



Weston High School

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School Parent and Family Engagement Policy *Weston High School* 2019-2020

In support of strengthening student academic achievement, **Weston High School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Weston High School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) Parents play an integral role in assisting their child's learning
 - (B) Parents are encouraged to be actively involved in their child's education at school
 - (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
 - (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOLWIDE PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

JOINTLY DEVELOPED

Weston High School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Work with parents to develop a written parent and family engagement policy that is agreeable to them and describe ways of meeting the following requirements in Title I of the Every Student Succeeds Act (ESSA).
- Hold an annual meeting, at a convenient time, for all parents of participating children.
- Submit parents' comments on the school-wide program plan to the LEA if parents do not find the plan to be satisfactory.
- A description and explanation of the curriculum used at the school, the academic assessments used to measure student progress, and the proficiency levels students are expected to reach.
- Develop jointly with the parents or caregivers of participating students a school-parent compact that outlines the shared responsibility of parents, students, and the school staff.
- Evaluate the content and effectiveness of the parent and family engagement policy using a written and online survey beginning in March of each year. The school will utilize feedback and comments from the survey to improve the effectiveness of the parent and family engagement policy.

ANNUAL TITLE I MEETING

Weston High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- Notify parents of the annual Title I meeting via the morning announcements.
- Include date/time of the meeting in written notifications.
- Advertise on the school's website.
- Post signs in the office and on the marquee.
- Conduct robo-calls prior to the meeting.

COMMUNICATIONS

Weston High School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.

- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:
- Conduct an annual Title I meeting at the beginning of the school year.
- Record minutes from the annual Title I meeting
- Provide copies of the Power Point presentation available upon request.
- Use surveys and social media to assess the best times to conduct meetings.
- Provide opportunities for parents to submit feedback.
- Google translate using iPads in Spanish or human translators will be available upon request.

SCHOOL-PARENT COMPACT

Weston High School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- Use the school's website to inform parents of the opportunity to provide input with drafting the compact.
- Use robo-calls to advertise the various methods available for parents to provide input.
- Place signs at the school's entrance and in the main office informing parents that a draft is available to provide feedback.

RESERVATION OF FUNDS

Weston High School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent by:

- Parents will be given several opportunities to provide suggestions and input on how the funds are used.
- Surveys are conducted at Title I meetings and workshops, giving parents the opportunity for input on the use of parent and family engagement funds.
- Suggestions and comments are reviewed by school principal and parent advisory committee to determine areas of need for the parent and family engagement budget.

COORDINATION OF SERVICES

Weston High School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Provide Pre-K class within the school an orientation program for students and parents.
- Invite parents into the school to read to the class and participate in holiday activities.
- Introduce students and parents to kindergarten by facilitating a transition program.

BUILDING CAPACITY OF PARENTS

Weston High School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement.
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The State's academic content standards.
 - The State's student academic achievement standards.
 - The State and local academic assessments including alternate assessments.
 - The requirements of Title I, Part A.
 - How to monitor their child's progress.
 - How to work with educators.
- Send home weekly information and/or student folders so that parents are current with standards and instructional practices.
- Response to Intervention meetings for students requiring additional support with academics and/or behaviors.
- IEP meetings to discuss progress of students with special needs.
- Parent-Teacher Conferences in October 2018 and additional conferences as needed.
- Curriculum Theme Nights (Literacy, Math, Science, LEAP, ACT) to inform parents of instructional strategies to support learning at home.

BUILDING CAPACITY OF SCHOOL STAFF

Weston High School will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

- Review faculty and staff handbook with teachers regarding professional expectations to establish a positive rapport with parents.
- Provide faculty and staff with an opportunity to complete online professional modules regarding best practices for educators.

Weston High School will provide other reasonable support for parental involvement activities under Section 1116 as parents may request by:

- Communicate and collaborate with Jackson Parish Student Support Services to ensure full opportunities for participation of parents with limited English proficiency, parents with disabilities and parents of

migratory children including providing information and school reports in Spanish, Google translate with iPads, and human translators when requested.

ADOPTION

Weston High School Parent and Family Engagement Policy has been developed jointly and agreed upon with parents and family members of children participating in Title I, Part A Programs as evidenced by the collaboration of parents and school personnel at parent revision meetings on September 11, 2018 .

Advisory Committee Members:

Jennifer Tolar

Ritchie Tolar

Evelyn Cooper

Amy Hay

Rhonda Howell

Nickie Arnold

Beth Gates

Shaquondra Bradley

Flor Siadek

Andrea Malone

Jennifer McMillan