



FENTON CHARTER PUBLIC SCHOOLS

Fenton Avenue Charter School

**Lottery Form
2018-2019**

Date: _____

Student Name: _____

Grade Entering: _____

Parents'/Guardians' Names:

Address:

School District of Residence:

Email: _____

Phone:

Home _____ *Work* _____ *Cell* _____

Is applicant a sibling of a current student? Yes No

If yes, name of sibling: _____

Grade: _____ **Teacher:** _____

Public Random Drawing

Should the number of pupils who wish to attend Fenton Avenue Charter School exceed capacity, a public random lottery will take place to determine the school enrollment in accordance with Education Code Section 47605(d)(2)(B). If a lottery is to be held, preference in admission will be granted as follows: 1) pupils who reside within the former Fenton Avenue Elementary attendance boundary are exempt from any public random drawing; 2) siblings of currently enrolled Fenton Avenue Charter School students are exempt from any public random drawing; 3) children of employees of Fenton Avenue Charter School are exempt from any public random drawing; 4) pupils living in the LAUSD attendance boundary; and 5) all other pupils. The public random lottery shall follow the guidelines as set forth below:

- All interested parties may submit a form which contains the name of the student, birth date, grade, address, phone number and parents'/guardians' names. The form will be available in the main office of the school beginning on the second Monday of March of each year.
- All forms must be received by 4:00 p.m. on the second Friday in April of each year, and only one form may be submitted per student. If it has been determined that more than one form has been submitted, the student will be disqualified.
- A drawing will be held at 6:00 p.m. on the last Tuesday in April in the school auditorium of Fenton Avenue Charter School.
- Names will be drawn until all names have been called.
- Names will be listed on a chart at the front of the auditorium for all participants to view and those who have been admitted will be clearly identified on the chart.
- When capacity has been reached, it will be announced that names that are pulled from that point on will be placed on a waiting list with the first name drawn, the first on the waiting list.
- This process will continue until all forms have been drawn and all names listed on the chart.
- The Monday following the drawing, the parents of all students who have been admitted and those on the waiting list will be called by the school.
- Parents of students on the waiting list will be informed as to the student's place on this list.
- Parents of admitted students will be informed that the enrollment process must be completed prior to the start of school, and no later than 9:00 a.m., the first Monday in June. If forms are not completed within this time frame, the child will forfeit admission and be placed at the end of the waiting list, and the next name will be taken from the waiting list. (The exact date that forms must be completed will be calculated by the Director of the school and communicated to the parent by the office staff.)
- When a student from the waiting list is offered enrollment, the parent/guardian will have three business days to determine whether to accept or reject the offer of admission and contact the school with the decision.
- Lottery procedures and timelines will be posted yearly in the main office of the school beginning on March 5th.
- The office manager will maintain all forms for all students who participated in the lottery of the respective school for one year as well as the chart documenting the order of names selected.