

**CROSSROADS CHARTER ACADEMY
VOLUNTEERS**

ICHAT BACKGROUND CHECK 2018-2019

TURN IN TO CENTRAL OFFICE AT LEAST 2 DAYS PRIOR TO EVENT!

In order to ensure the protection of children in the care of Crossroads Charter Academy-- the CCA Board of Directors Policies and Procedures requires prior to any and all persons providing volunteer service at the school or for any function conducted by the school; all potential volunteers complete a State of Michigan ICHAT background check. ICHAT is a name check only, through the State of Michigan ICHAT system, and is based on individual identifiers. Crossroads respects the volunteer's right to privacy and confidentiality. In turn, volunteers are responsible for maintaining the confidentiality of all privileged information to which they are exposed while volunteering at Crossroads Charter Academy. I also understand that CCA is not liable for health care coverage for any illness or injury I may experience while working in this capacity. I also agree to provide my birth date for the purpose of background checks as required by CCA Board Policy 9710. While working as a volunteer, I understand that I have no official authority over students, parents, or staff, and that my duty is to immediately report violations to the staff member in attendance at the event. I also understand that my volunteer work will be directed by the CCA staff member in charge of the activity. Volunteers who do not adhere to these guidelines or who fail to perform their volunteer assignments satisfactorily may be removed from volunteer service. Grounds for removal include, but not limited to, the following: gross misconduct, being under the influence of drugs (including alcohol), theft, misuse of equipment and materials, abuse of students, staff, or co-volunteers, breaches of confidentiality, failure to abide by the policies and procedures and failure to complete duties to a satisfactory standard.

POTENTIAL VOLUNTEER INFORMATION

Volunteers Legal Name as it appears on Drivers License

Must show Drivers License to verify information

FULL PRINTED NAME: _____

Maiden name or other name(s) previously used: _____

DATE OF BIRTH: _____ GENDER: Male _____ Female _____

RACE: White _____ Black _____ Asian _____ Indian _____ Hispanic _____

VOLUNTEERS CONTACT PHONE #: _____

Volunteering for what areas at CCA: _____

Students/Staff/ the Volunteer is connected to: _____

HISTORY INFORMATION

1. Have you lived outside of Michigan? City/State: _____
2. Have you ever accepted responsibility in a civil infraction (excluding speeding tickets) or been convicted of or pled no contest to) a misdemeanor or felony? Yes _____ No _____
3. Have you ever pled guilty, or been convicted of a felony in a state or federal court? Yes _____ No _____
Date and State offense/conviction occurred: _____
If yes, provide a detailed description of the conviction: _____
4. Have you ever pled guilty, or been convicted of a misdemeanor in a state or federal court? Yes _____ No _____
Date and State offense/misdemeanor occurred: _____
If yes, provide a detailed description of the conviction: _____
5. Are you the subject of a current criminal investigation or have pending charges against you? Yes _____ No _____
Date and state the investigation is ongoing: _____
If yes, provide a detailed description of the investigation or pending charges: _____

Volunteer Legal Signature

Date