that we are coming together as a "unified" district. She will be in attendance at this event and said it is very important to get the parents and families to attend. She hopes it can be advertised more and that more notices can be sent out.

Mrs. Montoya thanked Mrs. Henrie and the other retirees for their years of service and expertise; they will be missed. She also thanked Mrs. Garner, Mr. Hernandez, Ms. Lopez and Mrs. Martinez for their reports. Their work is appreciated.

Mr. Leonard thanked the retirees for their service; he said it was a tough list to approve. He encouraged more publicity about the Family University. Mr. Leonard also commented about using test data to drive instruction, and said we need to find creative ways to get parents involved in helping their students more. He also mentioned that he is very pleased to hear that the schools are talking to each other about how to best help students.

ADJOURNMENT:

At 7:44 p.m., Mrs. Montoya made a motion to adjourn and Mrs. Ervien seconded it. All members voted "aye" and the motion carried.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent