

***EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520***

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**  
**JANUARY 9, 2012**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a Regular meeting on **Monday, January 9, 2012** at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Lisa Abel, Paul Connolly (arrived 7:37 pm), Bruce Ettman, Suzann Fallon, Bonnie Fayer (arrived 7:37 pm), Christine Harrington, Bob Laverty, Susan Lloyd  
Members Absent: Kennedy Paul (with advance notice)  
Also Present: Dr. Edward Forsthoffer, Chief School Administrator  
Kurt Stumbaugh, SBA/Board Secretary  
David Coates, Board Legal Counsel

**ITEM 1. WELCOME**

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Mr. Laverty made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located.... "(Mr. Laverty pointed to the emergency exits.)

**ITEM 2. PLEDGE OF ALLEGIANCE**

**ITEM 3.A APPROVAL OF AGENDA**

*Mr. Ettman moved, seconded by Ms. Lloyd to approve the agenda as submitted.  
On a roll call vote of the Board, motion to approve the agenda was carried unanimously.*

**ITEM 3.B RESOLUTION FOR CLOSED SESSION**

Mr. Ettman moved, seconded by Ms. Lloyd to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on January 9, 2012. These closed sessions concern:

1. Student Matters – Bullying
2. Litigation – L.S. v. EWRSD
3. Attorney /Client Privilege
4. Personnel-Superintendent Mid-Year Evaluation/Board Self-Evaluation

Minutes of the closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists.

*On a roll call vote of the Board, motion to approve was carried unanimously.*

**4. PRESENTATION: SKIT BY STUDENTS OF THE HONORS BUSINESS PRACTICE FIRM CLASS - "TWIST & SALT"**

Amy Kramer, HHS Business teacher introduced her newly formed Honors Business Practice Firm class. This a course in its second year, in which the students created a plan to run a business called "Twist and Salt Pretzels". They engage in daily business activities and transactions with other business practice firms not only in New Jersey, but across the country and globally. The students performed one of their skits from their last trade show at Mercer County Community College for the Board and audience.

**5. RECOGNITION OF HHS 2010-2011 ADVANCED PLACEMENT BIOLOGY CLASS**

Gretchen Contreras – AP Biology Teacher

The entire class achieved the highest grade /scores possible on the 2010-11 Advanced Placement Biology Exam. Teacher Gretchen Contreras and her students were recognized and congratulated for their excellent achievement. Ms. Contreras noted the dedication and hard work of her students and presented each with a certificate of recognition.

Students:

Jay Dave	Tulsi Desai
Fatima Ghasletwala	Shravya Kandra
Jasmin Kumar	Meet Mehta
Ankita Naraparaju	Ashwin Narayan
Christine Ray	Soham Rege
Gauri Sadalgekar	Nishita Saraiya

**6. PRESENTATION ON NJ QSAC**

Dr. Forsthoffer introduced Ms. Debbie Feaster, Assistant Superintendent for Elementary Programs and Personnel, who gave a presentation on the mandated New Jersey Quality Single Accountability Continuum document. Ms. Feaster gave a detailed introduction to and explanation of the QSAC process and its various components.

**6A. ANNOUNCEMENT - BOARD ATTORNEY (Added at meeting)**

Mr. Coates made the following statement:

"I am making this statement for inclusion in the minutes of this meeting. Pursuant to our NJ Statutes 18A:12-1 and following, which became effective on May 26, 2011, persons with certain criminal convictions are not qualified to sit on a local Board of Education. In order to determine the qualification of Board members, a process was formulated, which prescribed process was to have been completed by year end or at least, prior to tonight's meeting. The prescribed process has been completed by all Board members except Mr. Kennedy Paul who has begun, but not yet finished the process. As a result Mr. Paul is in a technical state of noncompliance and in effect, is suspended from the Board of Education by operation of law until he completes the prescribed process and has been deemed qualified to resume his seat on the Board of Education. This should occur shortly."

**7. FIRST READING OF BOE POLICIES:**

- A. 3125.2 – Employment of substitute Teachers (New)
- B. 5350 - Pupil Suicide Prevention (Revised)
- C. 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)

**3125.2 – Employment of Substitute Teachers (New)**

P.L. 2011, Chapter 100 was recently approved adding new statutes regarding the use and compensation of substitute teachers. N.J.S.A. 18A:16-1.1a. through N.J.S.A. 18A:16-1.1d. establish time limits a substitute teacher (with and without a certificate of eligibility (CE or a CE with advanced standing) may work in a vacant teaching position. N.J.S.A. 18A:16-1.1b. requires a district to compensate a substitute teacher with a CE or CE with advanced standing working in an area authorized by their credentials for more than sixty days in the same position the pro-rated salary consistent with the salary provided to a teacher with similar credentials in the district. New Policy Guide 3125.2, incorporating the requirements of these new statutes, has been developed to provide guidance in the area of substitute teacher employment. Policy Guide 3125.2 is **RECOMMENDED**

**5350 – Pupil Suicide Prevention (Revised)**

A section of the Anti-Bullying Bill of Rights Act revises N.J.S.A.18A:6-112 regarding the required two-hour instruction in suicide prevention for teachers under the professional development requirements of N.J.A.C. 6A:9-15.1 et seq. The revised statute requires this suicide prevention training to include information on the relationship between the risk of suicide and incidents of harassment, intimidation, and bullying and information on reducing the risk of suicide in pupils who are members of communities identified as having members at high risk of suicide. Policy Guide 5350 has been updated to include this requirement Policy Guide 5350 is **RECOMMENDED**

**8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)**

A section of the Anti-Bullying Bill of Rights Act revises N.J.S.A.18A:17-46 regarding reporting of certain acts of violence and vandalism by school employees and now includes certain reporting to include acts of harassment, intimidation, and bullying. The revision to this statute requires a revision to Policy and Regulation Guides 8461. There is a new requirement for the Superintendent to report acts of violence, vandalism and harassment, intimidation, or bullying to the Board at a public hearing and to the New Jersey Department of Education two times per year. In addition, each school in the district and each district will be graded by the Department of Education in its efforts to implement policies and programs consistent with the provisions of the harassment, intimidation, and bullying prevention statutes. The Superintendent's report and grades must be posted on the district and school websites. The Anti-Bullying Bill of Rights Act revised N.J.S.A. 18A:17-46. However, N.J.S.A. 18A:17-46 has a detailed corresponding administrative code, N.J.A.C. 6A:16-5.3, that is the legal authority for the details contained in Policy and Regulation Guides 8461. It is likely this administrative code will be revised which may require additional revisions to these Guides in the future. Policy Guide 8461 is **MANDATED** Reg.Guide 8461 is **MANDATED**

*Mr. Ettman moved, seconded by Ms. Lloyd to approve the BOE policies as submitted on first reading. On a roll call vote of the Board, motion to approve was carried unanimously.*

**8. FIRST READING OF BY-LAWS**

- A. Bylaw 0142 - Board Member Qualifications, Prohibited Acts, and Code of Ethics (Revised)
- B. Bylaw 0144 - Board Member Orientation and Training (Revised)

**0142 – Board Member Qualifications, Prohibited Acts, and Code of Ethics (Revised)**

Assembly Bill 444 has been signed by the Governor requiring all Board members to undergo a criminal history record check within thirty days of their election or appointment to the Board. Current Board members must also undergo the same record check. The Board may reimburse Board members for the cost of the criminal history record check. The Commissioner of Education will disqualify a Board member who has been convicted of a crime or offense enumerated in N.J.S.A. 18A:12-1 et seq. On June 9, 2011 school districts received a NJDOE memorandum indicating the thirty-day requirement had been placed on hold pending Federal approval of this new law. On July 14, 2011 districts received a Memorandum from the NJDOE indicating Federal approval has been obtained. The Memorandum also includes the procedure to be followed for the criminal history background search. Until an updated Policy is adopted, a Board that wants to reimburse Board members for the expense should pass a Board Resolution authorizing reimbursement of the criminal history record check for Board members in accordance with the provisions of P.L. 2011, Chapter 72. This resolution was passed by the EWRSD BOE on October 10, 2011. Policy Guide 0142 is **MANDATED**

**0144 – Board Member Orientation And Training (Revised)**

A section of the Anti-Bullying Bill of Rights Act revises N.J.S.A. 18A:12-33 regarding training program requirements for Board members. Bylaw 0144 – Board Member Orientation has been revised to reflect the new requirement that all Board members complete a training program on harassment, intimidation, and bullying, including the school district's responsibilities under the harassment, intimidation, and bullying prevention statutes. In addition, the title of this Bylaw has been revised from Board Member Orientation to Board Member Orientation and Training. Bylaw Guide 0144 is **RECOMMENDED**

*Mr. Ettman moved, seconded by Ms. Lloyd to approve the Board of Ed. Bylaws as submitted on first reading. On a roll call vote of the Board, motion to approve was carried unanimously.*

## **9. ANNOUNCEMENTS**

Dr. Forsthoffer made the following announcements:

- Thanked all the members of the QSAC committee for their hard work and efforts.
- Budget preparation is progressing. After the governor's "State of the State" address we will get our State aid numbers.
- January 12 is the Open House/Orientation for 8<sup>th</sup> grades entering HHS next year
- The high school music department will host a coffee house event in the annex cafeteria.
- Board member Christine Harrington is a published author. Her book recently came on the market. Offered his congratulations.
- Regarding strategic planning, a NJSBA representative will attend the next meeting to speak to the Board.

## **10. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

## **11. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS**

Ms. Fallon commented that the fingerprinting process is very inconvenient. Board members must take time off from work to have this done.

Ms. Abel also expressed displeasure with the process, and noted the website directions are not clear. Commented that Board members have limited contact with students. This is not going to encourage others to run for the Board of Education.

Mr. Ettman commented he is also displeased with the scheduling and inconvenience of the whole process.

Agrees this could discourage others to run for a seat on the Board. Questions the purpose of the background check for Board members and not other persons such as volunteers and chaperones who have close contact with students.

Ms. Fayer commented that all elected officials should have to be fingerprinted not just board members.

Mr. Laverty commented one of the State's arguments to justify the background check is we are entrusted with public monies, but noted that elected officials in township councils and urban governments are not subjected to background checks before serving.

Ms. Fallon commented on the strategic planning process. Would like to hear a presentation on this. Noted that negotiations plus strategic planning takes time, and may overburden Board members.

Ms. Harrington commented that she thought the Business Firm Class's skit was very well done and also commended the AP Biology class students for their achievement.

## **12. EXECUTIVE SESSION (optional)**

Not needed.

## **13. MOTION TO APPROVE REOUTINE ITEMS BY EXCEPTION**

At each of the regular meetings of the Board of Education, the Board is requested to approve routine agenda items in one action. The following items are recommended for Board approval:

- A. Staffing
- B. Emergent Hiring
- C. Bullying Report from December 12, 2011
- D. Travel Related Expenses
- E. Out of District Placement
- F. Volunteers
- G. Donations to:
  - 1) HHS Red Cross Club Holiday Party from various businesses
  - 2) HHS O Ambassadors Club from the Second Generation Holocaust Education Fund.
  - 3) HHS FIRST Robotics Team from Bristol-Myers Squibb Co.

- H. Field Trips
- I. Overnight Field Trip Date Change
- J. District Performance Review for NJ QSAC
- K. Contract for Architect for Capital Projects
- L. Education Jobs Funds for Schools
- M. Joint Transportation Agreement with Hackensack Public Schools
- N. Approval of Minutes: December 12, 2011
- O. Tuition Agreement with Mercer County Vo-Tech
- P. Staff Eligible for Mileage Reimbursement
- Q. Board Secretary's Report – November, 2011
- R. Treasurer's Report - November, 2011
- S. Transfer Report – November, 2011
- T. Bill List for January 9, 2012

**Motion:** "Having read and reviewed the materials received, I move that the Board approves the listed routine agenda items as submitted."

- A. STAFFING** (as submitted)
- B. EMERGENT HIRING**

It is recommended that the Board approve the submission of application for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual:

- Marjorie Csatari Teacher

- C. BULLYING REPORT FORM DECEMBER 12, 2011** – as submitted.
- D. TRAVEL RELATED EXPENSES**

D. Feaster	Personnel	March 9, 2012	Membership Renewal and Attendance at 21st Annual NJAGC Conference at Crown Plaza Somerset-Bridgewater, NJ	189.00	189.00
D. Nemeth	Personnel	March 9, 2012	Membership Renewal and Attendance at 21st Annual NJAGC Conference at Crown Plaza Somerset-Bridgewater, NJ	189.00	189.00
A. Polanski	McKnight School	March 9, 2012	Membership Renewal and Attendance at 21st Annual NJAGC Conference at Crown Plaza Somerset-Bridgewater, NJ	189.00	189.00
T. Halsey	GNR/WCB	March 9, 2012	Membership Renewal and Attendance at 21st Annual NJAGC Conference at Crown Plaza Somerset-Bridgewater, NJ	189.00	189.00
I. Landau	Rogers School	Jan. 24, 2012	Registration for Workshop on "Practical Strategies for Improving the Effectiveness, Efficiency & Impact of Your School-Based Occupational Therapy Services, Cherry Hill, NJ	229.00	229.00
M. Dzwonar	Asst. Supt.	Jan. 26,27, 2012	Membership Renewal and Attendance at TECHSPO 2012, Bally's Hotel, Atlantic City, NJ	695.00	695.00
M. Beckman	Student Services	Jan. 26,27, 2012	Membership at TECHSPO 2012, Bally's Hotel, Atlantic City, NJ	369.00	369.00
J. Smedley	Guidance	Jan.26,27, 2012	Membership at TECHSPO 2012, Bally's Hotel, Atlantic City, NJ	369.00	369.00

Ellen Gertel	Guidance	Jan. 20, 2012	Workshop Intro to Windows 7.0 System at MCCC, Trenton NJ	210.00	210.00
R.Raimondo	EMK	Feb. 3, 2012	Reg. for NJAPSA Conference, "In-Class Consultation: Development and Implementation of the Model, Ocean Place Conference Center, Long Branch, NJ	195.00	195.00
T. Sherrod	Student Svs.	Feb. 3, 2012	Reg. for NJAPSA Conf. "In-Class Consultation: Development & Implementation of the Model" Ocean Place Conf. Center, Long Branch NJ	149.00	149.00
E. Ogintz L. Douglass S. Zibbe	EMK	Feb. 3, 2012	Registrations (3) for NJAPSA Winter Conference "In-Class Consultation: Development and Implementation of the Model" Ocean Place Conf. Center, Long Branch, NJ	440.00	440.00
J. Meyers J. Carrol M. Tiedemann	EMK	Feb. 3, 2012	Registrations (3) for NJAPSA Winter Conference "In-Class Consultation: Development and Implementation of the Model" Ocean Place Conf. Center, Long Branch, NJ	440.00	440.00
S. Zircher	EMK	Feb. 3, 2012	Registration for NJAPSA Conf. "In-Class Consultation: Development & Implementation of the Model" Ocean Place Conf. Center, Long Branch NJ	149.00	149.00

M. Dzwonar, S. Small M. Griffin, P. Phillips K. Akey, K. Natalizio J. Smedley	CTG	Feb. 2, 15, & Mar. 2, 2012	7 registrations to attend the "Implementing Common Core Standards Wkshops, FEA Conf. Center, Monroe Twp. NJ	2,395.00	2,395.00
Total for Month					6,396.00
<b>YTD Total</b>					<b>15,781.30</b>

**E. OUT OF DISTRICT PLACEMENT in Private & Public Schools**

**New Hope Academy**

Tuition January 2, 2012 through June 30, 2012

- |             |         |      |              |
|-------------|---------|------|--------------|
| 1. Student: | #400538 | REG. | \$ 23,331.36 |
| 2. Student: | #600807 | REG. | \$ 23,331.36 |

**F. VOLUNTEERS**

High School: Bill Kryscnski, Vincent Warren, Hannah Dzwonar  
Peter Palmisano – Assistant Coach for Golf  
Daniel Chung – Assistant Coach for Golf  
Michael James – Assistant Coach of Baseball

Melvin H. Kreps: Mary Alice Bertrand, Katie Marshall, Gaile Boate, Lucie Nadeau, Jenne Daunt, Fran Newell, Jennifer DiGioia, Lynmarie Newman, Catarina Forys, Amanda Porter, Allison Gordon, Cindy Scatko, Vickie Onochie, Manisha Guiati, Lourde Soto .

MHK Eighth Grade Band: Angela Achebe, Harjit Bajaj, Keri Peterson, Anna Cepeda, David Cristino, Jeff Clark, Edna Daily, Linda Demko, Linda Dennehy, Susan DiBenedetto, Nancy Distlecamp, Bonnie Fayer, Sephanie Cruz, Donald Fredrick, Victoria Fredrick, Amrit Grewal, Manish Gulati, Zeinul Kazmy, Alice Weisman, Fran Newell, Christine Nickerson, Natalie Nogol, Frank Roberts, Catherine Roberts, Sharon Reyer, Susan Simon, Dawn Sivik, Alexis Swart, Shyam Vyas, John Woodill

## **G. DONATIONS**

### 1. To HHS Red Cross Club Holiday Party

The list of the businesses and the donations made to the Hightstown High School Red Cross Club Holiday Party is submitted to the Board for approval.

The company names are: A&M, Anthony's Chicken & Ribs, Azzaro's Pizza, Bagels and Cream, Chicken Holiday, Conair, Hightstown Bagels, Hightstown Diner, Lee Turkey Farm, Manninos 4 Pizza, McDonalds, Moe's Southwest Grill, Multiplex Cinema, Perkins Restaurant, Reflections Salon, Rite Aid, Sal's Pizza, Shiseido, Shop-Rite Saker, Inc. South Pacific Florist, Subway Target, Tony's Farm Market, Walmart, Wendys.

### 2. To HHS O Ambassadors Club from the Second Generation Holocaust Education Fund

The Second Generation Holocaust Education Fund, Ms. Marianne Meyer, Educational Outreach Director, PO Box 1421, Hightstown, NJ 08520 would like to donate \$560 to the O Ambassadors Club of HHS. The funds would be used to offset the cost of their trip to the U. S. Holocaust Memorial Museum in Washington, D.C.

### 3. To HHS FIRST Robotics Team from Bristol-Myers Squibb Co.

Bristol-Myers Squibb, through Mr. Frederick Egenolf , Director of Community Affairs, P. O. Box 4000, Princeton, NJ 08543-4000, would like to donate \$6,000 to the FIRST Robotics Team of Hightstown High School. These funds are to be used to cover fees for the FIRST Robotics competitions.

## **H. FIELD TRIPS**

Field Trips planned for Hightstown High School:

- HHS Ski Club to Blue Mountain Ski Area  
1660 Blue Mountain Dr., Danielsville, PA
  
- HHS Life Skills Class  
Fulton Financial Bank at Americana Diner  
Route 130 N. East Windsor, NJ

Field Trips are planned for the Perry L Drew School:

- The Museum of Natural History Central Park West at 79<sup>th</sup> St. NYC, NY

## **I. OVERNIGHT FIELD TRIP DATE CHANGE**

The World Language Program of Hightstown High School Spanish Study Abroad trip to Granada, Spain was approved at the April 11, 2011 Board of Education Meeting. The original dates were from March 28 to April 12, 2012. The World Language Program would like to change the dates of the field trip to March 23 to April 11, 2012.

## **J. DISTRICT PERFORMANCE REVIEW FOR NJ QSAC**

As a component of the mandated QSAC monitoring process, districts scheduled for QSAC evaluation in the school year of 2011-12 must complete the attached District Performance review (DPR). The DPR is used by members of the District QSAC Committee to conduct a self-assessment and scoring based on the data/documentation of various operational areas of the district.

**K. CONTRACT FOR ARCHITECT FOR CAPITAL PROJECTS**

The District currently has a need for renovations to: the Annex Gym floor, the Main Athletic Field bleachers and to the Tech Center. The District will amend its Long Range Facility Plan to include these projects. There will not be state aid funds for this project. This work requires the engagement of a licensed Architect to assist the district with these efforts. This appointment and related contract is entered into as a professional services contract pursuant to 18A:18A.5a(1).

**L. EDUCATION JOBS FUNDS FOR SCHOOLS**

In September 2010, the federal government made \$262 million available to NJ in Education Jobs funding. Districts have until September 2012 to use these funds for compensation, benefits and other expenses.

In November 2011, the District was notified of an Education Jobs allocation increase of \$20,235 to \$666,130.

- Increase Revenue Account Number 18-4522-000 by \$20,235 to \$666,130
- Increase Expense Account Number 18-000-261-100-12-17-07 by \$10,118 to \$333,065
- Increase Expense Account Number 18-000-262-100-09-08-07 by \$10,117 to \$333,065

Due to the increase, we are adjusting the District Budget from \$76,152,668 to \$76,172,903.

A letter from the NJDOE stating the increase and a detailed list outlining the Education Job expenditures are attached. It is recommended that the Board approves increasing the 2011-12 budget from \$76,152,668 to \$76,172,903 and the usage of the Education Jobs money for the employee salaries attached from the expense accounts listed.

**M. JOINT TRANSPORTATION AGREEMENT WITH HACKENSACK PUBLIC SCHOOLS**

**BE IT RESOLVED** that the East Windsor Regional School District Board of Education approves the following joint transportation agreement for the 2011-12 school year with the Hackensack Board of Education as indicated below:

**East Windsor will be the “Joiner District” for the following route (destination):**

<b>Route #</b>	<b># East Windsor Students</b>	<b>School/Destination</b>	<b>Joiner District Annual Cost</b>
<b>1608</b>	<b>1</b>	<b>YCS/Sawtelle Learning Center</b>	<b>\$4,784.04</b>

It is recommended that the Board approve the joint transportation agreement with Hackensack Board of Education for the 2011-12 school year as submitted.

**N. APPROVAL OF MINUTES: DECEMBER 12, 2011**

Board approval is recommended. Minutes are kept on file in the Board Secretary’s office and available for review on the District Website.

**O. TUITION AGREEMENT WITH MERCER COUNTY VO-TECH**

The High School currently has seven honor student who attend the Health Science Academy Program at Mercer County Vocational School for the 2011-2012 school year on a full time basis. The fee for each student to attend is \$7,500. Per student. These placements are facilitated through the high school guidance department. A list of the student’s names is on file in the Board Secretary’s office and the guidance office. Board approval of the agreement with Mercer County Vocational Technical Schools for seven high school students to attend the Health Science Academy at Mercer County Vo-Tech is recommended as submitted.

**P. STAFF ELIGIBLE FOR MILEAGE REIMBURSEMENT**

State travel regulations require the Board of Education to approve in advance payment for school related travel. The District compiles a list of individual(s) who may routinely receive the standard IRS mileage reimbursement rate for district related travel in accordance with collective bargaining agreements and unaffiliated employee terms of employment.

- Douglas Shunk                      Guidance Counselor – HHS



**Q. BOARD SECRETARY'S REPORT- NOVEMBER, 2011**

**WHEREAS**, the Board of Education has received the report of the Board Secretary and Treasurer for the month of November, 2011 submitted pursuant to N.J.S.A 18A:17-9, and

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**R. TREASURERS REPORT – NOVEMBER, 2011**

The Report of the Treasurer of School Monies for the month of November 2011 is submitted for approval. The Treasurer's report is in agreement with the Board Secretary's report.

**S. TRANSFER REPORT – NOVEMBER, 2011**

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

**T. BILL LIST FOR JANUARY 9, 2012**

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment.

**RESOLVED**: That the Board of Education approves the payment of bills and claims as submitted in the attached reports for the grand total amount of **\$8,417,166.01**

Discussion: Mr. Laverty expressed his gratitude to the donors this evening.

Action on Exception Items 13. A – T, excluding item F: *On a roll call vote of the Board, motion to approve was carried unanimously.*

Action on Exception item 13.F. *Members voting yes: Ms. Abel, Mr. Connolly, Mr. Ettman, Ms. Fallon, Ms. Harrington, Mr. Laverty, Ms. Lloyd. Voting no: none. Abstaining: Ms. Fayer. Motion to approve was carried with 7 'yes' votes.*

**14. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke.

**15. SECOND OPPORTUNITY FOR BOARD MEMBER'S COMMENTS**

No one spoke.

**16. EXECUTIVE SESSION**

The Board went into executive session.

**17. OPEN SESSION**

**18. ADJOURN**

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**Kurt Stumbaugh, Board Secretary**