

FRUITVALE SCHOOL DISTRICT

7311 Rosedale Highway
Bakersfield, CA 93308

Phone: (661) 589-3830 Fax: (661) 589-3674

FOR OFFICE USE ONLY

Hire Date _____
Site _____
Job Title/Position _____
Termination Date _____

NAME: _____

Classified Employment Application

Position Applying For: _____ Date: _____

Please indicate positions you would accept: _____ Full Time _____ Part Time _____ Substitute _____ Temporary
_____ Less than 4 hrs./day _____ 4 or more hrs./day

PERSONAL DATA

Name: _____
Last First Middle Initial

Address: _____ Home Phone: _____

City/State/Zip: _____ Cell Phone: _____

Email: _____

Driver's License #: _____ State Issued: _____ Class: _____ Expires: _____

Have you ever used another name? (Necessary for a check on work and education record.)

Are you a U.S citizen? _____ Yes _____ No

Have you served in the Armed Forces? _____ Yes _____ No

EDUCATION / TRAINING / SKILLS / CERTIFICATION

Did you graduate from high school? _____ Yes _____ No If not, do you have a GED Certificate? _____ Yes _____ No

If applying for an Instructional Aide position, have you passed the High School Proficiency Test? _____ Yes _____ No

If not a high school graduate, circle last year of education completed: 6 7 8 9 10 11 12

Circle year completed in college, if applicable: 1 2 3 4 5 Type of Degree: _____

Name and Location of College or University: _____

Name and Location of Business, Trade, or Correspondence School attended: _____

Course of Study: _____ Date Completed: _____

Special skills, licenses, certificates or other training which might qualify you for this position:

Please check or fill in the items below in which you have had training or experience.

OFFICE SKILLS:

Typing Speed _____ WPM

Word Processing _____

10-Key _____

Filing _____

Foreign Language _____

Speak: _____

Write: _____

Read: _____

COMPUTER SKILLS:

Software _____

Types of Computers:

CUSTODIAL SKILLS:

Maintenance/Repair _____

General Cleaning _____

Grounds Maintenance _____

Bus Driver _____

Other: _____

Have you had training or experience as a:

Classroom Aide _____ Playground Aide _____ Cafeteria Worker _____ Library Aide _____

WORK EXPERIENCE

Please list your complete employment record for the last ten years. Also list any jobs you held more than ten years ago which relate to the job for which you are applying. Attach additional sheet if necessary. **A resume' may be attached, but does not replace a completed application form.**

From: _____ Month / Year To: _____ Month / Year Full Time___ Part Time ___ Hours/Week: _____	Employer's Name and Address: _____ _____ _____ Name of Supervisor: _____ Phone Number: _____	Title: _____ Duties Performed: _____ _____ _____ Reason for Leaving: _____ _____
From: _____ Month / Year To: _____ Month / Year Full Time___ Part Time ___ Hours/Week: _____	Employer's Name and Address: _____ _____ _____ Name of Supervisor: _____ Phone Number: _____	Title: _____ Duties Performed: _____ _____ _____ Reason for Leaving: _____ _____
From: _____ Month / Year To: _____ Month / Year Full Time___ Part Time ___ Hours/Week: _____	Employer's Name and Address: _____ _____ _____ Name of Supervisor: _____ Phone Number: _____	Title: _____ Duties Performed: _____ _____ _____ Reason for Leaving: _____ _____

ADDITIONAL EMPLOYMENT DATA

Have you ever been employed by the Fruitvale School District? Yes ____ No ____ When? _____

Do you have any relatives currently employed by the Fruitvale School District? Yes ____ No ____

Have you ever been discharged or asked to resign for misconduct or unsatisfactory service? ____Yes ____No If yes, please explain. _____

May we contact your present employer for a reference? If not, please explain. _____

May we contact your previous employer(s) for a reference? If not, please explain. _____

REFERENCES

Please list four references, including two with whom you have worked in the last two years. Do not repeat names of supervisors listed under Work Experience.

Name	Relationship	Occupation	Phone Number

CERTIFICATION of APPLICANT

Please Note: As a condition of employment, you will be required to be fingerprinted, furnish proof of citizenship, and pass a TB test. You may also be required to furnish proof of age, pass a physical examination and/or substance abuse test.

References: The Applicant agrees that the District may contact any prior employer listed on this form and agrees that the District may inquire as to job performance and reason(s) for departure. The Applicant further agrees that the District may decline to consider this application further if one or more of the Applicant's prior employers refuse to fully answer any of the District's questions about job performance and reason(s) for departure. This application constitutes a written waiver and may be presented for that purpose to any prior employers.

I certify that all statements furnished herein are true and correct to the best of my knowledge and authorize any investigation to obtain information required by this application. I understand that any false statements made on this application may be cause for disqualification or immediate dismissal if employed. It is my understanding that employment must be approved by the Fruitvale School District Board of Trustees.

 Signature of Applicant

 Date