

**ALEXANDER CENTRAL SCHOOL**  
Board of Education Meeting

*The mission of the Alexander Central School District is to challenge students to be confident, contributing learners within a structured, safe and caring environment*

Date: September 19, 2018  
Kind: Regular  
Time: 7:00 P.M.  
Place: MS/HS Conference Room 112

Members Present: John Slenker, President  
Richard Guarino, Vice-President  
Brian Paris  
Molly Grimes  
Sara Fernaays

Also Present: Catherine Huber, Superintendent  
Tim Batzel      Shannon Whitcombe      Matthew Stroud      Gretchen Rosales  
Ryan Keating      Thomas Lauffer      Ryan McGlynn      Becky Cokelet  
Brian Cieslinski      Fran Schwartz-Wallace      Riley LaFreniere      Lindsay Czechowski  
Jordin Cecere      Madison Bykowski      Paige Miller      Olivia Lippold  
Miah Urban      Ann Miller, District Clerk

An Executive Session was held in the MS/HS conference room to discuss confidential matters related to the Emergency Response Plan. Motion to convene at 6:19 P.M. by Rich Guarino and seconded by Sara Fernaays. Motion to adjourn at 6:45 P.M. by Brian Paris and seconded by Rich Guarino.

CALL TO ORDER

A regular meeting of the Board of Education of the Alexander Central School District was held in the MS/HS, Conference Room 112 on Wednesday, September 19, 2018. President John Slenker called the meeting to order at 7:05 p.m. followed by the Pledge of Allegiance led by Mr. Stroud.

**Res. No. 27:** Motion offered by Brian Paris and seconded by Molly Grimes. Resolved, that the Board of Education of the Alexander Central School District, approves the agenda as presented.

APPROVAL OF AGENDA

Yes – 5      No - 0      Motion carried

**PRESENTATIONS**

Gretchen Rosales and Tim Batzel updated the Board on the progress made with the ERP/Safety Plans and upcoming event dates were shared.

Matt Stroud and Shannon Whitcombe shared a Field Trip Matrix they designed for out of town trips proposed through 2025. The purpose was to help families anticipate trips and manage budgeting.

Tom Lauffer gave an overview of the Audit Report and Corrective Action Plan for the External Audit. The financial position of the district is positive.

Brian Cieslinski, presented a required overview of the Capital Project process and introduced the State Environmental Quality Review (SEQRA).

**ROUNDTABLE**

**Board Member reports:**

Brian Paris noted that our students continue to represent Alexander well.

Rich Guarino attended the NYSSBA Summit last week with Dr. Huber and Mr. Slenker.

Molly Grimes shared that the first few weeks of school were very positive for our students. Open House was attended by many district families and the STEAM room was packed with interested families.

Sara Fernaays noted the high interest seen in the STEAM room during Open House. Deputy Meyer has been well received by the students.

John Slenker attended the NYSSBA conference.

**Superintendent's Report:**

**Student and Staff Celebrations:**

- Congratulations to the following students for their remarkable musical accomplishments:
  - Nick Allen - **All Nationals Chorus**
  - Connlan Hotnich - **All State Chorus**
  - Nick Allen, Connlan Hotnich, Jake Day, Evan Whitmore, Liam Crawford, Cayna Bliss, Kathleen Nolan, and Nolan Quakenbush - **Senior High Area All State Chorus**
  - Norah Crawford, Natalie Whitmore, Shawn Calmes, Erin Hess, Jasmine Wessel, Carter Edmonds, Morgan Burns, and Aubrey Hamm - **Junior High Area All State Chorus**
  - Kyle Delelys - **Junior High Area All State Orchestra**
  - Aivery Alberts - **Junior High Area All State Band**
- Jake Jasen Received Section V Football Defensive player of the week for his Week One performance week with 19 tackles and a rushing touchdown.

**Other News:**

- Homecoming week is September 24 - 28.
- This year our Volleyball teams will be hosting a fundraiser game to benefit the Breast Cancer Network of WNY on 10/10/18 vs. Oakfield Alabama/Elba.
- JV and Varsity girls soccer visited Byron-Bergen on Saturday to help them raise over \$2500 to donate to cancer awareness.
- Alexander is hosting a cross country invitational on October 19th.
- Thank you to Joe Higley, Bill Wagner, David Miller, Tom Lowe, and Troy Robbins for participating again this year in our monthly meeting between the town, village, and school district. We are grateful for the collaboration as we all strive to make Alexander a great place to live and learn.
- The Board has scheduled a Veterans' Tax Exemption Forum for October 3rd at 5:45 in the District Auditorium.
- Our Outdoor Classroom was recently recertified by Nature Explore. The Outdoor Classroom is a treasure in our community. Thanks to Ellie Jinks and the entire Outdoor Classroom committee for their tireless work.
- A meeting was held this week with Tri-Town representatives.

**PUBLIC COMMENT**

Public comment focused on the addition of a student representative to the Board and communication about events for the senior class.

**PERSONNEL ACTIONS**

**Res. No. 28:** Motion offered by Molly Grimes and seconded by Sara Fernaays. Resolved, upon the recommendation of the Superintendent, to approve the personnel actions as presented.

PERSONNEL  
ACTIONS

- a. Appointment of Probationary Non-Instructional Staff
 

<i>Tiffani Hargrave</i>	<i>School Monitor, Part-time</i>
<i>Debra Pratt</i>	<i>School Monitor, Part-time (Reinstatement)</i>
<i>Thomas Stroud</i>	<i>Bus Driver, Full-time</i>
- b. Appointment of Additional Service Staff Substitute for 2018-2019
 

<i>Alicia Dylag</i>	<i>Bus Driver</i>
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- c. Acceptance of Instructional Substitute Resignation/Discontinuance
 

<i>Skylar Aiosa</i>	<i>Teacher/Teacher Assistant</i>
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- d. Acceptance of Non-Instructional Resignations/Discontinuance
 

<i>Debra Pratt</i>	<i>School Monitor (Bus Attendant Resignation)</i>
<i>Matthew Saraceni</i>	<i>Bus Driver (Resignation)</i>

**BUSINESS MATTERS**

**Res. No. 29:** Motion offered by Brian Paris and seconded by Rich Guarino. Resolved, upon the recommendation of the Superintendent, to approve the business matters as presented.

**WHEREAS**, the Alexander Central School District (the “District”) is the sponsor of unrelated proposed capital improvement activities which would include maintenance, repair, rehabilitation, reconstruction, replacement, construction and/or expansion work at existing buildings and properties within the District (the “Projects”); and

**WHEREAS**, pursuant to the New York State Environmental Quality Review Act (“SEQRA”) and the regulations at 6 NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the “Regulations”), the District desires to comply with SEQRA and the Regulations with respect to the Projects; and

**WHEREAS**, pursuant to the Regulations, the District has considered the Projects in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations; and

**WHEREAS**, pursuant to the Regulations, the District has preliminarily determined that two of the Projects described on Exhibit A to this resolution are functionally independent Unlisted actions (the “Unlisted Projects”); and

**WHEREAS**, pursuant to the Regulations, the District has preliminarily determined that the Project described on Exhibit B to this resolution is a functionally independent Type II action (the “Type II Project”); and

**WHEREAS**, the District desires to comply with SEQRA and the Regulations with respect to the Unlisted Projects and to determine whether undertaking the Unlisted Projects may have a significant adverse environmental impact and therefore require the preparation of an environmental impact statement; and

**WHEREAS**, the Board, exercising due diligence, caused the preparation of Part 1 of a Short Environmental Assessment Form (“SEAF”) describing the Unlisted Projects and their setting; and

**WHEREAS**, pursuant to SEQRA and the Regulations, the Board has considered the significance of the potential environmental impacts of the Unlisted Projects by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the SEAF for the Unlisted Projects, together with other available supporting information, to identify the relevant areas of environmental concern, (c) thoroughly analyzing the identified areas of relevant environmental concern, and (d) completing Part 2 of the SEAF; and

**WHEREAS**, the District, working with its environmental consultants, has determined that other than the New York State Education Department, which has delegated responsibility for SEQRA compliance to school districts in New York State, there are no other involved agencies (as such term is defined in the Regulations); and

**WHEREAS**, the District is unaware of any impact upon archeological or historic resources in or eligible for inclusion in the State and National Register of Historic Places with respect to the Projects; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

Based upon an examination of the SEAF, and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Board’s knowledge of the area surrounding the Projects and such further investigation of the Projects and their potential environmental impacts as the Board has deemed appropriate, the Board makes the following findings and determinations:

1. The Unlisted Projects are described on Exhibit A attached hereto and in the SEAF attached hereto as Exhibit C; and
2. The Unlisted Projects constitutes “Unlisted Actions” (as the quoted term is defined in the Regulations) because they are neither Type I actions nor Type II actions; and
3. The District will serve as lead agency for the Unlisted Projects; and

4. No significant adverse environmental impacts are noted in the SEAF for the Unlisted Projects and none are known to the Board. Therefore, the Board hereby determines that the Unlisted Projects will not have a significant adverse environmental impact, and the Board will not require the preparation of an environmental impact statement with respect to the Unlisted Projects; and

5. As a consequence of the foregoing, the District Superintendent is directed to prepare a Negative Declaration for the Unlisted Projects; and

6. The Board hereby directs that all SEQRA documents and notices, including but not limited to the SEAF and Negative Declaration, are to be maintained in files that are readily accessible to the public and made available on request, subject only to the limitations established by the Freedom of Information Law.

7. The Type II Project is described on Exhibit B attached hereto; and

8. The District has determined that the Type II Project constitutes a "Type II action" (as the quoted term is defined in the Regulations) because it consists of one or more of the following actions included on the Type II list specified in Section 617.5 of the Regulations:

- (a) "maintenance or repair involving no substantial changes in an existing structure or facility" (617.5(c)(1)); and/or
- (b) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site ...." (617.5(c)(2)); and/or
- (c) "routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area ...." (617.5(c)(8)); and

9. The Type II Project is not subject to further review under SEQRA; and

10. The District Superintendent is authorized to take whatever steps are necessary to carry out this Resolution; and

11. The District will continue to comply with guidance issued by the New York State Education Department; and

12. A copy of this resolution shall be provided to the New York State Education Department.

13. This resolution shall take effect immediately.

Yes – 5            No - 0            Motion carried

**CONSENT AGENDA**

**Res. No. 30:** Motion offered by Rich Guarino and seconded by Molly Grimes. Resolved, upon the recommendation of the Superintendent, to approve the Consent Items as presented.

CONSENT  
ITEMS

- a. Approval of Minutes of Regular Meeting 9-5-18
- b. Approval of 9-19-18 Audit Report and Corrective Action Plan for External Audit
- c. Acceptance of Internal Claims Audit report 8-31-18
- d. Acceptance of Warrants: General Fund #3, School Lunch #1
- e. Approval of CSE Recommendations
- f. Approval of Contract between Mary Cariola Children’s Center and Alexander Central School
- g. Approval to Surplus Items
- h. Acceptance of Gift
- i. Approval for student to participate in Warsaw CSD trap shooting club at no cost to the district for the 2018-19 season
- j. Approval of ERP/Safety Plan

Yes – 5            No - 0            Motion carried

**Res. No. 31:** Motion offered by Sara Fernaays and seconded by Molly Grimes that the meeting be adjourned. President, John Slenker adjourned the meeting at 8:16 P.M.

ADJOURNMENT

Yes – 5            No - 0            Motion carried

