



# Addison 4 School District

ADDISON | ILLINOIS | SINCE 1842

## ADDISON SCHOOL DISTRICT 4 – ADDISON, ILLINOIS

Minutes of the Regular Board Meeting of November 28, 2018 held at the Indian Trail Junior High School Board Room.

President Williams called the regular meeting to order at 7:08 p.m.

Roll call showed the following individuals:

PRESENT: Frangidakis, Lange, Ruffolo, Williams

ABSENT: Aranda, Daniels, Towns

A quorum was declared present.

Mr. Wartman led the audience in the Pledge of Allegiance.

### **Motion #1: Approval of Minutes**

Motion by Mr. Ruffolo, second by Mr. Lange to approve the Minutes of the Regular Session meeting of October 24, 2018 and the Special Joint Board Meeting of October 25, 2018.

ROLL CALL VOTE:                    AYE:                    Frangidakis, Lange, Ruffolo, Williams  
   ABSENT:                Aranda, Daniels, Towns  
   NAY:                    None...Motion #1 Carried.

### **Motion #2: Approval of Accounts Payable for the Month of November 2018**

Motion by Mr. Ruffolo, second by Mr. Lange to approve the Accounts Payable for November 2018.

Education Fund	\$ 1,694,581.06
Operations & Maintenance Fund	\$ 211,511.34
Debt Fund	\$ 0.00
Transportation Fund	\$ 348,671.26
Municipal Retirement/Soc Sec Fund	\$ 97,897.66
Capital Projects Fund	<u>\$ 209,025.27</u>
Total	\$ 2,561,686.59

ROLL CALL VOTE:                    AYE:                    Frangidakis, Lange, Ruffolo, Williams  
   ABSENT:                Aranda, Daniels, Towns  
   NAY:                    None...Motion #2 Carried.

### **Motion #3: Approval of Payroll for the Month of October 2018**

Motion by Mr. Frangidakis, second by Mr. Ruffolo to approve the Payroll for October 2018, as follows:

Education Fund	\$ 2,475,384.41
Building Fund	\$ 38,263.43
Transportation Fund	<u>\$ 8,550.21</u>
Total	\$ 2,522,198.05

ROLL CALL VOTE:                    AYE:                    Frangidakis, Lange, Ruffolo, Williams  
   ABSENT:                Aranda, Daniels, Towns  
   NAY:                    None...Motion #3 Carried.

**Communications/Public Participation on Agenda:** Mr. Williams shared that agenda item 7:05, the Approval of Special Education Transportation Services Contract Extension, will be removed from the agenda and no action will be taken.

**Presentation:**

- Mrs. Cristina Villalobos, Principal of Stone School, made a presentation to the Board highlighting Building Leadership Skills and Fundraising:
  - The PTA historically hosted a variety of fundraisers to support student activities. Parents felt overwhelmed by the past amount of fundraisers.
  - This year they are using Apex to consolidate their fundraising efforts. Apex promotes leadership, good character, and fitness. They kicked off the fundraising with a Pep Rally, then each day they hear a short presentation on STRONG (Selfless, Trustworthy, Refuel, Overcome, Next Level, and Grateful) characteristics. The fundraiser will be culminated with the Apex Remix, where students are challenged to get pledges for the fitness moves they will complete on Friday, November 30 to help Stone School. The Board is invited to join the Apex Remix.
  - Mrs. Villalobos will discuss with her PTA and get feedback from students and staff to see if they will host this type of fundraiser again next year.

Mr. Langton and Mr. Williams applauded the effort to make fundraising easier for parents, as well as incorporating leadership skills.

**Committee Report:**

The Intergovernmental Meeting was held on November 1, 2018 and Mr. Ruffolo and Mr. Frangidakis noted some of the highlights from that meeting:

- The Addison Fire Protection District has ordered a new ambulance and has a Be Alarmed Program available.
- The Addison Park District will have Breakfast with Santa on December 15 and The Polar Express Story time Train is on December 9 and December 16. The Golf Dome is open and heated. Winter Fest will be on January 12. They are also installing kiosks for resident feedback.
- The Addison Public Library was featured in a Chicago Tribune article on how they help homeless residents.
- The Addison Township has taken over the Giving Tree program.
- Addison Trail High School honored a past student with the Tradition of Excellence Award and on November 9 they hosted a Veteran's Day event.
- The Village of Addison had their annual Mayor's Ball and the amount raised is still being calculated. The Tree Lighting will take place on November 30. The Shape of Addison Town Hall Meeting will be on January 23, 2019. They also shared that the Army Trail Road project is mostly completed.

Mr. Langton added his appreciation for the Village's efforts with the challenges associated with the Army Trail Road project. He also added that the Addison Park District recently hired a new Executive Director and that ASD4 will continue our strong relationship with the Park District.

**Administrative Reports:**

Superintendent Report – Mr. Langton reported on the following:

- Thank you to everyone for your patience over the last few days with the Snow Day and the challenges with the power outage at Fullerton School.
- Unfortunately we have seen an increase in vaping at Indian Trail Junior High. As a pro-active school district, we are looking into how we can curb it, the consequences, how we can be preventative, how we

can get parents involved, and ensure we are following local ordinances if THC oil is involved. Our goal is to continue to enforce our policies, our guidelines in our Parent/Student Handbook, and to continue to collaborate with local law enforcement. Some of these things we already have in place, but we are going to be analyzing how we can build on our Health curriculum, and as a part of our consequences we will be implementing a web class program. Indian Trail is working on creating an informative video as an alternative way to quickly inform parents of the dangers with vaping. The District will look into ways to also provide continuous education.

Assistant Superintendent for Business Report – Mr. Keeley reported on the following:

- Thank you to the Facilities Department and our custodial team for their hard work on the snow day and their attention to Fullerton School during the power outage.
- We will be migrating from MB Financial Commercial Accounts to the BMO Illinois School District Liquid Asset Fund. We are migrating with hundreds of other school districts. The result will be lower banking fees, better service, and all of our funds being in one place. Thank you to the Business Office staff for all of their behind the scenes work on this transition.
- We have a few bid openings coming up for our Crossing Guards and Custodial contracts. We are working with First Student to extend our contract, but if we do not come to a mutual agreement, that will go out to bid. Mrs. Haney is also looking our classroom design and furniture. So that will eventually go out to bid as well.
- DuPage County Business Officials are getting together to discuss school financial data. Since ESSA is going into effect, this will impact the way we are accounting for and recording our money. It will be beneficial for local Business Officials to get together to discuss these changes.

Assistant Superintendent for Curriculum and Instruction Report – Mrs. Haney reported on the following:

- At the November Institute Day, staff members participated in team building activities and attended sessions of their choice from technology, writing, social/emotional, and wellness. We are in the process of assessing the surveys to ensure that we are meeting the needs of all of our staff members. Many thanks to the Educational Development Council (EDC) for all of their hard work. Our next Institute Day will be on January 7, 2019 and it will be building based.
- Our grade level reps had their first round of meetings in late October/early November. These meeting allowed reps from each building to work together on needs specific to their grade level. Our elementary math committee was trained on GoMath and EnVision Math and both programs are in the process of being piloted. In early spring the team will determine what program best meets the needs of our students. A recommendation will be made to Mr. Langton and the Board of Education at that time. Our Science and Social Science Committees met to work on instructional documents and the Literacy Committee will meet in early December to discuss our writing professional development and plan next steps.
- State Report Cards for each school, as well as the district summary were distributed to Board members for review.

Mr. Williams asked about the time devoted to teaching core subjects on our State Report Cards. Mrs. Haney shared that some areas are a little bit lower, due to inquiry based time allotted. There was also an error and elementary math should be 70 minutes. We will be looking into the time devoted to teaching core subjects. Mr. Langton stated that this is also a part of our 5 Year Goals and Action Plans.

**Motion #4 Acceptance of District 4 Staff Resignation Requests**

Motion by Mr. Lange, second by Mr. Frangidakis to accept the District 4 staff resignation requests for the following individuals:

**EDUCATIONAL SUPPORT PERSONNEL - RESIGNATION**

**Ashley Cyr-Martinez**

Position: Para Educator

Effective Date: 05/31/2018

School: Stone

**Iris Garduno**

Position: Para Educator

Effective Date: 11/19/2018

School: Army Trail

**Rossy Jasso**

Position: Student Records HR Secretary

Effective Date: 01/04/2019

School: District Office

**Cristina Robles**

Position: Para Educator

Effective Date: 11/02/2018

School: Army Trail

ROLL CALL VOTE:                    AYE:                    Lange, Ruffolo, Williams, Frangidakis  
   ABSENT:                Aranda, Daniels, Towns  
   NAY:                    None...Motion #4 Carried.

**Motion #5 Acceptance of District 4 Educational Support Staff (ESP) Dismissal**

Motion by Mr. Ruffolo, second by Mr. Lange to accept the District 4 Educational Support Staff (ESP) Dismissal for employee #177635, as presented.

ROLL CALL VOTE:                    AYE:                    Ruffolo, Williams, Frangidakis, Lange  
   ABSENT:                Aranda, Daniels, Towns  
   NAY:                    None...Motion #5 Carried.

**Motion #6 Approval of District 4 Staff Employment/Reassignment Requests**

Motion by Mr. Ruffolo, second by Mr. Frangidakis to approve the District 4 staff employment/reassignment requests for the following individuals:

**EDUCATIONAL SUPPORT PERSONNEL - EMPLOYMENT**

**Kelly Baumgartner**

Position: Para Educator

Effective Date: 11/09/2018

School: Wesley

**Yecenia Delgado**

Position: Para Educator

Effective Date: 11/05/2018

School: Army Trail

**EDUCATIONAL SUPPORT PERSONNEL EMPLOYMENT – CHANGE OF ASSIGNMENT**

**Daniel Matwij**

Position: Facilities Administrative Assistant

Effective Date: 10/29/2018

School: District Office

ROLL CALL VOTE:                    AYE:                    Williams, Frangidakis, Lange, Ruffolo  
   ABSENT:                Aranda, Daniels, Towns  
   NAY:                    None...Motion #6 Carried.

**Motion #7: Approval of Final 2018 Tax Levy**

Motion by Mr. Frangidakis, second by Mr. Ruffolo to approve the Final 2018 Tax Levy, as presented.

ROLL CALL VOTE:	AYE:	Frangidakis, Lange, Ruffolo, Williams
	ABSENT:	Aranda, Daniels, Towns
	NAY:	None...Motion #7 Carried.

Mr. Keeley said that we are expecting a 4.6% increase. Approximately two thirds of our revenue each year comes from the tax levy process.

**Motion #8: Approval of Special Education Transportation Services Contract Extension**

This item was removed from the agenda and no action was taken.

**Motion #9: Approval of Summer 2019 Asbestos Abatement Contract**

Motion by Mr. Lange, second by Mr. Frangidakis to approve the Summer 2019 Asbestos Abatement Contract, as presented.

ROLL CALL VOTE:	AYE:	Lange, Ruffolo, Williams, Frangidakis
	ABSENT:	Aranda, Daniels, Towns
	NAY:	None...Motion #9 Carried.

Mr. Keeley shared that with the assistance of JMS Environmental, the contract was awarded to Valor Technologies, the lowest responsible bidder.

**Motion #10: Approval of Summer 2019 Capital Improvements**

Motion by Mr. Lange, second by Mr. Frangidakis to approve the Summer 2019 Capital Improvements, as presented.

ROLL CALL VOTE:	AYE:	Ruffolo, Williams, Frangidakis, Lange
	ABSENT:	Aranda, Daniels, Towns
	NAY:	None...Motion #10 Carried.

Mr. Keeley said that with the assistance of Legat Architects, the contract was awarded to Northwest Contractors, Inc., the lowest responsible bidder. The contract includes a liquidated damages clause.

**Discussion Items:**

- The next regularly scheduled Board of Education meeting will be Wednesday, December 19, 2018 and will take place at **5:00 p.m.** in the Board Room of Indian Trail Junior High School. Mr. Langton reminded the Board of the meeting time change.
- The Shape of Addison Town Hall Meeting, will be held on January 23, 2019, at 7:00p.m. at the Village Hall. Mr. Williams will be our representative.
- The Board shared their experiences at the recent Joint Annual Conference. Sessions included beneficial information on school safety, collaboration, middle school engagement, website accessibility, and data.

**Communications/Public Participation on Non-Agenda Items:** None

**Miscellaneous/Unfinished Business:**

- Mr. Langton thanked the students whose lovely artwork was displayed in the Board Room.

**Motion #11: Motion to Adjourn**

Motion by Mr. Ruffolo, second by Mr. Frangidakis to adjourn the Wednesday, November 28, 2018 Board of Education meeting.

ROLL CALL VOTE:	AYE:	Williams, Frangidakis, Lange, Ruffolo
	ABSENT:	Aranda, Daniels, Towns
	NAY:	None...Motion #11 Carried.

The regular Board of Education meeting adjourned at 8:07 p.m.

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Serge Ruffolo, Secretary

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Dave Williams, President

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