



**HACKETTSTOWN BOARD OF EDUCATION  
BOARD BITS: May 2, 2018**

---

- \* The Board adopted the 2018-2019 school district budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
<u>General Fund</u>	\$30,514,898	\$17,146,970
<u>Special Revenue Fund</u>	\$ 517,663	\$ -0-
<u>Debt Service Fund</u>	\$ 315,482	\$ 315,482
<u>Total Base Budget</u>	<u>\$31,348,043</u>	<u>\$17,462,452</u>

- \* The Board acknowledged the non-binding Send/Receive Tuition Reconciliation Status between Great Meadows Regional School District, Hackettstown School District, Finance and Facilities Committee of the Hackettstown Public School and the Operations Committee of Great Meadows Regional School District as of July 1, 2018, as follows:

Reconciliation Year Ending	As of July 1 18-19	As of July 1 19-20	As of July 1 20-21	As of July 1 21-22
6/30/2015	\$ (281,477)			
6/30/2016	\$ (18,526)	\$ (346,784)		
6/30/2017				
*6/30/2018				
<b>TOTAL</b>	<b>\$ (300,003)</b>	<b>\$ (646,787)</b>		
(*) Unaudited				

- \* The Board approved Use of Facilities for Extra & Co-Curricular Activities for the 2017-2018.
- \* The Board approved transfers for February 2018 in the amount of \$736,991.86.
- \* The Board approved Child Study Team Consultant Services for 2018-2019 school year.
- \* The Board approved the following annual appointments for the 2018-2019:

Affirmative Action Officer	Debra Grigoletti
Asbestos Officer	Douglas DeMatteo
Chemical Hygiene Officer	Douglas DeMatteo
Collection and Maintenance of Student Records 504 Officer	Debra Grigoletti Guy Jorstad
ADA Officer	Kathleen Gesumaria
Title XI Officer	Robert Grauso
Homeless Liaison	Guy Jorstad
County ESC Representative	Gus Bordi
Indoor Air Quality Officer	Douglas DeMatteo
IDEA Coordinator	Kathleen Gesumaria
Integrated Pest Management Coordinator	Douglas DeMatteo
Perkins Coordinator	Wayne Filus
ESSA Coordinator	Debra Grigoletti

(Title I, II, III, and Title III Immigrant)  
Right to Know Contact Person  
Public Agency Compliance Office  
Safety Officer

Douglas DeMatteo  
Douglas DeMatteo  
Stephen Speirs

- \* The Board appointed the Custodian of Records.
- \* The Board authorized the Superintendent and the Business Administrator/Board Secretary or their designees be designated as the Board's agents to request state and federal funds under existing State and Federal Laws.
- \* The Board appointed Gail Woicekowski, School Business Administrator/Board Secretary, as the School Investor for the 2018-2019 school year.
- \* The Board designated the list of Financial Institutions, Funds and Corporations as approved depositories of funds.
- \* The Board authorizes Debra Grant, Assistant to the Business Administrator, to be designated to prepare the district's monthly Treasurer Reports for the 2018-2019 school year.
- \* The Board appoints Gail Woicekowski, Business Administrator, as the authorized purchasing agent for the 2018-2019 school year.
- \* The Board of Education approved the State Contract Purchasing Resolution.
- \* The Board approved a resolution for Member Participation in a Cooperative Pricing System with Hunterdon Educational Services Commission.
- \* The Board approved a resolution for Member Participation in Cooperative Pricing System with The Educational Services Commission (ESCNJ).
- \* The Board approved Educational Data Services, Inc. as a New Jersey Cooperative Bidding Program for school supplies for a fee of \$9,940 for the 2018-2019 school year.
- \* The Board approved Educational Data Services, Inc. as a New Jersey Cooperative Bidding Program for the school skilled trade services for a fee of \$1,990 for the 2018-2019 school year.
- \* The Board approved Horizon Blue Cross Blue Shield of New Jersey as the third party administrator of the districts Flexible Spending Account (FSA).
- \* The Board approved the Flexible Spending Account Corporate Resolution.
- \* The Board appointed Brown and Brown Benefit Advisors of Lambertville, NJ Health Insurance of Record for the 2018-2019 school year.
- \* The Board appointed the School Alliance Insurance Fund (SAIF) of West Windsor, NJ as Insurance Agent of Record for the 2018-2019 school year.
- \* The Board appointed New Jersey School Insurance Group (NJSIG) of Cherry Hill, NJ as Worker's Compensation Insurance Agent of Record for the 2018-2019 school year.
- \* The Board approved Nisivoccia, LLP to provide professional accounting and auditing services for the 2018-2019 school year including the completion of the 2017-2018 CAFR at a cost of \$29,000.
- \* The Board appointed Comegno Law Group, P.C. as General and Special Education Counsel for the 2018-2019 school year.

- \* The Board appointed Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Labor and Construction Counsel for the 2018-2019 school year.
- \* The Board approved contracts for physician services for the 2018-2019 school year.
- \* The Board approved to extend a contract with Xtel Communications for 1 year to provide voice services from July 1, 2018 to June 30, 2019.
- \* The Board approved Realtime Informational Technology to provide SIS, Special Ed, 504, I&RS, Food Services and Notification/Alert and Action Scanning for the 2018-2019 school year for a fee of \$37,418.50.
- \* The Board authorized individuals to be designated to disburse petty cash funds.
- \* The Board approved the Tax Requisition Schedule for the 2018-2019 school year.
- \* The Board approved Tuition Rates for the 2018-2019 school year.
- \* The Board approved the Travel Authorization Resolution for the 2018-2019 school year.
- \* The Board authorized the district's School Business Administrator to make transfers consistent with all applicable laws and regulations.
- \* The Board approved the *Gazette* as the official weekly paper and the *Express-Times* as the official daily newspaper.
- \* The Board approved Lora Photography as the district photographer.
- \* The Board approved Sending/Receiving tuition contracts with Great Meadows and Allamuchy School District for the 2018-2019 school year.
- \* The Board approved the 403(b) and 457(b) plan authorized service providers.
- \* The Board approved the 2018-2019 school year building use fees.
- \* The Board approved the 2018-2019 Athletic Camp Building Use Fees as follows:
 

Full Day Camp (5 hours or more)	\$100.00 per day
½ Day Camp (3 hours or more up until 5 hours)	\$ 75.00 per day
Less than 3 hours of Camp	\$ 50.00 per day
- \* The Board TABLED the NJSIAA Membership Resolution.
- \* The Board TABLED an application for Dual Use of Educational Space at Hatchery Hill and Willow Grove schools for the 2018-2019 school year.
- \* The Board approved the authorized signatories for First Hope Bank accounts.
- \* The Board TABLED a renewal contract with Maschio's Food Services, Inc. as the Food Services Management Company for the 2018-2019 school year.
- \* The Board approved a renewal contract with First Student, Inc. to provide Athletic/Extra -Curricular transportation services for the 2018-2019 school year.

- \* The Board approved a contract for participation in The Virtual High School (VHS) program including delivery of online professional development courses and VHS courses at Hackettstown High School for the 2018-2019 school year.
- \* The Board approved the annual Integrated Pest Management (IPM) Plans for all buildings for the 2018-2019 school year.
- \* The Board approved the annual Indoor Air Quality Plans for all buildings for the 2018-2019 school year.
- \* The Board approved an agreement with Summit Management Solutions, LLC for consultant work on ROD grant projects at a rate of \$75 per hour for the 2018-2019 school year.
- \* The Board authorized the purchase of general electricity supply services for public use on an online auction website.
- \* The Board authorized the purchase of outdoor electricity supply services for public use on an online auction website.
- \* The Board authorized the purchase of natural gas supply services for public use on an online auction website.
- \* The Board accepted resignations for the 2017-2018 school year.
- \* The Board approved leave of absences for the 2017-2018 school year.
- \* The Board appointed district staff for the 2018-2019 school year.
- \* The Board appointed Gail Woickowski as School Business Administrator for the 2018-2019 school year.
- \* The Board approved the 2018-2019 staff organizational chart.
- \* The Board approved Twilight Personnel to work extended hours on April 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup>, May 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> and June 4, 2018 to make up for missed days due to weather closings for 2017-2018 school year.
- \* The Board approved Samantha Newton for ABA Home Instruction services for Student # 4266878953 at a rate of \$40/hour for the remainder of the 2017-2018 school year.
- \* The Board approved workshop attendance for the 2017-2018 school year.
- \* The Board approved field trips for the 2017-2018 school year.
- \* The Board approved HIB reports.