

**PEARSALL INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSALS
FOR GOODS**

I. NOTICE OF REQUEST FOR PROPOSALS

PURSUANT TO THE PROVISIONS OF TEXAS EDUCATION CODE SECTION 44.031(A)(3), AS AMENDED, IT IS THE INTENTION OF THE PEARSALL INDEPENDENT SCHOOL DISTRICT ("DISTRICT") TO SELECT VIA THE REQUEST FOR PROPOSALS ("RFP") PROCESS RETAIL AND WHOLESALE SELLERS OF GOODS AS GENERALLY DESCRIBED HEREIN. RESPONSES TO THIS REQUEST FOR PROPOSALS ARE REFERRED TO HEREIN AS "PROPOSALS". ENTITIES SUBMITTING PROPOSALS ARE REFERRED TO AS "OFFERORS" OR "VENDORS".

**PROPOSALS SHOULD BE RECEIVED NO LATER THAN
2:00 PM ON THURSDAY, JANUARY 31, 2019**

ANY PROPOSAL RECEIVED AFTER SUCH TIME MAY NOT BE CONSIDERED. PROPOSALS MAY BE SUBMITTED BY MAIL, COURIER SERVICE, FACSIMILE TRANSMISSION OR ELECTRONIC MAIL. PROPOSALS MAY BE OPENED BY THE DISTRICT UPON RECEIPT. [VENDORS WHO RECEIVE THIS REQUEST FOR PROPOSALS AND DO NOT SUBMIT A PROPOSAL WILL BE DEEMED TO HAVE SUBMITTED A PROPOSAL WITH A DISCOUNT OF ZERO PERCENT (0%).]

PROPOSALS WILL BE RECEIVED BY:

DANIEL STRAKOS, DIRECTOR OF MAINTENANCE & TRANSPORTATION
PEARSALL INDEPENDENT SCHOOL DISTRICT
318 BERRY RANCH ROAD
PEARSALL, TEXAS 78061
PHONE: 830-334-8001 X 1141

2019 Proposals for Goods

Proposal No: 13119

Proposal On: GENERAL SUPPLIES

Proposal Opening: 2:00 P.M., January 31, 2019

318 Berry Ranch Road

Pearsall, Tx 78061

Telephone: (830) 334-8001 x 1141 or 1151

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Company: _____

PROPOSAL MUST BE PLAINLY MARKED AS FOLLOWS:

PROPOSAL FORM

GOODS

**PROPOSALS SHOULD BE SUBMITTED ON THE PROPOSAL FORM ATTACHED AS EXHIBIT A.
THIS RFP CONTAINS REQUIRED TERMS AND DESCRIPTIVE INFORMATION ABOUT THE
PROCUREMENT.**

*FOR QUESTIONS REGARDING THIS RFP, PLEASE CONTACT DANIEL STRAKOS AT THE
ADDRESS AND PHONE NUMBER ABOVE.*

THE DISTRICT WILL SELECT ONE OR MORE VENDORS OR REJECT ALL PROPOSALS.

II. INSTRUCTIONS TO OFFERORS

1. PROPOSAL FORM: THE PROPOSAL FORM ATTACHED AS EXHIBIT A SHOULD BE FILED OUT AND SIGNED BY THE OFFEROR.

2. TIME: OFFEROR AGREES TO HOLD THE PROPOSAL OPEN FOR ONE (1) YEAR FROM THE PROPOSAL DATE.

3. WAIVER: BY SUBMITTING A PROPOSAL, EACH OFFEROR AGREES TO WAIVE ANY CLAIM IT HAS OR MAY HAVE AGAINST THE DISTRICT, ITS TRUSTEES, AGENTS AND EMPLOYEES, AND ANY REFERENCE SOURCES, ARISING OUT OF OR IN CONNECTION WITH THE ADMINISTRATION, EVALUATION, OR RECOMMENDATION OF ANY PROPOSAL; WAIVER OF ANY REQUIREMENTS UNDER THE PROPOSAL DOCUMENTS; ACCEPTANCE OR REJECTION OF ANY PROPOSAL. THE DISTRICT SHALL HAVE NO CONTRACTUAL OBLIGATION TO ANY OFFEROR, NOR WILL ANY OFFEROR HAVE ANY PROPERTY INTEREST OR OTHER RIGHT IN THE PROPOSAL.

III. SCOPE OF WORK

THE DISTRICT IS SEEKING PROPOSALS FROM RETAIL AND WHOLESALE SELLERS OF GENERAL MERCHANDISE. DISTRICT PURCHASES MAY BE OF A VARIETY OF GOODS AT THE VENDOR'S FACILITY IN UNDETERMINED QUANTITIES FROM TIME TO TIME OVER THE YEAR BY AUTHORIZED DISTRICT EMPLOYEES.

THE PROPOSAL SHOULD BE FOR A DISCOUNT ON THE VENDOR'S NORMAL SHELF, CATALOG OR LIST PRICE. THE DISCOUNT MAY BE ZERO.

EXHIBIT A

PROPOSAL FORM GOODS

IMPORTANT: A PROPOSAL, TO BE VALID, MUST BE MANUALLY SIGNED IN INK BY AN AUTHORIZED PERSON IN THE SPACE PROVIDED. WE CERTIFY THAT NO SUSPENSION OR DEBARMENT IS IN PLACE, WHICH WOULD PRECLUDE RECEIVING A FEDERALLY FUNDED CONTRACT.

ENTITY, COMPANY OR FIRM NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE #: _____

FAX: _____

DATE: _____

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

PROPOSAL:

DISCOUNT OFF OF NORMAL SHELF, CATALOG OR LIST PRICES FOR ALL GOODS SOLD BY OFFEROR:

_____ PERCENT
(_____ %)

2019 Proposals for Goods

Proposal No: 13119

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Proposal Opening: 2:00 P.M., January 31, 2019

318 Berry Ranch Road

Pearsall, Tx 78061

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Company: _____

PROPOSALS MAY BE SUBMITTED BY MAIL:

PEARSALL INDEPENDENT
SCHOOL DISTRICT

318 BERRY RANCH ROAD

PEARSALL, TEXAS 78061

ATTN: DANIEL STRAKOS

SEALED PROPOSAL 13119

OR TAKE IN PERSON TO ADDRESS ABOVE

SEALED PROPOSAL

2019 PEARSALL I.S.D. PROPOSALS FOR GOODS

318 Berry Ranch Road

Pearsall, Texas 78061

Telephone: (830) 334-8001

pearsallisd.org

Please submit the following proposal no later than

2:00 P.M. January 31, 2019

SEALED PROPOSAL

to be marked No. 013119

Proposal On: General Supplies

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Price: F.O.B. - Destination

2019 Pearsall I.S.D will accept proposals for the purchase of General Supplies, # **013119** as per the attached specifications, terms and conditions. Proposals will be accepted at the office of Daniel Strakos, Director of Maintenance & Transportation, Pearsall ISD until 2:00 p.m. **Thursday, January 31, 2019**, at which time they will be opened and tabulated for approval by the Pearsall ISD Business Office of the 2016 Pearsall ISD Proposal for Goods. Proposals must be plainly marked on the outside of the envelope: **SEALED PROPOSAL #013119 – General Supplies - Proposal OPENING, 2:00 P.M., Thursday, JANUARY 31, 2019.**

Faxed Proposals will not be considered. By submitting a proposal, vendor certifies to the best of his/her knowledge that all information is true and correct. All proposals must be sealed and received prior to schedule opening time at the address listed in the box below. Proposals must be plainly marked on outside of envelope:

Mr. Daniel Strakos, Director
Maintenance & Transportation
Pearsall ISD
318 Berry Ranch Road
Pearsall, Texas 78061

SEALED Proposal #13119
General Supplies

PROPOSAL Opening: 2:00 p.m.
January 31, 2019

318 Berry Ranch Road

Pearsall, Tx 78061

Telephone: (830) 334-8001 x 1141 or 1151

Company: _____

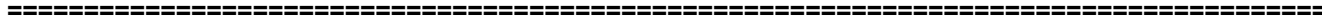


Proposals must be submitted on the forms provided or proposal may be rejected. Only proposals received by the date and time specified will be considered. Vendors are invited to be present at the opening of the proposals to be held at Pearsall ISD Office, **Conference Room**, 318 Berry Ranch Road, on the above date. **PRICE, QUALITY, AND SUITABILITY**: It is not the policy of 2019 Pearsall ISD Proposal to purchase on the basis of low price alone, quality and suitability to purpose are taken into consideration. Quote largest possible discounts after all term discounts have been deducted.

Vendors who do not quote are requested to submit a "notice of no bid on proposal" to 2019 Pearsall ISD Proposal, Maintenance Department, in writing if they wish to receive future proposals. Failure to do so may result in their being deleted from our vendor list. Proposals marked "subject to price change" or "price in effect on date of delivery" will not be considered.

**IMPORTANT INFORMATION FOR
COMPLETION OF PROPOSAL**

What is the Internet address to be used to locate your catalog?



TERMS AND CONDITIONS OF INVITATIONS FOR PROPOSALS

Read Carefully

1. GENERAL CONDITIONS

Vendors are required to submit proposals under the following express conditions:

- a) All contracts and agreements between vendors and 2019 Proposal participating members shall strictly adhere to the statutes as set forth in the Uniform Commercial Code as last amended in 1990 by the American Law Institute in the National Conference of Commissioners on uniform state laws. Reference: Uniform Commercial Code, 1990 Official Text, 2/Sales.
- b) Vendors are advised that 2019 Proposal contracts are subject to all legal requirements provided for in the Texas Senate Bill 1, Subchapter B, Section 44.031 and/or applicable state and federal statutes. Any proposal after being awarded becomes subject to the Open Records Act, Article 6252-17a VTCS.
- c) All parties agree that venue for any litigation arising from this contract shall lie in San Antonio, Bexar County, Texas.
- d) 2019 Proposal reserves the right to extend purchasing contracts to all qualified school districts including Regional Service Centers under subchapter B. General Inter-Local Contracting Authority 791.011. Definition of school districts may be found in section 271.003 subsection (9) of the Texas Law Bulletin. Each school district is responsible for approval of contracting authority by order of a duly authorized resolution adopted by each participating entity. Vendors will be contacted by the 2019 Proposal as to which school districts or Regional Service Centers have recently joined the 2019 Proposal. Each vendor is then requested to extend all proposal prices to the new member(s) on contracts that are currently in force. This will result in additional quantities of some items.
- e) Patented or copyrighted protected items: Vendor agrees to protect 2019 Proposal from recourse and all claims arising from rights under patent, copyright, trademark or application infringement.
- f) Failure of 2019 Proposal to insist upon strict performance of any of the terms and conditions hereof, or failure or delay to exercise any rights or remedies provided here in or by law or to properly notify successful vendor in the event of breach, or the acceptance of or payment for any goods hereunder shall not release successful vendor from any of the warranties or obligations *or* any purchase order, contract or service agreement, and shall not be deemed to waive any right 2019 Proposal to insist upon strict performance hereof or any rights or remedies as to any such goods, regardless of when shipped, received or accepted, or as to any prior or subsequent default hereunder; nor shall any purported oral modification or recession of a purchase order, contract or service agreement by 2019 Proposal operate as a waiver of any of the terms hereof.
- g) New products or products in the same class, not covered in the original proposal, may be added to this contract under equal pricing terms and conditions at the discretion of 2019 Proposal.
- h) Substitutions are not acceptable without prior approval of 2019 Proposal. Unauthorized substitutions may delay payment of invoices and shipper shall be required to pick up correct items. 2019 Proposal shall not under any circumstances accept outdated materials, old stock, or obsolete products. If items under contract are discontinued or become unavailable from any manufacturer during the duration of the contract, 2019 Proposal reserves the right to accept or reject substitutes, and in the case of rejections 2019 Proposal may cancel the item or items in question.
- i) Equipment must be new with original manufacturer warranty and packaging. Individual packaging shall be labeled showing the name of the manufacturer, brand name, name of product, quantity of contents and complete directions for use. Labels and labeling shall conform to all federal regulatory requirements for goods in interstate commerce and containers shall meet DOT requirements. Shipping packaging/cases shall be marked to show name of supplier, name and address of receiving agency and agency purchase order number, and must be delivered with material safety data sheets where required.
- j) It is understood and agreed that 2019 Proposal reserves the right to make minor modifications to conditions of this proposal due to unforeseen circumstances, by mutual agreement with selected supplier, both at the time of acceptance of the quotation offer as so modified, and subsequent thereto.
- k) 2019 Proposal reserves the option to purchase by other means bulk quantities of any items listed in the proposal or catalog when determined to be in the purchaser's best interest. 2019 Proposal will be the sole judge as to both "bulk quantities" and the "purchaser's best interest".

- l) The award of this contract will be an award of the vendor's entire catalog offerings regardless of the sections responded to.
- m) This proposal is effective for one year options to renew.

m) If product and/or service provided are not satisfactory to 2019 Proposal, this agreement can be terminated at any time upon a 30-day written notice.

2. PREPARATION OF PROPOSALS

Proposals will be prepared in accordance with the following:

- a) Vendors shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the proposal conditions.
- b) An original signature must appear on all appropriate lines of the proposal or proposal may be considered non-responsive.
- c) To expedite evaluation, a copy of the catalog from which price will be determined for all sections must accompany the proposal.
- d) **PROPOSALS MUST BE MADE ON THE ENCLOSED PROPOSAL SHEETS** or proposal may be considered non-responsive. All information required by the proposal form shall be furnished.
- e) Proposed delivery time must be shown unless specified otherwise in the Proposal.
- f) Vendors will not include neither federal taxes nor State of Texas limited sales, excise or use taxes in proposal prices since the 2019 Proposal members are exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.
- g) Deviations and exceptions from terms, conditions or specifications shall be described fully, on the vendor's letterhead, manually signed by vendor or authorized delegate, and attached to the Proposal. Notice of such attachment must be indicated on the **Signature Page, Deviation or Compliance Notification & Felony Notification Section** of this proposal document (Page 41). **Vendors must list all specifications for item(s) quoted that differs from any specifications/brands listed in the proposal.** In the absence of such statements, the proposal will be accepted as in strict compliance with all terms, conditions and specifications and the vendor shall be held liable. Vendors are cautioned to avoid making deviations and exceptions to the specifications that may result in rejection of their proposal. The 2019 Proposal will be the sole judge to determine if deviations are acceptable in meeting the needs of 2019 Proposal participating members.
- h) The failure to adhere to accepted proposals will be deemed-reason for canceling purchase commitments and for not accepting future proposals from defaulting contractors.
- i) The transfer or assignment of contracts is prohibited.
- j) All delivery charges and freight are included in proposal prices.
- k) Some orders may require special handling or delivery to another location. These will be negotiated with the vendor(s) awarded, i.e. individual packaging, multiple deliveries, palletizing, and delivery location.
- l) 2019 Proposal reserves the right to award to multiple or to primary and secondary suppliers.
- m) Award information will be furnished to all 2019 Proposal members.
- n) This proposal shall be awarded to the successful Vendor(s) by confirmation letter. Contracts for purchase shall be put into effect by means of purchase order(s) executed by 2019 Pearsall ISD Proposal members after this proposal has been awarded.

3. CATALOG

- a) Failure to submit a catalog may result in a non-responsive proposal. The preferred catalog is an internet catalog. If an internet catalog address is provided in proposal (pg. 3), the following paper catalog instructions are not valid. Vendor must note when new or revised catalogs are expected to be published.
- b) Catalogs submitted with proposal and after award must be bound and identified with vendor's name, address, telephone and fax number. **LOOSE MULTI-PRODUCT PAMPHLETS, BROCHURES AND ETC. ARE NOT ACCEPTABLE.**
- c) The successful vendors **MUST** provide two (2) copies of the pricing catalog, if the vendor's catalog is produced in printed, CD or diskette format within fifteen days of proposal award to 2019 Proposal members, or proposal may be considered non-responsive.
- d) **IMPORTANT:** Each catalog shall be marked with:

Supplier's company name	Contact name
Ordering address	Phone and fax numbers
Proposal number	Proposal award period
Discount(s) offered	

4. BRAND NAME AND SAMPLES

- a) When a brand name is used, it is for the purpose of establishing minimum specifications and quality. Although certain manufacturer brand names and numbers may be specified, alternates will be considered. The vendor, by quoting an alternate, warrants that products being quoted meet or exceed all stated specifications.
- b) All vendors **must** furnish complete and descriptive literature of item(s) with proposal or proposal may be considered non-responsive.
- c) After proposal opening, samples may be required for testing. These samples must be provided within 4 days of fax or phone request at no cost to the 2019 Proposal.
- d) Failure to submit samples and/or specifications and descriptive literature by deadline may cause proposal not to be considered.
- e) After testing, samples can be returned at vendor's expense.

5. REJECTION

The proposal is conditional except that the vendor may qualify the proposal for acceptance by the Pearsall ISD on an "All or None" basis or a "Low Item" basis unless restricted by the proposal terms. An "All or None" proposal can be specified in each section or the entire proposal. 2019 Proposal reserves the right to accept or reject any or all proposals, to waive any technicality or irregularity in proposal submitted, and to accept or reject any part of a proposal as deemed to be in the best interest of 2019 Proposal. Proposals may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by vendor guaranteeing authenticity. After the official opening, proposals may not be amended or altered. If proposal items require that purchase orders be sent to a third party, not submitting the proposal, the proposal will be rejected. Upon approval of the 2019 Proposal, proposals may be withdrawn for obvious miscalculations or industry-wide conditions. Proposals shall remain open and valid for acceptance for a period of 60 days following the proposal opening. Proposals and modifications received after the time set for the proposal opening will be declared late and not eligible for opening and consideration. Vendor will be advised by mail that his proposal was late and not accepted and will be allowed to pick up his proposal package or furnish a "call tag" and have the package picked up by courier. 2019 Pearsall ISD is not responsible for mail, courier or other delivery methods in-transit time or non-delivery.

6. CLARIFICATION OR OBJECTION TO PROPOSAL SPECIFICATIONS

If any person contemplating submitting a proposal is in doubt as to the true meaning of the specifications, or other proposal documents, or any part thereof, he/she may submit a written request for clarification to the Purchasing Business and Human Resource Services at Pearsall ISD at least seven working days prior to scheduled opening. Any interpretation of the proposal, if made, will be made only by Addendum duly issued and mailed or delivered to each person receiving an Invitation to Proposal. The Pearsall ISD will not be responsible for any other explanation or

interpretation of the proposed proposal made or given prior to the award of the contract. Any objections to the specifications and requirements as set forth in this proposal must be filed in writing with the Purchasing Coordinator of Business and Human Resource Services for Pearsall ISD.

7. DISCOUNTS

- a) Prompt payment discounts will be considered in making the award provided the period of the discount offered is sufficient to permit payment within such period in the regular course of business (minimum ten days).
- b) In connection with any discount offered, time will be computed from the date of receipt of product or services or from the date a correct invoice is received, whichever is later. Payment is deemed to be made on the date of mailing of the check.
- c) Proposal prices must be quoted in U. S. Currency
- d) Catalog percent of discount must remain firm/fixed for the duration of the contract period, FEBRUARY 1, 2019 THROUGH JANUARY 31, 2020 (the discount must remain firm/fixed during any renewal time periods).
- e) Prices must be quoted F.O.B. destination with all transportation charges prepaid, special delivery on short notice, unless otherwise specified in the Invitation to Bid.
- f) 2019 Proposal acknowledges that manufacturer's published price lists are subject to change. 2019 Proposal will accept price changes on catalog discount based on current manufacturer's published price lists under the following conditions:
 - Proof of increases in industry/manufacturer's pricing may be required at any time.
 - Pricing is subject to audit by 2019 Proposal at any time during the contract period.
 - No increase in price shall be retroactive to purchase order date.
 - Price list increases, other than those directly reflecting published changes by the manufacturer, will not be accepted.
 - In-house or distributor published price lists will not be accepted as support for price increases.
 - A 30-day written notice must be furnished before any price increase will be considered.
- g) In the event of a price decrease to the general trade or special offers or promotions during the full term of the contract, such must be allowed to 2019 Proposal for all items included in this contract.
- h) All items will be purchased as needs arise and funding allows.
- i) Vendors will not include neither federal taxes nor State of Texas limited sales, excise or use taxes in proposal prices since 2019 Proposal is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.

8. EVALUATION AND AWARD OF PROPOSAL

- a) The 2019 Proposal is not only concerned with the best and lowest price for the user, but also the most responsive and responsible vendor. We must have contractors that are qualified and perform well. The contract will be awarded to the lowest responsible vendors whose proposal, conforming to the Proposal, is most advantageous to the 2019 Proposal participating members, price and other factors considered.
- b) The 2019 Proposal reserves the right to award the proposal to one vendor or multiple vendors. It is anticipated this proposal will be awarded to multiple vendors.
- c) The 2019 Proposal reserves the right to accept and award any items or groups of items of this proposal, unless the vendor qualifies the proposal by specific limitations.
- d) Proposal evaluation and award shall be based on, but not necessarily limited to the following factors: purchase price, reputation of the vendor and of the vendor's goods or services, quality of the vendor's goods or services, the extent to which the goods or services meet the needs of the 2019 Proposal members, vendor's past relationship with 2019 Proposal members, the impact on the ability of the 2019 Proposal to comply with laws and rules relating to historically underutilized businesses (HUB), the total long-term cost to the district to acquire the vendor's goods or services, and any other relevant factor that a private business entity would consider in selecting a vendor.
- e) Determination of the successful vendor(s) will be based on information supplied by the vendor and information obtained, where necessary, through user contacts. Ongoing documentation by using departments regarding a company's performance may be used in determining the vendor's responsibility for award purposes of this and future awards. The vendor must quote all mandatory services. The lowest dollar quoted may not represent the best proposal when all factors of the evaluation have been qualified.
- f) After proposal opening, the 2019 Proposal will check each proposal for the presence or absence of required information in conformance with the submittal requirements of this proposal. These submittal requirements are obligatory, and failure to fully comply will deem the proposal unresponsive. If the proposal fails to meet any

requirements to the proposal, such failures will be noted and documented in a deficiency report by the 2019 Proposal Business Office. The 2019 Proposal Business Office will evaluate each vendor's proposal to assure consistency between the various sections within the proposal. Any items that are inconsistent or appear contradictory will be evaluated to determine if they should be classified as material deviations.

- g) The undersigned agrees, if any part of this proposal is accepted, to furnish any and all items upon the terms and conditions contained in the specifications. If the vendor fails to follow proposal specifications, then the Uniform Commercial Code shall govern. The period for acceptance of this proposal will be sixty calendar days.
- h) No officer, board member or 2019 Pearsall ISD Proposal participating member's employee shall have a financial interest, direct or indirect, in any contract with 2019 Proposal participating members, or shall be financially interested, directly or indirectly, in the sale to any 2019 Pearsall ISD Proposal of any land, materials, supplies, or services, except on behalf of 2019 Pearsall Proposal as an officer, board member or employee. Any willful violation of this section shall constitute malfeasance in office, and any officer, board member or employee guilty thereof shall be subject to removal from his office or position. Any violation of this section, with the knowledge, expressed or implied, of the person or corporation contracting with any 2019 Pearsall ISD Proposal shall render the contract null and void.

9. TRANSACTIONS

- a) All transactions under this proposal will take place directly between the successful vendor and the individual 2019 Pearsall ISD Proposal that elects to access the contract.
- b) Purchase orders will be marked with 2019 Proposal # 13119.
- c) There are no guaranteed minimums or limitations on individual or total amounts, frequency or total number of orders by individual members or by the 2019 Proposal as a whole.
- d) Orders may be placed by 2019 Pearsall ISD listed below at any time during the contract period.

10. RIGHTS and REMEDIES INCLUDE

- a) Merchandise received shall be new merchandise, not used, or shop worn. Merchandise received in this condition will be returned freight collect at the vendor's expense. If this problem is not corrected within ten working days of notification, the 2019 Pearsall ISD participating members will have the right to exercise their right to remedy under the Uniform Commercial Code.
- b) In addition to other rights and remedies, PEARSALL ISD reserves the right to cancel the entire contract with any contractor who fails to perform in any manner, or in accordance with the proposal as offered to and accepted by 2019 PEARSALL ISD.
- c) When contractor cannot abide by terms and conditions in fulfilling the contract, 2019 PEARSALL ISD members reserve the right to have contractor supply service or supplies from other sources at the contract price.
- d) If contractor delays in correcting the above, PEARSALL ISD reserves the right to purchase on the open market and charge contractor the difference between contract price the purchase price. Vendors will be given a reasonable opportunity (30 calendar days) to correct the deficiencies before termination.
- e) The 2019 PEARSALL ISD participating members shall not pay for work, equipment or supplies, which are unsatisfactory. Vendors will be given a reasonable opportunity (30 calendar days) before termination to correct the deficiencies. However, this shall in no way be construed as negating the basis for termination for non-performance.

11. MEMBERS

2019 Proposals for Goods

Proposal No: 13119

Proposal On: GENERAL SUPPLIES

Proposal Opening: 2:00 P.M., January 31, 2019

318 Berry Ranch Road

Pearsall, Tx 78061

Telephone: (830) 334-8001 x 1141 or 1151

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Company: _____

Other Districts that join the 2019 PROPOSAL will also participate in proposal #13119 General Supplies.

GENERAL INFORMATION

- **Catalog** proposals are solicited for all products listed and must include items in the most current and up to date catalog(s). A complete list of products and prices offered must be submitted with the proposal. Successful vendor(s) must provide a minimum of two (2) copies of the current complete list of products and prices and one copy of their actual proposal document for each 2019 Proposal no later than seven days after notification award. Unless catalog is an on-line web based catalog.
- Transportation shall be F.O.B. destination to inside site specified by purchasing 2019 Proposal # 13119.
- Individual 2019 Proposal shall order product directly from vendor, and shall be invoiced directly by the vendor.
- There will be no minimum purchase requirement in total or per order.
- Support of equipment from vendor or vendor's certified support center in the Pearsall area must be clearly defined. This should include warranty information and depot site.
- Obsolete products on contract may be deleted with a 14-day written notification to each 2019 Proposal from vendor, and approval of the 2019 Proposal.
- New products may be added to the contract with written notification to each 2019 Proposal from the vendor.
- Any additional terms or conditions impacting this proposal must be submitted in writing with the proposal. The 2019 Proposal will determine if conditions are acceptable.
- The successful vendor(s) must guarantee discounts and provide the services in this proposal from date of proposal award through JANUARY 31, 2019
- **Carry-in Warranty service is required with cost included in proposal price.**
- Warranty on all products shall be at least one year and submitted in writing with proposal. Local carry-in maintenance for all parts and labor must be provided free for the 12-month warranty period. Information must accompany the proposal describing location and hours of operation of repair facility, cost of on-site maintenance if available, and maximum response time for on-site, call-in service.
- During the warranty period, neither the final payment nor any provisions of the contract documents shall relieve the contractor of responsibility for faulty materials, design, workmanship, manufacture or assembly. If after due notice successful vendor fails to comply with warranty provisions, and 2019 Proposal member may, at their option, have defects corrected or items replaced from the best available source and the contractor shall be liable for all related expenses incurred by that member.
- Information regarding maintenance of equipment after 12-month warranty period must be submitted in writing with proposal in terms of hourly cost and percentage on parts as follows:
 - Cost of maintenance service on-site and carry-in.
 - Location of repair facility.
 - Response time and operational hours of service department.
- Delivery time for products after receipt by the vendor of a valid purchase order must be specified in writing and submitted with the proposal.
- All manuals, guides and warranties are to be provided with equipment at time of installation/delivery.
- Any exceptions to or deviations from these conditions or specifications must be stated in writing at the time of the proposal opening.
- Failure to perform may result in cancellation of the contract with 30 days written notice.
- For additional information, contact: Mr. Daniel Strakos, Pearsall ISD @ (830) 334-8001.
- A properly signed delivery receipt must be furnished with each invoice. If deliveries cannot be completed before the specified dates, written notice shall be given to PEARSALL ISD, Attention: Mr. Daniel Strakos, 318 Berry Ranch Road, Pearsall, TX 78061. Unauthorized deliveries after the specified dates may be rejected at the discretion of the participants. Participants may cancel purchase orders without liability if deliveries are not completed before the specified dates and vendor has not notified Mr. Daniel Strakos at Pearsall ISD of extenuating circumstances.

GENERAL INFORMATION – TABLE DETAIL

Vendor – Your company’s name.

Section# -- The section number for which you are submitting a proposal.

Manufacturer – Name of the manufacturing company for that line of products.

Catalog Issue – Manufacturer’s product catalog issue number. This catalog must contain product information for the product category for which a proposal is made. Catalogs with MSRP/List pricing are preferred.

Issue Date – Publishing date for the listed catalog issue.

Catalog Sections Included – If there are sections in the catalog that you DO NOT wish to make a proposal for, the description of that section must be listed.

Anticipated Catalog Change Date – This date is the anticipated date that a new catalog may be released from the manufacturer.

Discount from Catalog – This percentage is the discount off of the vendor’s catalog price. The resulting price from the discount percentage must be the same as that of the resulting discount price off of the MSRP.

NOTE: IF YOUR COMPANY DOES NOT CARRY A MANUFACTURER AND YOU DO NOT WISH TO PROPOSE THIS MANUFACTURER’S LINE, PLEASE ENTER “N.B.” (NO BID) IN EACH CELL RELATING TO THAT MANUFACTURER. Please examine the following example to understand what we are expecting.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

SELL PRICE TO BE CALCULATED USING THE FOLLOWING METHOD:

$$\text{CATALOG PRICE} \times \text{DISCOUNT \%} = \text{DISCOUNT AMOUNT}$$

$$\text{CATALOG PRICE} - \text{DISCOUNT AMOUNT} = \text{SELL PRICE}$$

GENERAL INFORMATION - RESPONDING VENDOR

318 Berry Ranch Road

Pearsall, Tx 78061

Telephone: (830) 334-8001 x 1141 or 1151

Company: _____

Answer each of the following questions. The purpose of this section is to determine the vendor's capabilities 1) to support purchases of proposal products in an educational setting and 2) to follow through on all other specifications of this proposal. **Demonstrated ongoing overall support, and training specifically, are important considerations in awarding this proposal.**

1. Company Name: _____

Corporate contact for this proposal: _____

Address: _____

City: _____, State: _____ Zip: _____

Phone: _____ FAX: _____

Email: _____ Website: _____

Local contact for this proposal: _____

Address: _____

City: _____, State: _____ Zip: _____

Phone: _____ FAX: _____

Email: _____ Website: _____

2. Is the vendor the manufacturer of products quoted? Yes ___ No ___

Is the vendor an authorized dealer for products quoted? Yes ___ No ___

Is the vendor an authorized service center? Yes ___ No ___

(If other than manufacturer, a manufacturer's letter of support is required with the proposal.)

3. Is there support staff in the 2019 Proposal area? Yes ___ No ___

If so, please list:

Local office Phone #	Name	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If there is no local office, attach a description of how the vendor plans to meet local needs.

4. How long has the vendor been in sales in the San Antonio / Austin area? _____

318 Berry Ranch Road

Pearsall, Tx 78061

Telephone: (830) 334-8001 x 1141 or 1151

Company: _____

5. How long is the warranty on products proposal? _____

a. Describe the warranty: _____

b. Detail provisions for extended warranty including costs: _____

6. Are products and services proposal available for purchase by individual employees of 2019 Proposal area at prices quoted in the proposal? Yes ___ No ___

If yes, specify purchase procedure and any limitations that apply: _____

7. If the prices on the proposal items should decrease (for whatever reason) will these savings be passed on to the 2019 Proposal over the life of the proposal? Yes ___ No ___

8. Is vendor able to provide quantity discounts beyond proposal prices offered? Yes ___ No ___

(If yes, include a quantity discount schedule.)

9. There are no fees or costs due from the 2019 Proposal members related to this proposal response other than those specified and outlined in this document. Yes ___ No ___

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SECTION 1 – ATHLETIC EQUIPMENT & SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- A. Is your period of discount for all pricing from 2019- 2020: ____Yes ____No
- B. What is your estimated **Delivery Time After Receipt of Order:** _____
- C. Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: ____Yes ____No
(If yes, please include an explanation for the deviation)
- D. How long is the warranty on products quoted? _____

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SECTION 2 – BAND INSTRUMENTS & SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- A. Is your period of discount for all pricing from 2019-2020 : Yes No
- B. What is your estimated **Delivery Time After Receipt of Order:** _____
- C. Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- D. How long is the warranty on products quoted? _____

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SECTION 3 – CARPET/ FLOORING

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- A. Is your period of discount for all pricing from 2019- 2020 : Yes No
- B. What is your estimated **Delivery Time After Receipt of Order:** _____
- C. Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- D. How long is the warranty on products quoted? _____

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SECTION 4 – FIRST AID/ MEDICAL EQUIPMENT & SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- A. Is your period of discount for all pricing from 2019- 2020: ___Yes ___No
- B. What is your estimated **Delivery Time After Receipt of Order:** _____
- C. Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: ___Yes ___No
 (If yes, please include an explanation for the deviation)
- D. How long is the warranty on products quoted? _____

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SECTION 5 - FURNITURE

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- a) Is your period of discount for all pricing from 2019- 2020 : Yes No
- b) What is your estimated **Delivery Time After Receipt of Order:** _____
- c) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 6 – GENERAL MAINTENANCE

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- a) Is your period of discount for all pricing from 2019- 2020 : Yes No
- b) What is your estimated **Delivery Time After Receipt of Order:** _____
- c) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 7 – GENERAL MERCHANDISE & SERVICES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- a) Is your period of discount for all pricing from 2019- 2020 : Yes No
- b) What is your estimated **Delivery Time After Receipt of Order:** _____
- c) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 8 – PLAYGROUND EQUIPMENT & SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- a) Is your period of discount for all pricing from 2019- 2020 : Yes No
- b) What is your estimated **Delivery Time After Receipt of Order:** _____
- c) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 9 – UNIFORMS

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- a) Is your period of discount for all pricing from 2019- 2020 : Yes No
- b) What is your estimated **Delivery Time After Receipt of Order:** _____
- c) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 10 – FIRE EXTINGUISHERS

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- e) Is your period of discount for all pricing from 2019- 2020 : Yes No
- f) What is your estimated **Delivery Time After Receipt of Order:** _____
- g) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 11 – LAWN & GARDEN EQUIPMENT/ SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- h) Is your period of discount for all pricing from 2019- 2020 : Yes No
- i) What is your estimated **Delivery Time After Receipt of Order:** _____
- j) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 12- LOSS PREVENTION/ SECURITY EQUIPMENT & SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- k) Is your period of discount for all pricing from 2019- 2020 : Yes No
- l) What is your estimated **Delivery Time After Receipt of Order:** _____
- m) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- d) How long is the warranty on products quoted? _____

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SECTION 13 – THEATER/ STAGE EQUIPMENT & SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

<i>Vendor:</i>					
<i>Section #:</i>					
<i>Manufacturer</i>	<i>Catalog Issue</i>	<i>Issue Date</i>	<i>Anticipated Catalog Change Date</i>	<i>Catalog Sections Included</i>	<i>Discount from Catalog (%)</i>

- n) Is your period of discount for all pricing from 2019- 2020 : Yes No
- o) What is your estimated **Delivery Time After Receipt of Order:** _____
- p) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- e) How long is the warranty on products quoted? _____

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SECTION 14 – BUS & VEHICLE MAINTENANCE PARTS/EQUIPMENT

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- q) Is your period of discount for all pricing from 2019-, 2020 : Yes No
- r) What is your estimated **Delivery Time After Receipt of Order:** _____
- s) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- f) How long is the warranty on products quoted? _____

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SECTION 15 – MICROSCOPE PARTS/EQUIPMENT

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- t) Is your period of discount for all pricing from 2019 - 2020 : Yes No
- u) What is your estimated **Delivery Time After Receipt of Order:** _____
- v) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- g) How long is the warranty on products quoted? _____

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SECTION 16 – POOL SUPPLIES PARTS/EQUIPMENT

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- w) Is your period of discount for all pricing from 2019 -2020 : Yes No
- x) What is your estimated **Delivery Time After Receipt of Order:** _____
- y) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- h) How long is the warranty on products quoted? _____

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SECTION 17 – INSTRUMENT REPAIRS

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- z) Is your period of discount for all pricing from 2019 - 2020 : Yes No
- aa) What is your estimated **Delivery Time After Receipt of Order:** _____
- bb) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
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SECTION 18 – SUBSCRIPTIONS AND PERIODICALS

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- cc) Is your period of discount for all pricing from 2019 - 2020 : Yes No
- dd) What is your estimated **Delivery Time After Receipt of Order:** _____
- ee) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
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SECTION 19 – MARQUEE

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- ff) Is your period of discount for all pricing from 2019 - 2020 : Yes No
- gg) What is your estimated **Delivery Time After Receipt of Order:** _____
- hh) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
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- k) How long is the warranty on products quoted? _____

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SECTION 20 – HVAC FILTERS

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

- ii) Is your period of discount for all pricing from 2019 - 2020 : Yes No
- jj) What is your estimated **Delivery Time After Receipt of Order:** _____
- kk) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification Section: Yes No
(If yes, please include an explanation for the deviation)
- l) How long is the warranty on products quoted? _____

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SECTION 21 – PRINTER SUPPLIES

Include all manufacturers you represent for this section in your tabulation. If there are more vendors that will fit on this sheet, please attach an additional page(s). If all vendors carried are being offered, please state ALL.

Vendor:					
Section #:					
Manufacturer	Catalog Issue	Issue Date	Anticipated Catalog Change Date	Catalog Sections Included	Discount from Catalog (%)

ll) Is your period of discount for all pricing from 2019 - 2020 : Yes No

mm) What is your estimated **Delivery Time After Receipt of Order:** _____

nn) Comments/Deviations from specifications listed on Signature Page, Deviation or Compliance & Felony Notification

Section: Yes No

(If yes, please include an explanation for the deviation)

m) How long is the warranty on products quoted? _____

CERTIFICATION

RESIDENT CERTIFICATION

This Certification Section must be completed and submitted before a proposal can be awarded to your company. This information may be placed in an envelope labeled "Proprietary" and is not subject to public view.

In order for a proposal to be considered, the following information must be provided. **Failure to complete may result in rejection of the proposal:**

As defined by Texas House Bill 602, a "nonresident vendor" means a vendor whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

Texas or Non-Texas Resident

I certify that my company is a "**resident vendor**".

I certify that my company qualifies as a "**nonresident vendor**".

If you qualify as a "nonresident vendor," you must furnish the following information:

What is your resident state? (The state your principal place of business is located.)

City	State	Zip Code
------	-------	----------

Company Name	Address
--------------	---------

(a) Does your "resident state" require vendors whose principal place of business is in Texas to underbid vendors whose resident state is the same as yours by a prescribed amount or percentage to receive a comparable contract? "Resident State" means the state in which the principal place of business is located.
YES _____ NO _____

(b) What is the amount or percentage? _____%

I certify that the above information is correct.

UNFAIR BUSINESS PRACTICE

Has your company ever been convicted of unfair business practices?

Yes No If yes, when: _____

VENDOR PROFILE

Minority/Women Business Enterprise (Required by some participating governmental entities) or HUB Vendor certifies that his firm is a M/WBE [Yes] [No]

If yes, circle above certification that applies and list any others: _____
(Enclose copy of certification)

SIGNATURE PAGE, DEVIATION OR COMPLIANCE NOTATION & FELONY NOTIFICATION

DEVIATIONS: In the event the undersigned Vendor intends to **deviate** from the general terms and conditions or specifications contrary to those listed in the "Terms and Conditions", "Specifications" and other information attached hereto, all such deviations must be **listed on this page**, with complete and detailed conditions and information also being attached (attach additional pages as necessary). **Vendors must list all specifications for item(s) quoted that differs from any specifications/brands listed in proposal.** Pearsall ISD Business Office will be the sole judge to determine if deviations are acceptable in meeting the needs of 2019 Pearsall ISD Proposal for Goods.

NO DEVIATIONS: In the absence of any deviation entry on this form, the Vendor assures PEARSALL ISD of their **full compliance** with the Terms and Conditions, Specifications, and information contained in this proposal.

ALL vendors MUST COMPLETE this page (check appropriate box)
SIGN & RETURN with proposal or proposal may be considered NON-RESPONSIVE.

Our proposal is submitted according to (check appropriate box):

Deviations listed below

See Attached letter for Deviations

No Deviations

Having carefully examined the Request for Proposal's, terms and conditions, specifications and proposal form, the undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the specifications and conditions contained in this document.

The representative signing this document affirms that they are duly authorized to execute this contract, that this company corporation, firm, partnership or individual has not prepared this proposal in collusion with any other vendor, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the representative signing this document nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

FELONY NOTIFICATION

Also, pursuant to the State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, the undersigned affirms this firm is _____ /is not _____ owned or operated by anyone who has been convicted of a felony. This statement is not required of a publicly held corporation.

By signing this proposal, vendor makes the assurance that vendor has not been debarred or suspended from conducting business with the US Government according to Executive Order 12549 titled Debarment and Suspension.

NOTE - Use this form. If necessary to go into details, attach a letter.

Term Discount: _____ Date: _____

COMPANY: _____

Exclude Federal and State Taxes.
The right is reserved to accept or reject quotation on each item separately or as a whole.

SIGNATURE: _____

(Must be able to sign contracts to obligate company)

TYPED NAME: _____

Proposals received after the time and date specified will not be accepted.

TITLE: _____

ADDRESS: _____

PHONE: (____) _____ FAX: (____) _____

EMAIL ADDRESS: _____

WEBSITE ADDRESS _____

318 Berry Ranch Road

Pearsall, Tx 78061

Telephone: (830) 334-8001 x 1141 or 1151

Company: _____

**NOTICE OF NO BID ON
PROPOSAL**

Please complete this form and return by fax:
Attn: Daniel Strakos
(830) 334-8007

(Check Below)

1. We have decided not to submit a proposal for the reason(s) listed below, but wish to remain on the vendor's list.

2. The product/service we represent should be listed in another category. (Specify)

3. We wish to be removed from the vendors list for the reason(s) listed below:

Company: _____

Phone: _____

Address: _____

Fax: _____

Internet Address: _____

Signature of non-vendor's Representative: _____

Title: _____

Date: _____

Thank you for your assistance.

**Vendors who respond to this proposal with a formal proposal or this form will remain on our mailing list.
Vendors making no response at all are subject to removal from our vendor list.**