

CASD Educational Request Form

Request for permission to participate in instruction
or instruction related activities at an approved
off-grounds location

Parents/Guardians: Use this form to request permission for your child(ren) to be considered present at school while participating in instruction or instruction related activities at an approved off-grounds location. Please return this signed form to each child's building principal.

Student Name	Grade	School

Date(s) of instruction related activities at an approved off-grounds location:

Activity Itinerary:

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What is the nature of the educational experience provided by this activity? *(Building principal may discuss this experience with parents to determine its educational value.)*

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Who will accompany the pupil(s)? _____

Is this trip new to the student(s) or will it be a repeat of a previous trip?

I verify the above information is correct. I also understand each child has the same number of days upon returning to school to make up the work missed as the number of days approved for the educational activity.

Parent/Guardian Signature: _____ Date: _____

OFFICE USE ONLY

Approved: __ Disapproved: __ Reason: _____ Initials: _____
Previous Attendance: _____
Educational Report received on: _____ Makeup Work Completed on: _____
Copies Sent: __ Administrator(s) __ Parent(s) __ Student File(s)