Unit 8

♦ Questions to Ask in a Job Interview

♦ Prepositions of Time: Through and From / To

♦ Would You Be Able To...?
TESHOME AND ANH HAVE INTERVIEWS

Read the story and answer the questions with complete sentences.

During Teshome’s interview for the busboy position at the Main Street Café, Mr. Reynolds asked Teshome several questions. Could he come to work on time? How did he find out about the job? Teshome explained that he saw the ad in the newspaper. And, of course, he could come to work on time. Mr. Reynolds also asked Teshome if he could work overtime. Teshome’s schedule was flexible, but he couldn’t do it every day.

He was a student and sometimes he needed to study. Mr. Reynolds thought that was reasonable.

At the flower shop, Mrs. Riley interviewed Anh. She asked Anh why she wanted to work in a flower shop. Anh wanted to open her own shop, and she wanted to see the difference between a shop in the U.S. and a shop in Vietman. Mrs. Riley worried about Anh’s ability to be happy in such a small shop. Anh wasn’t worried.

1. How did Teshome find out about the job at the Main Street Café?

_____________________________________________________________________

2. Did Mr. Reynolds want Teshome to work overtime every day?

_____________________________________________________________________

3. What else did Teshome do in his life?

_____________________________________________________________________

4. Was Anh applying for a job at the Main Street Café too?

_____________________________________________________________________

5. Was Mrs. Riley’s shop a small one?

_____________________________________________________________________
ANH’S INTERVIEW CONTINUES

At the flower shop, Mrs. Riley explained to Anh that she opened at 6:00 am and closed at 7:30 pm. She asked Anh if she was able to work early mornings and open the shop. Anh had to drop off her daughter at the baby-sitter’s house, so early mornings weren’t good for her. On Saturdays, her husband was home, and she didn’t have to take care of the baby. She agreed to open the shop on Saturdays.

Mrs. Riley asked Anh if she had any questions. Anh wanted to know if the flower shop offered health benefits. It did. Did the benefits cover the husband and child of an employee? They didn’t. But it was possible to pay extra to get benefits for her family.

The benefits provided basic coverage, which paid medical bills but no dental or vision care bills. When Mrs. Riley asked Anh if she had a green card, Anh said yes, and showed it to her. Mrs. Riley offered her the job, and Anh accepted.

1. What was a good day for Anh to open the shop?

________________________________________________________________________

2. Did the flower shop’s health benefits cover Anh’s family?

________________________________________________________________________

3. How could Anh get benefits for her family?

________________________________________________________________________

4. Were dental and vision care covered by the health benefits?

________________________________________________________________________
VOCABULARY

Study the definitions.

- amount total number
- flexible to be able to change
- health benefits health insurance
- include to have together
- reasonable fair; equal
- salary the pay for work

Complete the sentences with the new vocabulary.

1. Your schedule will be different every week. You will have to be ____________________________.

2. Can you work for me this Sunday? I’ll work for you next Friday. Okay, that sounds ____________________________.

3. What’s the ____________________________ of my bill? It’s $10.89.

4. Your starting ____________________________ is $550 a week. You will get a raise and make more money after 6 months.

5. In addition to your regular salary, this job provides ____________________________ that cover you and your family for all medical expenses.

6. This position offers an excellent salary. It also ____________________________ many benefits: paid vacations every year, medical insurance, and free parking.
TESHOME’S INTERVIEW CONTINUES

At the restaurant, Mr. Reynolds was happy that Teshome was going to school. He gave Teshome permission to study in the back of the restaurant when business was slow. Teshome wanted to work there because it was near where he lived. Teshome asked how much the pay was. It was $12.50 an hour plus tips. Each busboy worked with a waitress. At the end of the day, the waitress gave the busboy a part of her tips.

Teshome asked if there were any health benefits. There weren’t. It was a small business, and Mr. Reynolds couldn’t afford health insurance for his employees. He asked to see Teshome’s work permit and green card. Teshome left them at home, and he didn’t write his card number on the application. Mr. Reynolds told him to bring his card tomorrow at 10:30 when he reported to work. Teshome was excited to get the job.

1. Was it okay for Teshome to study in the back of the restaurant?

________________________________________________________________________

2. Was Teshome’s home far from the restaurant?

________________________________________________________________________

3. How much was the salary per hour?

________________________________________________________________________

4. Why didn’t Mr. Reynolds offer health benefits to his employees?

________________________________________________________________________

5. Did Teshome have his green card with him at the interview?

________________________________________________________________________
QUESTIONS TO ASK IN A JOB INTERVIEW

When you go on a job interview, you will need to get information about the job. In the video, you saw Anh ask Mrs. Riley many questions about the job at the flower shop. She asked questions about the pay, overtime, the hours, holidays, days off, raises, clothing and benefits.

Example:

pay:  **How much is the pay?**

1. hours:  __________________________________________________________

2. overtime:  _______________________________________________________

Now you are in a job interview. You want to get information about the following list of things. Choose the correct questions from the box to get that information.

What would you like me to wear?   Will I need to work overtime?   What are the hours?
When do I start?   Do you need to see my green card?   Are there any holidays?
When do you offer a raise in pay?   Do I get a day off?   Do you offer any health benefits?
How much is the pay?   Are my wife and son covered?

**Example:**

pay:  **How much is the pay?**

1. hours:  __________________________________________________________

2. overtime:  _______________________________________________________
3. holidays: __________________________________________________________

4. health plan: ______________________________________________________

5. health plan for wife and son: _______________________________________

6. day off: __________________________________________________________

7. raises: ___________________________________________________________

8. green card: _______________________________________________________

9. begin work: _______________________________________________________

10. clothing: _________________________________________________________
PREPOSITIONS OF TIME
FROM / TO AND THROUGH

• We use **from** and **to** when we talk about hours. We use **through** when we talk about days.

*Study the following sentences.*

The store is open **from** 9:00 am **to** 10:00 pm.
The store is open Monday **through** Saturday.

*Fill in the blanks with from, to and through.*

1. I can work Monday ________________ Friday.
2. My class is __________ 6:30 pm ___________ 9:00 pm.
3. Dee Dee studies Tuesday ________________ Friday.
4. Are you available to work ________________ 8:00 am __________ 5:00 pm?
5. Sonia can baby-sit ___________ 7:30 am ___________ 10:00 am.
6. This store is open Monday ________________ Saturday.
7. Please tape that show. It’s on ________________ 10:00 pm ____________ 11:30 pm.
8. Your lunch hour will be ____________ noon __________ 1:00 pm.
WOULD YOU BE ABLE TO...?

Sometimes when we talk about the future, we use **would** instead of **will** or **going to**. We use **would** when there exists some doubt about the future. In an interview, for example, an employer might ask, “Would you be able to work weekends?” You can answer by saying, “Yes, I **would**.” or “No, I **wouldn’t**.”

**Practice making questions with Would you be able to... and answer them with Yes, I would, or No, I wouldn’t.**

**Example:**
work overtime:  **Would you be able to work overtime?**  Yes, __I **would**__.

1. learn the job
   ____________________________________________________________________ Yes, _____________.

2. work Sundays
   ____________________________________________________________________ No, _____________.

3. work holidays
   ____________________________________________________________________ Yes, _____________.

4. come in early
   ____________________________________________________________________ No, _____________.

5. stay late some days
   ____________________________________________________________________ Yes, _____________.
THINK ABOUT IT

Choose one question. Think about it and then write your ideas.

1. What are the four questions you would ask in an interview?
2. Did you have health insurance in your country? Was medical care expensive?
3. Do you remember when you got your first job? What happened?

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FOCUSED LISTENING
(video - 24:30)

Watch the video section called “Focused Listening.”
Write the correct answer in each group or write an answer in the box.

<table>
<thead>
<tr>
<th></th>
<th>Health Benefits</th>
<th>Overtime</th>
<th>Starting Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Yes No</td>
<td>Yes No</td>
<td>$ ____________</td>
</tr>
<tr>
<td>2.</td>
<td>Yes No</td>
<td>Yes No</td>
<td>$ ____________</td>
</tr>
<tr>
<td>3.</td>
<td>Yes No</td>
<td>Yes No</td>
<td>$ ____________</td>
</tr>
</tbody>
</table>
UNIT 8 TEST

Choose the correct answers.

1. Is my family ______________________ by the health insurance?
   a. covered
   b. take care
   c. offer

2. How much is the ____________________?
   a. vacation
   b. benefits
   c. pay

3. What are the ____________________? You start at 8:00 am and finish at 5:00 pm.
   a. days
   b. health benefits
   c. hours

4. Do you ____________________ any health benefits?
   a. give
   b. offer
   c. take

5. When do you offer a ___________________ in pay?
   a. more
   b. raise
   c. salary

6. All cooks in this restaurant work _____________ 2:00 pm _____________ 11:00 pm.
   a. through
   b. from / to

7. Full-time is Monday ________________ Friday.
   a. through
   b. from / to

8. I go to school every day ________________ 8:00 am ________________ 2:00 pm.
   a. through
   b. from / to
UNIT 8 TEST

9. The bank is open ______________ 9:00 am ______________ 6:00 pm.
   a. through
   b. from / to

10. This is a holiday weekend. We’re going to be camping Friday ______________
    Monday.
    a. through
    b. from / to

11. ______________ you be able to work on weekends?
    a. Do
    b. Can
    c. Would

12. ______________ you be able to work overtime?
    a. Would
    b. Do
    c. Can

13. Would you be able to come in early? Yes I ______________.
    a. can
    b. would
    c. wouldn’t

14. Would you be able to handle two jobs at one time? Yes, I ______________.
    a. am
    b. would
    c. wouldn’t

15. Would you be able to work without pay? No, I ______________.
    a. won’t
    b. would
    c. wouldn’t

16. Would you be able to work seven days a week? No, I ____________.
    a. wouldn’t
    b. can’t
    c. would
UNIT 8 TEST

17. I am not going to school right now. My hours are ______________. I can work anytime.
   a. the same
   b. flexible
   c. reasonable

18. ______________ is the same as pay.
   a. Salary
   b. Benefit
   c. Hour

19. When you have a problem, you can always talk to the manager, Mr. Rodriguez.
   He always listens and tries to find a good solution. He’s a ______________ man.
   a. punctual
   b. reasonable
   c. careful

20. Sometimes, health benefits ______________ dental and vision care, but not always.
   a. take
   b. get
   c. include
UNIT 8
STUDENT ANSWER KEY

VOCABULARY
(page 72)
1. flexible
2. reasonable
3. amount
4. salary
5. health benefits
6. includes

QUESTIONS TO ASK IN A JOB INTERVIEW
(pages 74-75)
1. What are the hours?
2. Will I need to work overtime?
3. Are there any holidays?
4. Do you offer any health benefits?
5. Are my wife and son covered?
6. Do I get a day off?
7. When do you offer a raise in pay?
8. Do you need to see my green card?
9. When do I start?
10. What would you like me to wear?

WOULD YOU BE ABLE TO...?
(page 77)
1. Would you be able to learn the job?
   Yes, I would.
2. Would you be able to work Sundays?
   No, I wouldn’t.
3. Would you be able to work holidays?
   Yes, I would.
4. Would you be able to come in early?
   No, I wouldn’t.
5. Would you be able to stay late some days?
   Yes, I would.

FOCUSED LISTENING
(page 79)
1. No / Yes $6.00
2. Yes / Yes $5.75
3. Yes / No $8.50

PREPOSITIONS OF TIME
(page 76)
1. through
2. from / to
3. through
4. from / to
5. from / to
6. through
7. from / to
8. from / to