



Department of
Education
Chancellor Richard A. Carranza

Port Richmond High School

Andrew Greenfield, I.A. Principal



www.portrichmondhs.org

September, 2018

Dear Parent / Guardian:

Port Richmond High School will be using the Remind App/Remind.com to help keep you informed about school activities. Remind is a free service that lets me send quick messages via text to everyone involved with the class. We'll be able to stay in touch without revealing our personal contact information. Signing up for my messages on Remind is easy.

Receive messages via text message

Step 1 Text my class code @cc4a9e to 81010

Step 2 Reply to the message from the Remind team with your first and last name, and you're in!

Here is some information that might be helpful regarding Remind:

- Your personal contact information is not visible to me or the school.
- I can send announcements to the entire class or direct messages in individual and group conversations (if the student is over the age of 13).
- I choose to receive messages on Remind.
- All messages are recorded and easily accessible in case they need to be referenced in the future.
- Messages from my class will be sent directly to your phone or email account.

I'm excited to get to know you and your child better this year! If you have any questions about Remind, please feel free to contact me at KDoyle@schools.nyc.gov. I look forward to connecting with you!

Best,

Kelly Doyle

Parent Coordinator