



# Scranton School District

## Isaac Tripp Elementary School No. 49

1000 North Everett Avenue

Scranton, Pennsylvania 18504

Phone: (570) 558-2700 Fax: (570) 558-2707

Kelly Coyne, Principal, PreK-2<sup>nd</sup>

Paul Stefani, Principal, 3<sup>rd</sup>-5<sup>th</sup>

September 6, 2018

Dear Parents and Guardians,

As the 2018-2019 school year begins, we would like to take this opportunity to welcome all returning students and their families back to Isaac Tripp Elementary. We would also like to welcome all incoming students and their families to the Isaac Tripp family. We, along with the faculty and staff, are thrilled to be starting yet another school year with all of you.

Here is some important information you will need to know:

- Mrs. Coyne is the principal for students in preschool through 2<sup>nd</sup> grade.
- Mr. Stefani is the principal for students in 3<sup>rd</sup> through 5<sup>th</sup> grades.
- Students will be permitted onto school grounds no earlier than 7:50 AM.
- School officially begins at 8:10 AM (students arriving after 8:10 AM will be marked tardy and all tardy students need to be brought to the foyer by a parent or guardian and signed-in).
- Dismissal on Mondays, Wednesdays, Thursdays, and Fridays is 2:25 PM. Dismissal on Tuesdays is 1:55 PM.
- Students in Kindergarten and 1<sup>st</sup> grade eat lunch from 10:40-11:20 AM. Students in 2<sup>nd</sup> and 3<sup>rd</sup> grades eat lunch from 11:25 AM-12:05 PM. Students in 4<sup>th</sup> and 5<sup>th</sup> grades eat lunch 12:10-12:50 PM.
- Feel free to send a snack and drink for the classroom with your child/children.
- The safety of the students is our primary concern. Please keep in mind that all visitors must use the call system located at the main entrance; provide their names; and state their purpose for visiting. As in the past, all visitors must be prepared to present photo identification and must sign-in in the foyer.
- Back to School Night is Wednesday, September 12, 2018 at 6:00 PM.
- Finally, we are the Isaac Tripp Grey Wolves, and we do things the "Wolfpack Way"!

Please do not hesitate to contact the main office with any questions or concerns.

Sincerely,

Kelly Coyne  
Principal  
Isaac Tripp, PreK-2<sup>nd</sup>

Paul Stefani  
Principal  
Isaac Tripp, 3<sup>rd</sup>-5<sup>th</sup>