

ATTENDANCE

Reporting

The chief site administrator or designee shall submit periodic reports of student attendance data to the chief district administrator or designee.

Each teacher shall be required to submit to the chief site administrator or designee at least once each school day, a report of attendance for each period of the day in which he/she conducts classes. The form of the report(s) and the manner of reporting is the responsibility of each chief site administrator.

Legal Reference:

EDUCATION CODE

44809 Attendance, school register

46000 Records (attendance)

46010-46014 Absences