

FREEHOLD TOWNSHIP BOARD OF EDUCATION
June 12, 2018
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, June 12, 2018, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:09 p.m.

Mr. Levy read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 10, 2018 and sent to the News Transcript on January 8, 2018."

PLEDGE OF ALLEGIANCE

Mr. Levy led the Board in the pledge of allegiance.

ROLL CALL

| | |
|------------------------|--|
| Board Members Present: | Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy |
| Board Members Absent: | Mrs. Holtz, Mr. DiBlasio |
| Also Present: | Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Dr. Pamela Nathan, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Ilene Tepper, Asst. Business Administrator; staff members; township residents. |

APPROVAL OF MINUTES

On a motion of Mr. Amoroso, seconded by Mr. Matthews, authorization was given to approve the following:

May 22, 2018 Regular and Executive Session Minutes

Motion carried by voice vote as follows:

| | |
|----------|---|
| Ayes: | Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy |
| Nays: | |
| Abstain: | |
| Absent: | Mrs. Holtz, Mr. DiBlasio |

COMMUNICATION - Enrollment and Letter from Freehold Regional Board of Education with a resolution opposing the legalization of marijuana in New Jersey.

| | | |
|-------------|------------|-------|
| Enrollment: | May 2017 | 3,822 |
| | April 2018 | 3,776 |
| | May 2018 | 3,781 |

PRESIDENT'S REMARKS - Mr. Levy thanked everyone in attendance at the meeting this evening.

ADMINISTRATIVE REPORT - Dr. Kasun stated that this is his favorite Board meeting of the year where we recognize the Support Staff members of the year and the retirees.

Support Staff Members of the Year Winners:

| | |
|---------------------------------|--|
| CRAS – Jean Bertolini | JJCS – Laura Brophy |
| LDS – Irena Gazzillo | MWES – Mary O’Keefe |
| WFS – Kathy Ernst | CTBS – Michelle Rizzo-Labbate |
| DDES – Virginia Merola | ECLC – Shamica Joseph |
| ECLC – Shamica Joseph | CO/CST/PS/Tech (Property Svcs) Vinnie Astorini |
| Transportation – Diana Tephford | |

Recognition of Retirees:

| | |
|---|---|
| ECLC/ Ed. Svcs – Cindy Brady, Social Worker | Ed. Svcs. – Nancy Doran, LDT/C |
| Ed. Svcs. – May Winter, Secretary | CRAS – Diane Czerminski, Teacher |
| CRAS – Nancylee Krosner, TA | CRAS – Victoria Zappulla, Teacher |
| JJCS – Mary Banks, Teacher | JJCS – Janet Griffin, Media Specialist |
| JJCS – Susan Simonik, Teacher | JJCS – Linda Travia, Teacher |
| JJCS – Kim Mulligan, Teacher | LDS – Carol Davison, Teacher |
| LDS – Diana Lewkowicz, Teacher | LDS – Leslie Mahon, Teacher |
| CTBS – Laura Collins, Teacher | DDES – Maryellen Murphy, Teacher |
| DDES – Helen Schwerin, Teacher | Transportation – Suzanne Anderson, Bus Driver |
| Transportation – Angela Grandi, Van Attendant | Transportation – Lisa Hammond, Bus Driver |
| Transportation – Connie Matthes, Bus Driver | Transportation – Mary Ann Saporita, Van Attendant |
| Transportation – Ronald Pagut, Bus Driver | |

Mr. Levy stated that there was over 350 years of combined experience from the retirees in the room this evening. He thanked them all for their long time dedication to the District. He encouraged them to consider volunteering some of their available time to the Freehold Township Education Foundation as they were looking for volunteers.

Education Foundation Donation

Denise Bartone, Chair of the FTEF, presented a \$23,000 check to the Board for the STEAM 2012 initiative. This completes the goal of funding \$212,000 for the District’s STEAM centers. Mrs. Bartone then presented the Board a check in the amount of \$10,000 for the Building Blocks for Innovation Grant.

Dr. Kasun noted that this was Mrs. Bartone’s last meeting as the Chair of the FTEF. He thanked her for all of her time, dedication and financial support of the District. He also thanked her family for allowing her to be away from them for so many hours to support this cause and the District.

Kay Holtz arrived at the meeting at 8:30pm.

The Board took a recess from 9:10 – 9:30

Bullying Investigation Report – Dr. Kasun said that there were 6 reported HIB incidents. 3 were confirmed and 3 were unfounded.

School District and School HIB Grades – Dr. Kasun gave the annual report to the Board. Overall the District’s grade, out of 78, was a 71. The individual school’s grades are as follows:

| | |
|------|----|
| CRAS | 76 |
| JJC | 71 |
| LDS | 74 |
| MWES | 72 |
| WFS | 67 |
| CTBS | 67 |

DDES 73
ECLC 73

Public Participation - Jerry Barca, 32 Sherwood Drive, asked a question to clarify the billing for Class III organizations under the Facility Use Policy.

Greg Gewertz, 110 Country View Drive, requested that the Board make Travel Basketball listed as a Class II organization along with the recreation league.

EXECUTIVE SESSION

On motion of Mr. Amoroso, seconded by Mrs. Cozzolino, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, June 12, 2018 at 9:45 p.m., for the purposes of discussing Personnel Matters, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

MOTION TO RECONVENE THE MEETING AT 10:20 P.M.

On a motion of Mrs. Holtz, seconded by Mrs. Lambert, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan,
Mrs. Patten, Mrs. Lambert, Mr. Levy
Nays:
Abstain:
Absent: Mr. DiBlasio

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mr. Amoroso reviewed the minutes of the June 12, 2018 Personnel/Policies/Communication Committee meeting.

On Motion of Mr. Amoroso, seconded by Mrs. O'Sullivan, authorization was given to approve the following:

COMMITTEE REPORT

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from May 18, 2018 through June 1, 2018.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member for the 2018-2019 school year:

| | |
|---------------------|-----------------------------|
| NAME: | Lisa Hamilton |
| POSITION: | Secretary- Child Study Team |
| POSITION CONTROL #: | 9300-000-SEC-05 |
| ACCOUNT #: | 11-000-219-105-10-000 |
| EFFECTIVE: | December 31, 2018 |

RESIGNATION

3. The Superintendent recommends approval to accept the resignation of the following staff members for the 2017-2018 school year:
 1. NAME: Lindsay Keker
POSITION: Teacher - Applegate Elementary School
POSITION CONTROL #: 1001-021-IS-032
ACCOUNT #: 11-212-100-101-10-000-021
EFFECTIVE: June 30, 2018
 2. NAME: Denise Wiles
POSITION: Lunchroom Assistant- Barkalow Middle School
POSITION CONTROL #: 9400-023-NONAFF-02
ACCOUNT #: 11-000-262-107-10-000
EFFECTIVE: June 30, 2018
 3. NAME: Beth Keklak
POSITION: Part Time Registered Nurse
POSITION CONTROL #: 9400-000-SPEDSUP-09
ACCOUNT #: 11-000-213-100-10-000
EFFECTIVE: June 30, 2018

NEW EMPLOYMENT

4. The Superintendent recommends approval to issue a contract to the following staff members for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.
 1. NAME: Timothy Makaro
POSITION: Teacher – Barkalow Middle School
SALARY: \$81,422.00 GUIDE: D STEP: 13
ACCOUNT #: 11-130-100-101-10-000-023
EFFECTIVE: September 1, 2018 through June 30, 2019
 2. NAME: Shannon Cutrona
POSITION: Replacement Teacher – Barkalow Middle School
SALARY: \$53,082.00 GUIDE: A STEP: 1
ACCOUNT #: 11-130-100-101-10-000-023
EFFECTIVE: July 1, 2018 through TBD
 3. NAME: Ashely Reamer
POSITION: Replacement Teacher Sp. Ed. – Barkalow Middle School
SALARY: \$53,082.00 GUIDE: A STEP: 1
ACCOUNT #: 11-213-100-101-10-000-023
EFFECTIVE: July 1, 2018 through TBD
 4. NAME: Erica Widman
POSITION: Registered Nurse (.5)
SALARY: \$25,293.00
ACCOUNT #: 11-000-213-100-10-000-000
EFFECTIVE: September 1, 2018 through June 30, 2019
 5. NAME: Melissa McConnell
POSITION: Replacement Teacher Sp. Ed. – Donovan Elementary School
SALARY: \$56,082.00 GUIDE: C STEP: 1
ACCOUNT #: 11-213-100-101-10-000-026
EFFECTIVE: September 1, 2018 through June 30, 2019

LEAVES OF ABSENCE 2017/2018

5. The Superintendent recommends ratifying the following leaves of absence for the 2017-2018 school year:

1. NAME: Michele Caruso
 POSITION: Teacher Assistant – Applegate Elem. School
 POSITION CONTROL #: 9101-021-TA-05
 ACCOUNT #: 11-212-100-106-10-000-021
 UNPD NJ/FED FMLA: June 6, 2018 through June 22, 2018
 UNPD LEAVE: June 23, 2018 through June 30, 2018
2. NAME: Jacqueline Powell
 POSITION: Teacher Assistant – Barkalow Middle School
 POSITION CONTROL # 9101-023-TA-10
 ACCOUNT #: 11-212-100-106-10-000-023
 UNPAID LEAVE: June 5, 2018 through June 30, 2018

6. The Superintendent recommends ratifying the change to the following leave of absence for the 2017-2018 school year:

NAME: Catherine Crismale
 POSITION: Teacher Assistant – ECLC
 POSITION CONTROL #: 9100-070-TA-05
 ACCOUNT #: 11-215-100-106-10-000-070
 FROM UNPD NJ/FED FMLA: April 9, 2018 through June 22, 2018
 TO UNPD NJ/FED FMLA: April 9, 2018 through May 25, 2018
 UNPAID LEAVE: June 5, 2018 through June 30, 2018

LEAVES OF ABSENCE 2018/2019

7. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2018-2019 school year:

1. NAME: Lynsey Murphy
 POSITION: Teacher – Eisenhower Middle School
 POSITION CONTROL #: 1001-024-IS-010
 ACCOUNT #: 11-213-100-101-10-000-024
 UNPD NJ/FED FMLA: September 1, 2018 through December 5, 2018
2. NAME: Leah Curatolo
 POSITION: Teacher of the Deaf– District
 POSITION CONTROL #: 2405-023-IS-012
 ACCOUNT #: 11-000-217-100-10-000
 UNPD NJ/FED FMLA: September 1, 2018 through September 14, 2018
 UNPD LEAVE: September 15, 2018 through October 31, 2018
3. NAME: Danielle Sanches
 POSITION: Teacher – Catena Elementary School
 POSITION CONTROL #: 1001-020-IS-021
 ACCOUNT #: 11-213-100-101-10-000-020
 UNPD LEAVE: September 1, 2018 through June 30, 2019
4. NAME: Ashley Sciaraffo
 POSITION: School Psychologist
 POSITION CONTROL #: 3116-000-SPEDSUP-02
 ACCOUNT #: 11-000-219-104-10-000-026
 UNPD NJ/FED FMLA: July 1, 2018 through October 2, 2018
 UNPD LEAVE: October 3, 2018 through June 30, 2019

5. NAME: Annette King
 POSITION: Teacher – Eisenhower Middle School
 POSITION CONTROL #: 1102-024-IS-011
 ACCOUNT #: 11-130-100-101-10-000-024
 UNPD NJ/FED FMLA: September 1, 2018 through June 30, 2019

CHANGE OF ASSIGNMENT

8. The Superintendent recommends approval of the following change of assignment for the 2018-2019 school year:

NAME: Deborah Wilson
 FROM: Teacher Reg. Ed. – Applegate Elementary School
 TO: Basic Skills Interventionist – Applegate Elem. School
 ACCOUNT #: 11-230-100-101-10-000-021
 EFFECTIVE: July 1, 2018 through June 30, 2019

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

9. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2017-2018 & 2018-2019 school years:

NAME: Carmela Pira
 FROM: Bus Driver
 TO: Secretary – Transportation
 SALARY: \$45,362.00 GUIDE: Secretary STEP: 1
 ACCOUNT #: 11-000-270-160-10-000
 EFFECTIVE: June 13, 2018 through June 30, 2018

NAME: Vita Verde
 FROM: Office Assistant – Applegate Elem. School
 TO: Secretary – Early Childhood Learning Center
 SALARY: \$49,952.00 GUIDE: Secretary STEP: 3
 ACCOUNT #: 11-000-240-105-10-000-070
 EFFECTIVE: July 1, 2018 through June 30, 2019

LUNCHROOM SALARIES 2018-2019

10. The Superintendent recommends approval to issue contracts to the following lunchroom assistants for the 2018-2019 school year:

| NAME | Total Salary |
|---------------------------|---------------------|
| 1. Bostic, Francine | \$ 8,992.48 |
| 2. Brophy, Joanne | \$ 6,654.80 |
| 3. Busso-Raglievich, Lisa | \$ 8,134.50 |
| 4. Costantino, Marie | \$ 6,705.60 |
| 5. Cross, Barbara | \$10,080.60 |
| 6. Cullen, Christine | \$ 8,749.20 |
| 7. D'Amico, Ann Marie | \$ 6,705.60 |
| 8. DiCarlo, Marie | \$ 6,654.80 |
| 9. DosSantos, Maria | \$ 6,477.00 |
| 10. Everett, Susan | \$ 8,749.20 |
| 11. Gershenow, Rosa | \$ 8,305.40 |
| 12. Granito, Jennifer | \$ 7,909.00 |
| 13. Howard, Debra | \$ 8,134.50 |
| 14. Kenny, Patricia | \$ 8,463.90 |
| 15. LaCava, Rosanne | \$ 8,512.96 |
| 16. LLoyd, Ann Marie | \$ 6,705.60 |

| | |
|-------------------------|-------------|
| 17. Lodico, Lisa | \$ 7,076.44 |
| 18. Martinelli, Tammy | \$ 6,705.60 |
| 19. Marx, Eva | \$ 8,755.68 |
| 20. Morgan, Gail | \$ 8,497.50 |
| 21. Murphy, Linda | \$ 7,010.40 |
| 22. Parillo, Lori | \$ 6,654.80 |
| 23. Pinto, Sheree | \$10,839.48 |
| 24. Powers, Susan | \$ 6,781.80 |
| 25. Ross, Eileen | \$ 6,705.60 |
| 26. Rossi, Kathleen | \$ 9,527.61 |
| 27. Santos, Elizabeth | \$10,236.55 |
| 28. Sultana, Zofia | \$ 8,368.80 |
| 29. Toto, Mary Rose | \$ 7,513.32 |
| 30. Venza-Adler, Joanna | \$ 6,705.60 |

HONORARIA 2018-2019

11. The Superintendent recommends approval of the following honoraria for the 2018-2019 school year:

| NAME | ACTIVITY | SCHOOL | AMOUNT |
|-------------------|---|---------------|---------------|
| Michael Benjamino | Coordinator of Athletics & Co-Curricular Programs | District | \$10,360.00 |
| Courtney Colford | Student Assistant Coordinator | District | \$ 5,000.00 |
| Martin Tansey | Academic Team | CTB | \$ 3,000.00 |
| Margaret Hall | Academic Support | CTB | \$ 2,000.00 |
| Lisa Marotta | Student Council | CTB | \$ 4,000.00 |
| Daniel Crawford | Band | CTB | \$ 3,000.00 |
| Elizabeth Sleight | Chorus | CTB | \$ 3,000.00 |
| Leah Curatolo | Drama | CTB | \$ 3,000.00 |
| Courtney Colford | Assistant Drama | CTB | \$ 2,000.00 |
| Tara Kriete | Yearbook | CTB | \$ 4,000.00 |
| Margaret Hall | Peer Leadership | CTB | \$ 2,000.00 |
| Deidre Hegt | Peer Leadership | CTB | \$ 2,000.00 |
| Karen Nightingale | National Junior Honor Society | CTB | \$ 1,000.00 |
| Jade Yelk | Field Hockey Coach | CTB | \$ 3,000.00 |
| Jason Moran | Boys Soccer Coach | CTB | \$ 3,000.00 |
| Daniel Cugini | Girls Soccer Coach | CTB | \$ 3,000.00 |
| Jan Caputo | Head Cross Country Coach | CTB | \$ 3,000.00 |
| Michael Benjamino | Asst. Cross Country Coach | CTB | \$ 2,000.00 |
| Gregory Lins | Asst. Cross Country Coach | CTB | \$ 2,000.00 |
| Jason Moran | Boys Basketball Coach | CTB | \$ 5,000.00 |
| Daniel Cugini | Girls Basketball Coach | CTB | \$ 5,000.00 |
| Jack Withstandley | Head Wrestling Coach | CTB | \$ 5,000.00 |
| Gregory Lins | Asst. Wrestling Coach | CTB | \$ 3,333.00 |
| Meg Kotran | Cheerleading | CTB | \$ 2,500.00* |
| Kelsey Hoffman | Cheerleading | CTB | \$ 2,500.00* |

12. The Superintendent recommends approval of the following PTO honoraria for the 2018-2019 school year:

| NAME | ACTIVITY | SCHOOL | AMOUNT |
|-------------------|---------------------------|---------------|---------------|
| Martin Tansey | Debate Team | CTB | \$2,000.00 |
| Matthew Finucane | Student Social Media Club | CTB | \$ 500.00* |
| Daniel Cugini | Student Social Media Club | CTB | \$ 500.00* |
| Kathleen Masella | Volleyball Club | CTB | \$1,000.00 |
| Michael Del Galdo | STEM Club | CTB | \$ 500.00* |

| | | | |
|------------------|----------------------|-----|------------|
| Erin Fischer | STEM Club | CTB | \$ 500.00* |
| Daniel Cugini | Model United Nations | CTB | \$ 500.00* |
| Martin Tansey | Model United Nations | CTB | \$ 500.00* |
| Heather Greiner | Mural Club | CTB | \$1,000.00 |
| Pam Siegel | Optimist Jr. Club | CTB | \$ 500.00* |
| Kathleen Horvath | Optimist Jr. Club | CTB | \$ 500.00* |
| Amber Chapman | Maker Club | CTB | \$ 500.00* |
| Susan Faust | Maker Club | CTB | \$ 500.00* |
| Martin Tansey | History Club | CTB | \$ 500.00* |
| Jill Emma | History Club | CTB | \$ 500.00* |

*shared honorarium

DISTRICT HEAD NURSE

13. The Superintendent recommends approval for the following staff member to serve as District Head Nurse for the 2018-2019 school year in the amount of \$10,000.

Michele Weissman

CPR COORDINATOR/TRAINER

14. The Superintendent recommends approval for the following staff member to serve as CPR Coordinator/Trainer for the 2018-2019 school year in the amount of \$5,000.00.

Thomas Caiazza

EXTENDED SCHOOL YEAR STAFF

15. The Superintendent recommends approval for the following staff members for the 2018 extended school year program at the prevailing curriculum rate for the certified staff and hourly rate for the support staff unless otherwise noted below:

Teacher Assistant

Tara Ruby

Substitute Teachers

| | |
|------------------|---------------------|
| Samantha Seward | Frank Colvin |
| Christina Murphy | Daniel Cugini |
| Laura Bergen | Debra Weiss |
| Rita Bohringer | Julie Pfister Cohen |
| Lisa Henricks | Judy Fonte |
| Amy Czajkowski | Martin Tansey |
| Erica Peters | Amy Deseno |

Substitute Teacher Assistants

| | |
|------------------|-------------------|
| Amy Deseno | Daniel Cugini |
| Michele Caruso | Frank Colvin |
| Mary Gouveia | Carol Goodhartz |
| Marcia Dermon | Mary Ann Lewis |
| Laura Bergen | Christine Romanzi |
| Karen Finn | Shanna Federici |
| Jaelyn Hockenjos | Judy Fonte |
| Rosina Cascone | Lisa Henricks |
| Rita Bohringer | |

16. The Superintendent recommends rescinding approval for the following staff member for the 2018 extended school year program:

Nicole Valenti

17. The Superintendent recommends amending the assignment of the following staff member for the 2018 extended school year program:

| | | |
|----------------|-------------------|-----------|
| STAFF | FROM | TO |
| Janiece Kirton | Teacher Assistant | Teacher |

ESL EVALUATIONS

18. The Superintendent recommends approval for the following staff members to work July 1, 2018 through August 31, 2018, to conduct summer ESL evaluations at the curriculum rate:

| | |
|-------------|----------------|
| Elisa Elman | Jessica Perez |
| Donna Buhl | Janiece Kirton |

SUMMER CLERICAL WORK

19. The Superintendent recommends approval for the following staff members to perform summer clerical work for a maximum of 30 hours each at \$25.00 per hour.

| | |
|----------------|------------------|
| Kristy Patmore | Penny Santamauro |
|----------------|------------------|

SUMMER WORK

20. The Superintendent recommends approval for the following staff members to work during the summer effective July 1, 2018 through August 31, 2018:

| NAME | ASSIGNMENT | AMOUNT |
|----------------|-------------------|------------------|
| Jason Moran | Lead Painter | \$16.50 per hour |
| Kevin Gardner | Painter | \$12.00 per hour |
| Nick Belka | Grounds | \$12.00 per hour |
| Michael Belka | Custodial | \$12.00 per hour |
| Rita Bohringer | Custodial | \$12.00 per hour |

JOB DESCRIPTIONS

21. The Superintendent recommends approval of the following job descriptions:

Certified Athletic Coach A12

QUALIFICATIONS

- Valid New Jersey Instructional Certificate.
- Valid CPR, First Aid, AED certifications.
- Demonstrated knowledge of the respective sport.
- Previous involvement as a member of a team or as a coach of the respective sport preferred

REPORTS TO

Coordinator of Athletic & Co-Curricular Programs
Building Principal

MAJOR DUTIES AND RESPONSIBILITIES

- Promotes, exhibits, and models positive attitudes of sportsmanship with players, coaches, officials and parents.
- Conducts the program in accordance with the policies and regulations of the Board of Education and the local conference.

3. Demonstrates ability to instruct students in the skills and strategies of the sport.
4. Conducts practice sessions and competitive events.
5. Appropriately orders, issues, collects and inventories equipment.
6. Supervises students at all times during tryouts, practices and competitive events.
7. Maintains proper records and paperwork.
8. Communicates with parents, members of the team, Coordinator of Athletics, and the Building Principal consistently and in a timely manner.
9. Attends league meetings which may include: scheduling, seeding, etc.
10. Maintains CPR, First Aid, and AED certifications and any other required certifications.
11. Ensures portable AED and first aid kit are in the immediate area of the practice of competitive event and that the first aid kit is stocked properly. In the event of a competitive event out of the district, ensures that there is an AED on site.
12. Conducts tryouts, if applicable, in a fair and consistent manner, and makes decisions using the district created rubrics.
13. Performs other duties that are within the scope of the position that may be assigned by the building principal or Coordinator of Athletic & Co-Curricular Programs.

EVALUATION

According to NJSA 18A and NJAC Title 6 and local board policy.

DATE ADOPTED July 12, 1988
DATE REVISED June 12, 2018

Certified Educational Media Specialist T3

QUALIFICATIONS: New Jersey State certification as Educational Media Specialist or Associate Educational Media Specialist

REPORTS TO: Building Principal

MAJOR DUTIES AND RESPONSIBILITIES

1. Plans and administers the school media program in cooperation with the principal, the teaching staff, and the students.
2. Evaluates, selects, recommends purchases, and catalogs new materials.
3. Initiates and monitors updating of circulation database.
4. Collaborates with teachers on the integration of teaching tools and skills as applied to content areas.
5. Develops, proposes, and justifies budget requests for the media program in collaboration with the building principal and teachers.
6. Orients new staff members regarding media center facilities and services.
7. Instructs students in the use of media skills and STEAM skills, according to the approved district school library media curriculum and the New Jersey Core Curriculum Standards.
8. Provides directions and recommendations to readers and encourages the appreciation of literature and STEAM integration.
9. Initiates activities and programs to promote reading and STEAM integration.
10. Works with media specialists and committees within the school district to coordinate programs and policies.

11. Enhances professional development by participating in regional and statewide conferences and workshops.
12. Disseminates information on current educational trends regarding technology, STEAM curriculum, and library issues.
13. Collects and analyzes data to improve instruction and to demonstrate correlations between the media program and student achievement.
14. Remains current in professional practices and development, information technologies, and educational research applicable to school media and STEAM programs.
15. Designs and teaches engaging inquiry and learning experiences and assessments that incorporate multiple literacies and foster critical thinking.
16. Creates and maintains a teaching and learning environment that is inviting, safe, flexible and conducive to student learning.
17. Participates in recruiting and training of volunteers.
18. Performs other duties that may be assigned by the district within the areas of qualification and certification.

TERMS OF EMPLOYMENT

Ten months.

EVALUATION

According to NJSA 18A and NJAC Title 6 with local board policy.

DATE ADOPTED: April 8, 1980
DATE REVISED: February 10, 1998
DATE REVISED: July 28, 1998
DATE REVISED: October 28, 2003
DATE REVISED: June 12, 2018

RATIFYING-MONITORS

22. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2017-2018 school year:

| | |
|----------------|------------------|
| Tara Ruby | Ashely Reamer |
| Allison Dutka | Heather Greiner |
| Rosa Gershenow | Christen Wyrwa |
| Lisa Marotta | Kristi Malanoski |

STANDARD OPERATING PROCEDURES (SOP) COMMITTEE

23. The Superintendent recommends ratifying approval for the following persons to revise the Standard Operating Procedures Manual at the district's curriculum rate:

| | |
|---------------------|----------|
| Corinne Wagner | 20 hours |
| Donna Corrigan | 20 hours |
| Rosemarie Ferraioli | 30 hours |
| Kathleen Pascale | 30 hours |

FIRST READING BYLAW, POLICIES AND REGULATION

24. The Superintendent recommends approval of the first reading of:

| | |
|--------------|-------------------------------------|
| <u>Bylaw</u> | |
| 0169.02 | Board Member Use of Social Networks |

| | |
|---------------|----------------------|
| <u>Policy</u> | |
| 2431 | Athletic Competition |
| 3437 | Military Leave |
| 4437 | Military Leave |

5516.01 Student Tracking Devices
7481 Unmanned Aircraft Systems (UAS also known as DRONES)

Regulation

2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
7510 Use of School Facilities

SECOND READING POLICIES AND REGULATIONS

25. The Superintendent recommends approval of the second reading of:

Policies

1550 Equal Employment/Anti-Discrimination
5350 Student Suicide Prevention

Regulations

1550 Equal Employment/Anti-Discrimination
5350 Student Suicide Prevention

PD PLANNING/PRESENTING

26. The Superintendent recommends approval of the following staff members to plan and present summer PD to staff at the contracted hourly rate.

ECG PD Planning and Facilitation Team – maximum 8 hours each

- Sharon Borgatti
- Catherine Creech
- Samantha Heckler

Executive Functioning PD Presenters – maximum 9 hours each

- Chrissy Filozof
- Sarah Strazzella

Related Arts/Spanish PD Presenters – maximum 6 hours each

- Lisbeth Karlsson
- Karen Rieg
- Colleen Pyott

Co-teaching PD Planning and Facilitation Team – maximum 12 hours each

- Lisa Glusko
- Sarah D'Angelo

CURRICULUM COMMITTEES

27. The Superintendent recommends approval of the following staff members to work on committees at the contracted hourly rate.

PBS Building-Based Summer Committees – maximum 30 hours per committee not to exceed 10 hours per staff member to be paid at the district meeting/training rate

Early Childhood Learning Center

- Kim Tuccillo
- Shannon Rafferty
- Amanda Siegman
- Melissa Blind

- Shannon Buckner

C. Richard Applegate School

- Sarah Strazzella
- Leanne Mercadante
- Jaclyn Doyle
- Angela Piscitelli
- Mary Weiss
- Kelly Etlinger
- Jennifer Howard

Joseph J. Catena School

- Colleen LaSalle
- Christine Layne
- Jaime Kelly
- Jessica Senna
- Lisa Smith
- Alisha Galli

Laura Donovan School

- Marisa Marino
- Jessica Goldberg
- Samantha Metti
- Katlyn Nielsen
- Sarah D'Angelo
- Caitlyn Schwartz

Marshall W. Errickson School

- Julianna Giglio
- Susan Reardon
- Katie Zaborny
- Rita Bohringer

West Freehold School

- Geena Basso
- Kevin Brusotti
- Paige Reed
- Lisa Rispoli
- Lisa Roohr
- Elise Meisner
- Melissa Charles
- Corrynn Ross
- Lynne Stokes

Clifton T. Barkalow School

- Michael DelGaldo
- Jill Sliwoski
- Karen Nightingale
- Jennifer Sahlin
- Kathleen Masella
- Laura O'Brien
- Erin Fischer

Dwight D. Eisenhower School

- Mary Gouveia
- Maureen Minter

- John Krupp
- Elaine Gardner
- Kathleen Blessing
- Scott Goldstein
- Lynsey Murphy
- Holli Albanese

ECG Math 3rd Grade – maximum 10 hours each at the curriculum rate

- Jaclyn Doyle
- Angela Reading

SUMMER PROFESSIONAL DEVELOPMENT

28. The Superintendent recommends approving all staff members to participate in summer professional development at the district's meeting/training rate or early release hours or a combination of both.

IEP MEETINGS

29. The Superintendent recommends approval for the following staff members to participate in summer Child Study IEP meetings at the district training rate:

| | |
|-------------------|-------------------|
| Sandy Bavaro | Lisa Urbanowicz |
| Jen Bonaventura | Kirsten Gershon |
| Anessa Perry | Kelsey Hoffman |
| Vicky Neron | Kristen Murray |
| Trish Somma | Juliana Giglio |
| Meg Tweeten | Nicole Caruso |
| Geena Basso | Natalie Levine |
| Christine Boyle | Rita Bohringer |
| Emily Lackey | Elise Meisner |
| Taylor Potts | Jessica Martin |
| Amy Bennett | Sue Reardon |
| Diane Bucci | Helaine Amin |
| Carrie Gucci | Lynne Mullan |
| Cheryl Drinkuth | Lisa Grimshaw |
| Carrie Murray | Melissa Charles |
| Sarah Strazzella | Leah Posner |
| Leanne Cassidy | Theresa Salvani |
| Sarah D'Angelo | Tiffany Knapp |
| Tina Belka | Jennifer Makaro |
| Jeanne Fazio | Shannon Buckner |
| Kim Nesci | Melissa Blind |
| Brittany Giordano | Peg Hall |
| Martin Tansey | Susan Faust |
| Jennifer Sahlin | Lisa Tamimi |
| Jan Caputo | Christen Wyrwa |
| Louise Kaltenbach | Lisa Johnston |
| Jay Moran | Karen Nightingale |
| Tara Kriete | Allison Dutka |
| Maureen Milchuk | Karen Hoskins |
| Jennifer Fern | John Krupp |
| Erin Pietsch | Elaine Gardner |
| Stephanie Curcic | Laura Bergen |
| Carmela Katz | Chris Sammy |
| Rob Caputo | Joelle Nappi |
| Thomas Kale | Debbie Dombrowski |
| Amelia Snow | Carola Fernandez |

Kaitlyn Trebour

Gloribel Amalfitano

SUPPORT STAFF SUBSTITUTES

30. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2017-2018 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

| | |
|----------------------|-------------------|
| <u>Van Attendant</u> | <u>Bus Driver</u> |
| Carla Friedman | Carla Friedman |

TITLE IV GRANT

31. The Superintendent recommends the following PBS coaches to be charged to the ESSA Title IV grant as follows:

| Name | Amount | % | Account |
|---------------------|-------------|------|---------------------------|
| Angela Piscitelli | \$ 2,000.00 | 100% | 20-280-200-100-45-000-021 |
| Diane Fernandez | \$ 1,000.00 | 100% | 20-280-200-100-45-000-026 |
| Leslie Mahon | \$ 1,000.00 | 50% | 20-280-200-100-45-000-026 |
| Holli Albanese | \$ 1,000.00 | 100% | 20-280-200-100-45-000-024 |
| Lynsey Murphy | \$ 1,000.00 | 100% | 20-280-200-100-45-000-024 |
| Corrynn Ross-Fekety | \$ 2,000.00 | 100% | 20-280-200-100-45-000-030 |

Motions carried by roll call vote for Nos. 1- 3, 4.2-4.5, 5-8, 10-22, 26-31 as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays:

Abstain:

Absent: Mr. DiBlasio

Motions carried by roll call vote for Nos. 4.1 as follows:

Ayes: Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert

Nays: Mr. Amoroso, Mrs. Cozzolino, Mr. Levy

Abstain:

Absent: Mr. DiBlasio

Motions carried by roll call vote for Nos. 9, 23 as follows:

Ayes: Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert
Mr. Amoroso, Mrs. Cozzolino, Mr. Levy

Nays:

Abstain: Mrs. Patten

Absent: Mr. DiBlasio

A discussion was held by the Board on the policies under items 24 and 25 in Personnel. The discussion was regarding the Military Leave, Student Tracking Devices and Social Networks policies.

On Motion of Mr. Amoroso, seconded by Mrs. Lambert, authorization was given to approve the following:

FIRST READING BYLAW, POLICIES AND REGULATION

24. The Superintendent recommends approval of the first reading of:

Bylaw

0169.02 Board Member Use of Social Networks

Policy

2431 Athletic Competition

3437 Military Leave

4437 Military Leave

5516.01 Student Tracking Devices

7481 Unmanned Aircraft Systems (UAS also known as DRONES)

Regulation

2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

7510 Use of School Facilities

SECOND READING POLICIES AND REGULATIONS

25. The Superintendent recommends approval of the second reading of:

Policies

1550 Equal Employment/Anti-Discrimination

5350 Student Suicide Prevention

Regulations

1550 Equal Employment/Anti-Discrimination

5350 Student Suicide Prevention

Motion carried by roll call vote for Nos. 24 (Policy 2431, 3437, 4437, 7481 and Regulation 2431.2 and 7510) and 25 as follows:

Ayes: Mr. Amoroso, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mrs. Cozzolino, Mr. Levy

Nays:

Abstain:

Absent: Mr. DiBlasio

Motion carried by roll call vote for Nos. 24 (Bylaw 0169.2) as follows:

Ayes: Mr. Amoroso, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert

Nays: Mrs. Cozzolino, Mr. Levy

Abstain:

Absent: Mr. DiBlasio

Motion carried by roll call vote for Nos. 24 (Policy 5516.01) as follows:

Ayes: Mr. Amoroso, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy

Nays: Mrs. Cozzolino

Abstain:

Absent: Mr. DiBlasio

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

Mrs. Cozzolino reviewed the minutes of the June 12, 2018 Curriculum/Staff Development Committee meeting.

On Motion of Mr. Cozzolino, seconded by Mrs. Patten, authorization was given to approve the following:

COMMITTEE REPORT**STUDENT TEACHER PLACEMENT**

1. The Superintendent recommends approval of the following student teacher/practicum placement for the 2018-2019 school year:

| <u>STUDENT</u> | <u>COOPERATING STAFF</u> | <u>DATES</u> |
|---|--------------------------------------|-------------------|
| Megan Loftus (Georgian Court University) | Jessica Saghini | 9/4/18 – 12/14/18 |
| Angela Koletis (Georgian Court University) | Megan Lambert | 9/4/18 – 12/21/18 |
| Shelby Ferber (Georgian Court University) | Dana Morris | 9/4/18 – 12/21/18 |
| Kathryn Falisi (Georgian Court University) | Emily Lackey | 9/4/18 – 12/21/18 |
| Nicole Kline (Montclair State University) | Jamie Caruso | 9/4/18 – 12/21/18 |
| Emily Schladebeck (Montclair State University) | Tamara Femiano/ Elizabeth Sleight | 9/4/18 – 12/21/18 |
| Leah Ogradnik (Seton Hall University) | Andrea Block | 9/10/18- 12/21/18 |
| Apryl Gillette Rutgers University | Andrea Block | 10/15/18 – 1/5/19 |

HOME INSTRUCTION

2. The Superintendent recommends ratification for the following students to receive home instruction:

Student: 2682339584
 Tutor: Kristen Rusterholz
 Cost: \$50/hour – not to exceed 10 hours per week
 Start Date: 05/26/18
 End Date: 06/30/18

Student: 3310061761
 Tutor: Michelle Sica, Sarah Strazzella
 Cost: \$50/hour - not to exceed 10 hours per week
 Start Date: 05/31/18
 End Date: 06/30/18

Student: 8413282086
 Tutor: Jill Sliwoski
 Classification: 504
 Cost: \$50/hour – not to exceed 5 hours per week
 Start Date: 05/07/18
 End Date: TBD

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O’Sullivan,
 Mrs. Patten, Mrs. Lambert, Mr. Levy
 Nays:
 Abstain:
 Absent: Mr. DiBlasio

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mrs. Patten reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of June 12, 2018.

On Motion of Mrs. Patten, seconded by Mrs. Amoroso, authorization was given to approve the following:

COMMITTEE REPORT

BILLS & CLAIMS

- The Superintendent recommends approval of the following list of bills dated June 12, 2018, which have been reviewed and approved by a Board member:

| | Machine Print Checks | Hand Checks | Total Bills |
|---------------------------|-----------------------|-----------------|-----------------------|
| Current Expense (General) | \$1,399,424.76 | \$215.68 | \$1,399,640.44 |
| Current Expense | | | |
| Capital Outlay | \$53,859.51 | | \$53,859.51 |
| Education Job Fund | | | |
| Special Revenue | \$3,281.72 | | \$3,281.72 |
| Capital Project | | | |
| Debt Service | | | |
| Total Bills | \$1,456,565.99 | \$215.68 | \$1,456,781.67 |

TRANSFERS

- The Superintendent recommends approval of the following transfers for the 2017-2018 school year:

| | | | |
|----|--------------------------|---|--|
| 1. | <u>Amount</u> \$2,000 | <u>From</u> 11-213-100-106-11-000 Resource Rm Other Inst. | <u>To</u> 11-215-100-106-11-000 ½ Day Preschool Other Sal. |
| 2. | \$8,000 | 11-000-270-162-14 Summer Other Work | 11-000-270-160-11-000 Reg. Student Transp. |
| 3. | \$1,000 | 11-230-100-101-11-000 Basic Skills Teach | 11-240-100-101-11-000 Bilingual Ed Teach |
| 4. | \$2,250 | 20-231-100-600-45 Title IA Instructional Supplies | 20-231-200-100-45-018-030 Title IA Support Salaries |

5. \$8,554 11-000-291-260-05-000
Workers Compensation

11-000-270-593-05-000
Auto Insurance

APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

| | NAME | TITLE | EVENT | DATES | AMOUNT |
|---|--------------------|------------------------|---|---------------------|---------------|
| 1 | Caracappa, Suzanne | Physical Therapist | Improving Function: Tools to Enhance Motor Learning, Motor Control and Strength | 9/29/18 – 9/30/18 | \$435.00 |
| 2 | Dickstein, Neal | Asst. Superintendent | 2018 Safe Schools Symposium | 10/23/18 | \$210.00 |
| 3 | Donofrio, Raffaele | Technology Manager | TechSplash 2018 | 8/1/18 | \$30.00 |
| 4 | Greenfield, Brett | Technology Coordinator | MakerBot University Blended | 8/24/18 | \$199.00 |
| 5 | Hirschhorn, Carla | Physical Therapist | The Well Equipped Therapist | 8/6/18 – 8/7/18 | \$469.00 |
| 6 | Huguenin, Jeffrey | Principal | 2018 FEA/NJPSA/NJASCD Fall Conference | 10/18/18 – 10/19/18 | \$292.00 |

STALE CHECK

4. The Superintendent recommends approval to void the following 2016-2017 stale dated check from Payroll Account #984706471:

| Check # | Issue Date | Amount |
|----------------|-------------------|---------------|
| 1010 | 3/30/2017 | \$ 41.32 |

DONATIONS

5. The Superintendent recommends approval to accept the following donations:
- \$100 from The Benevity Community Impact Fund for the C. Richard Applegate School to purchase supplies for PBS.
 - \$2,798.10 from the Barkalow Middle School PTO for cover expenses of two 3D printers and accessories for the Barkalow GAM Center
 - Hundreds of assorted plants and flowers from the Rutgers New Jersey Agricultural Experiment Station and the Watershed Ambassadors of Monmouth County to the West Freehold School.

- 4. \$10,000 from the Barkalow Middle School PTO for payment of the following Honoraria at Barkalow Middle School for the 2018-2019 School Year:

| Honorarium | Stipend |
|---------------------------|-----------------|
| Debate Team | \$2,000 |
| Student Social Media Club | \$1,000 |
| Volleyball Club | \$1,000 |
| STEM Club | \$1,000 |
| Model United Nations | \$1,000 |
| Mural Club | \$1,000 |
| Optimist Jr. Club | \$1,000 |
| Maker Club | \$1,000 |
| History Club | \$1,000 |
| Total: | \$10,000 |

- 5. \$2,000 from the West Freehold School PTO for the following Honoraria at the West Freehold School for the 2017/2018 School Year:

| Honorarium | Stipend |
|-----------------------------|----------------|
| 4 th Grade Choir | \$1,000 |
| 5 th Grade Choir | \$1,000 |
| Total: | \$2,000 |

IDEA PRE-SCHOOL GRANT

- 6. The superintendent recommends approval for the following IDEA Pre-School grant funded salary to be charged to the following account for 2017 - 2018:

| Staff Name | Position | Amount | % of Cost | Account |
|--------------------|---------------------|---------------|------------------|---------------------------|
| Catherine Borchert | Teacher’s Assistant | \$32,574.00 | 100% | 20-251-100-100-40-018-070 |

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

- 7. The Superintendent recommends approval to accept from Fraytak Veisz Hopkins Duthie, P.C. the Proposal for Professional Services not to exceed \$15,750 for the work associated with site improvements at the Applegate Elementary School.

REJECTION OF BID FOR ROOF REPLACEMENT AT BOARD ADMINISTRATION OFFICES AND EARLY CHILDHOOD LEARNING CENTER

- 8. The Superintendent recommends approval to reject the following bids for Roof Replacement at Board Administration Offices and Early Childhood Learning Center as non-responsive:

| SINGLE OVERALL CONTRACT | |
|---|-------------------------------|
| Bidders: | Multi Roof Maintenance |
| Base Bid | \$ 338,000.00 |
| Alternate Bid Description | |
| Alt. Bid No. 1 - Brick Repointing, Exterior Roof Access Ladder, Gravity Vents, R30 Fiberglass Batt Insulation & Built-in Gutter | \$ 27,000.00 |

AWARD OF BID FOR ROOF REPLACEMENT AT BOARD ADMINISTRATION OFFICES AND EARLY CHILDHOOD LEARNING CENTER

9. The Superintendent recommends approval to award the bid for Roof Replacement at Board Administration Offices and Early Childhood Learning Center to Arista Builders & Designers, Inc., 329 Jackson Mills Road, Jackson, NJ 08527 at \$381,000, including the Base Bid and Alternate Bid No. 1. Contingent upon attorney review.

| SINGLE OVERALL CONTRACT | |
|---|-------------------------------|
| Bidders: | Multi Roof Maintenance |
| Base Bid | \$ 353,000.00 |
| Alternate Bid Description | |
| Alt. Bid No. 1 - Brick Repointing, Exterior Roof Access Ladder, Gravity Vents, R30 Fiberglass Batt Insulation & Built-in Gutter | \$ 28,000.00 |

ACCEPTANCE OF BIDS FOR ASBESTOS ABATEMENT 2018-19

10. The Superintendent recommends approval to accept the following bids for Asbestos Abatement:

| Bidder Name | Apex Development, Inc. | GL Group | Hazmat Diagnostic, LLC | Lilich Corp. | MTM Metro | Nari Construction, LLC |
|--------------------------|-------------------------------|------------------|-------------------------------|---------------------|------------------|-------------------------------|
| Site Location: | | | | | | |
| D.D. Eisenhower | 49,980.00 | 24,500.00 | 16,800.00 | 16,384.00 | 19,500.00 | 32,000.00 |
| Laura Donovan | 72,200.00 | 21,850.00 | 15,000.00 | 14,600.00 | 15,000.00 | 29,000.00 |
| M.W. Errickson | 20,500.00 | 3,650.00 | 2,488.00 | 5,500.00 | 6,500.00 | 7,000.00 |
| Total Bid Amount: | 142,680.00 | 50,000.00 | 34,288.00 | 36,484.00 | 41,000.00 | 68,000.00 |

| Bidder Name | Savic Construction Corp | Shade Environmental, LLC | Two Brothers Contracting, Inc. | VMC Company Inc. | Yannuzzi Group, Inc. |
|--------------------------|--------------------------------|---------------------------------|---------------------------------------|-------------------------|-----------------------------|
| Site Location: | | | | | |
| D.D. Eisenhower | 16,400.00 | 29,900.00 | 24,500.00 | 17,900.00 | 25,650.00 |
| Laura Donovan | 14,600.00 | 25,700.00 | 21,900.00 | 17,600.00 | 22,800.00 |
| C.T. Barkalow | 3,500.00 | 6,700.00 | 3,680.00 | 4,300.00 | 3,900.00 |
| | | | | | |
| Total Bid Amount: | 34,500.00 | 62,300.00 | 50,080.00 | 39,800.00 | 52,350.00 |

AWARD OF ASBESTOS ABATEMENT BID 2018-19

11. The Superintendent recommends approval to award the bid for Asbestos Abatement to the lowest responsive and responsible bidder, Hazmat Diagnostic, LLC, 16 Glenwild Ave, Bloomingdale, NJ 07403, for a total amount of \$34,288.00. Contingent upon attorney review.

| Bidder Name | Hazmat Diagnostic, LLC |
|--------------------------|-------------------------------|
| Site Location: | |
| D.D. Eisenhower | 16,800.00 |
| Laura Donovan | 15,000.00 |
| M.W. Errickson | 2,488.00 |
| | |
| Total Bid Amount: | 34,288.00 |

TUITION CONTRACT

12. The Superintendent recommends approval to accept a tuition contract between the Point Pleasant Board of Education, Ocean County, and the Freehold Township Board of Education for student #3712880855. The tuition for ESY program is \$6,615 and the cost of the one-to-one aide is \$3,204 for July 5, 2018 through August 15, 2018. The tuition for the regular school year program is \$49,617 for the September 1, 2018 and terminating on June 30, 2019.

NURSING CONTRACTS

13. The Superintendent recommends approval to accept the following Nursing Contracts for the 2018-2019 School Year:
1. Student: 5652274012
Provider: Preferred Home Health Care & Nursing Services, Inc.
Service: In-school nursing care
Cost: \$37.50/hour for RN services or \$29.70/hour for LPN services
Start Date: 7/1/18
End Date: 6/30/19
 2. Student: 9958287210
Provider: Bayada Home Health Care, Inc.
Service: In-school nursing care
Cost: \$53/hour for RN services or \$43/hour for LPN services
Start Date: 7/1/18
End Date: 6/30/19
 3. Student: 9114023994
Provider: Bayada Home Health Care, Inc.
Service: In-school nursing care
Cost: \$53/hour for RN services or \$43/hour for LPN services
Start Date: 7/1/18
End Date: 6/30/19

CONSULTANT SERVICES

14. The Superintendent recommends approval to accept the following Consultant Services for the 2018-2019 School Year:
1. Marilyn Winograd
MDW Educational Services, LLC
Assignment: Teacher of the Blind & Visually Impaired
Salary: \$130/hour – maximum 8 hours/week
Effective: July 1, 2018 – June 30, 2019
 2. Danielle Marggraf
Assignment: Orientation and Mobility Services
Salary: \$160/hour – maximum 5 hours/week
Effective: July 1, 2018 – June 30, 2019

WILSON CERTIFICATION

15. The Superintendent recommends approval for the following staff members to participate in the Wilson 3 Day Applied Methods & Level 1 Certification Practicum at a cost of \$3,850 per participant during the 2018-2019 School Year:

Nicole Valenti
Laurie Pearce
Marisa Marino
Brianna Pellecchia

Leanne Heyesey
Jennifer Klose
Christen Wyrwa

APPROVAL OF CONTRACT RENEWALS

CONTRACT RENEWAL FOR FIRE ALARM INSPECTION & REPAIR FOR 2018-2019

16. The Superintendent recommends approval to renew the contract for Fire Alarm Inspection & Repair to Alarm & Communication Technologies, Inc., 25 Ross Street, Wharton, NJ 07885 for a total amount of \$31,641. The Time & Material portion of the bid to be paid at the following rates:

| | |
|---|----------|
| Response time during regular hours | 4 hours |
| Standard labor charges, per hour | \$105.00 |
| Hourly labor charge for holiday weekend & after hours | \$160.00 |
| % Mark-up on Parts | 35% |

CONTRACT RENEWAL FOR GARBAGE & RECYCLABLE COLLECTION SERVICES FOR 2018-2019

17. The Superintendent recommends approval to renew the contract for Garbage & Recyclable Collection Services to Republic Services of NJ, LLC, as follows:

| Service | Republic Services of NJ |
|---|--------------------------------|
| Garbage Collection Total Annual Cost | \$26,707.36 |
| Unit Cost for 6yd Container Pick up | \$75.00 |
| Unit Cost for 8yd Container Pick up | \$100.00 |
| Cardboard / Mixed Paper Total Annual Cost | \$8,971.76 |
| Unit Cost for 4yd Container Pick up | \$50.00 |
| Unit Cost for 6yd Container Pick up | \$75.00 |
| Co-Mingled Glass & Aluminum Total Annual Cost | \$3,948.96 |
| Unit Cost for 4yd Container Pick up | \$50.00 |
| Unit Cost for 6yd Container Pick up | \$75.00 |

CONTRACT RENEWAL FOR ELECTRICAL SUPPLIES FOR 2018-2019

18. The Superintendent recommends approval to renew the contract for electrical supplies per attachment "A" to the following:

Sunshine Lighting

CONTRACT RENEWAL FOR BOILER CLEANING & REPAIR FOR 2018-2019

19. The Superintendent recommends approval to renew the contract for Boiler Cleaning and Repair to Northwind Mechanical Systems, Inc., 1305 Roller Road, Ocean, NJ 07712 for a total amount of \$24,400. The Time & Material portion of the bid to be paid at the following rates:

| | |
|---------------------------------|----------|
| Hourly Mechanic Wage | \$88.00 |
| Hourly Mechanic Helper Wage | \$58.00 |
| O/T Hourly Mechanic Wage | \$132.00 |
| O/T Hourly Mechanic Helper Wage | \$87.00 |
| Mark-Up | 15% |

CONTRACT RENEWAL FOR SCHOOL VEHICLE MAINTENANCE FOR 2018-2019

- 20. The Superintendent recommends approval to renew the contract for school vehicle maintenance to VanDerveer’s Garage & Tire Service Center, 357 West Main Street, Freehold, NJ 07728

| ITEM BID | 2015-2016 |
|---------------------------------|-----------------|
| Labor Rate Per Hour | \$92.00 |
| Parts & Materials - % Over Cost | 35% |
| Towing Rate Per Call - Big Bus | \$150.00 |
| Towing rate Per Call - Mini Bus | \$85.00 |
| Towing Out of Freehold Twp. add | \$3.00 per mile |

ACCEPTANCE OF BIDS FOR AUTOMATIC TEMPERATURE CONTROL REPLACEMENT AT J.J. CATENA SCHOOL

- 21. The Superintendent recommends approval to accept the following bids for Automatic Temperature Control Replacement at J.J. Catena School:

| SINGLE OVERALL CONTRACT | BID AMOUNT | |
|-------------------------|--------------------------|------------------|
| | Bidders: | |
| | Gabe Sganga, Inc. | AME, Inc. |
| Base Bid | \$ 277,248.00 | \$ 279,000.00 |
| Alt. Bid H-1 | No Change | No Change |
| Alt. Bid H-2 | \$ (6,390.00) | \$ (6,500.00) |
| Alt. Bid H-3 | \$ (852.00) | \$ (1,500.00) |

AWARD OF BID FOR AUTOMATIC TEMPERATURE CONTROL REPLACEMENT AT J.J. CATENA SCHOOL

- 22. The Superintendent recommends approval to award the bid for Automatic Temperature Control Replacement at J.J. Catena School to Gabe Sganga, Inc., 90 Main Street, Farmingdale, NJ 07727 at \$277,248. Contingent upon attorney review.

| SINGLE OVERALL CONTRACT | BID AMOUNT |
|-------------------------|--------------------------|
| Bidders: | Gabe Sganga, Inc. |
| Base Bid | \$ 277,248.00 |
| Alt. Bid H-1 | No Change |
| Alt. Bid H-2 | \$ (6,390.00) |
| Alt. Bid H-3 | \$ (852.00) |

Motion carried by roll call vote as follows:

- Ayes: Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O’Sullivan, Mrs. Patten, Mrs. Lambert, Mr. Levy
- Nays:
- Abstain:
- Absent: Mr. DiBlasio

OLD BUSINESS - Mr. Levy thanked the Board members that could participate in the Superintendent’s evaluation for returning it to him so quickly. He stated that this was the best process ever in his time on the Board. Mr. Levy will submit the results to NJSBA this weekend.

NEW BUSINESS - Mr. Levy also encouraged the Board to review the list of events at the schools and to attend any that they could and to RSVP for graduation. He also said he would discuss with Mrs. Lambert some changes to the Committees for July.

Mrs. Cozzolino discussed the Museum of Tolerance at CTBS.

PUBLIC PARTICIPATION – None

EXECUTIVE SESSION

On motion of Mr. Amoroso, seconded by Mr. Patten, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, June 12, 2018 at 10:51 p.m., for the purposes of discussing CTBSV – Principal Contract and Central Office Contracts, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

Mr. Devita, Mr. Dickstein, Dr. Nathan and Mrs. Tepper left the meeting at 10:51 p.m.
Mrs. Patten left the meeting at 11:10 P.M.

MOTION TO RECONVENE THE MEETING AT 12:30 A.M.

On a motion of Mrs. Holtz, seconded by Mrs. Lambert, the board reconvened as follows:

Motion carried by voice vote as follows:

| | |
|----------|---|
| Ayes: | Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mr. Levy |
| Nays: | |
| Abstain: | |
| Absent: | Mr. DiBlasio, Mrs. Patten |

ADJOURNMENT

On motion of Mrs. Holtz and seconded by Mrs. Lambert, and by unanimous voice vote of those present, the meeting adjourned at 12:30 a.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:aw