



May 2019

Dear Aristoi Parents/Guardians,

As the end of the school year approaches, I would like to inform you of the year end procedure's regarding lunch accounts. The following options for refunds or transfers are available.

- We would greatly appreciate if all lunch account negative balances could be paid up before the end of the school year. Our last day of school is Thursday, May 23, 2019. **Report cards will not be issued until the lunch balance is paid in full.**

- Your child's available balance will automatically be carried over in their account for next year. Account balances will also transfer from one school to the next. (Elementary School to Middle School or Middle School to High School).

- Requests for balance transfers to sibling's accounts or refunds must be submitted to Child Nutrition by a parent or guardian by June 14, 2019. This can be done in the form of email, written or by phone.

• Balances will be refunded upon request by check and will be mailed to the address you provide.

- If your child is receiving free/reduced price meals this school year, you will need to fill out a new application to continue to receive benefits next year. This will be available after July 1st online through SchoolCafé at www.schoolcafe.com.

You may make payments through the SchoolCafé website, or you may send payment with your student before Thursday, May 23, 2019. Online payment, check or money order is the preferred method of payment. Please make checks payable to **Aristoi Classical Academy**. If you are sending payment with your student, please have the funds enclosed in an envelope clearly marked with your student's name, grade level, teacher, amount enclosed, and date. This helps to ensure proper posting to your student's account.

If you have any questions regarding these procedures, please contact Karla Begnaud, Child Nutrition Coordinator at 281-574-6152, or email kbegnaud@aristoi.classical.org.

Thank you for all of your support and for entrusting us to feed your children both delicious and healthy meals!

Have a wonderful and safe summer!

Sincerely,

Karla Begnaud

Aristoi Classical Academy

Child Nutrition Coordinator/Business Office Assistant

Phone: (281) 391-5003

Fax: (281) 391-5010

www.aristoi.classical.org