

Board of Education Meeting - October 24, 2018

Call to Order at 6:32 p.m. Penn Yan Elementary School Cafeteria, Three School Drive, Penn Yan, NY; President Willson presiding

Board Members Present: D. Willson, R. Johnson, A. Yonts, J. Morehouse, L. Elliott, K. Guenther, P. Bacher, E. Dinehart

Board Member(s) Absent/Excused: R. Bloom

Others Present: H. Dennis, K. Dean, G. Baker, S. Barden, J. MacKerchar, D. Pullen, E. Foote, K. Johnson, W. Kinsey, K. Burcroff, K. Davenport, T. Webber, L. Brown, G. Chamberlain - Media Representative, staff and students

A motion was made by Mrs. Johnson and seconded by Mr. Morehouse to approve the agenda as revised. All present voted yes. Motion carried, 8-0.

Information and Reports

- A. The Board enjoyed a presentation by the cast of “A Wrinkle In Time.” The production show dates are October 26, 27, and 28, 2018.
- B. PYEA Report - PYA Health and Physical Education Teacher Katrina Davenport provided information regarding the PYA Health Program which includes personalized learning for all students.
- C. Assistant Superintendent for Instruction and Staff Development Greg Baker, PYE Principal Edward Foote and PYMS Principal Kelley Johnson reported on the data for Grades 3-8. (FY-2019-64)
- D. Assistant Superintendent for Instruction and Staff Development Greg Baker and PYA Principal David Pullen provided a report on Regents data. (FY-2019-65)
- E. In honor of School Board Recognition Week, Superintendent Howard Dennis thanked the Board Members for their dedication and service to the students and staff at PYCSD.

Board Member and Superintendent Comments

- A. Robin Johnson attended the recent Four County General Membership Meeting featuring speaker Jay Verona, who spoke about School Safety. Mrs. Johnson indicated the workshop was interesting and beneficial. The NYSSBA Conference will be held 10/25-10/27 and Mrs. Johnson is please the entire Board and Mr. Dennis will be attending.

Kathy Guenther recently attended the PYA Concert and indicated it was outstanding. She also attended the PYE Book Fair, PYA Pep Rally, and the Youth Climate Summit at Hobart and William Smith College. Mrs. Guenther enjoys the many school activities that she is able to attend.

Mr. Willson congratulated all of the our student athletes on their very successful seasons. Mr. Willson indicated upcoming events include the PYA Academic Excellence Ceremony, Veterans' Day Ceremony and National Junior Honor Society Induction.

- B. Superintendent Howard Dennis indicated the Capital Project is moving ahead with concrete that has been poured at the new Transportation facility, the District Office drywall being installed at PYE, the Special Education Office at PYMS has been framed and drywalled, and the block and floors will be installed soon at the Transportation facility - weather permitting. Mr. Dennis thanked Mrs. Stacey Barden, Director of Student Support Services for hosting the Corning-Painted Post Special Education Department's visitation. Mr. Dennis indicated the Senior Trip and Gettysburg Trip will be taking place soon and wished everyone a safe and exciting journey.

Interim Athletic Director Jon MacKerchar provided a PYA Athletic Report and he congratulated all of the PYCSD student athletes on their successful seasons.
(FY-2019-66)

Policy Matters

A motion was made by Mrs. Johnson and seconded by Mr. Morehouse to approve the first reading of Proposed Policy Revisions (FY-2018-67)

Policy Title

- 5412 Procurement: Uniform Grant Guidance For Federal Awards - New
- 5551 Allocation of Title I, Part A Funds in the District - New
- 5640 Smoking/Tobacco Use - Revised
- 5660 School Food Service Program (Lunch and Breakfast) - Revised
- 6121 Sexual Harassment of District Personnel - Revised
- 6212 Certification and Qualifications - Revised
- 6220 Temporary Personnel - Revised
- 6551 Leaves of Absence - Revised
- 7134 Education of Students in Foster Care - New
- 7221 Participation in Graduation Ceremonies - New
- 7222 Diploma or Credential Options for Students with Disabilities - Revised
- 7244 Military Recruiters and Institutions of Higher Education - Revised
- 7320 Alcohol, Tobacco, Drugs, and Other Substances - Revised
- 7512 Student Physicals - Revised
- 7513 Medication and Personal Care Items - Revised
- 8242 Instruction in Certain Subjects - Revised

After discussion, a motion was made by Mrs. Johnson and seconded by Mrs. Yonts to table the approval of the policies until November 14, 2018. Motion to table carried, 8-0.

Consent Agenda/Routine Matters

A motion was made by Mrs. Bacher and seconded by Mr. Morehouse to approve the following routine matters:

- A. Acceptance of October 3, 2018 Board of Education Meeting Minutes (FY-2019-68)
- B. Special Education Report (FY-2018-69)

All present voted yes. Motion carried, 8-0.

Consent Agenda/Finance Matters

A motion was made by Mrs. Elliott and seconded by Mrs. Yonts to approve the following financial matters:

- A. Acceptance of Monthly Financial Reports – September, 2018 (FY-2018-70)
 - 1. Treasurer’s Report
 - 2. General Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 3. School Lunch Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 4. Federal Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 5. Trust & Agency Fund
 - a. Revenue Status Report
 - b. Budget Status Report
 - 6. Capital Fund
 - a. Revenue Status Report
 - b. Budget Status Report
- B. Acceptance of Financial Statement on PYA Extraclassroom Activity Fund for July-September, 2018 (FY-2019-71)
- C. Acceptance of External Auditor’s Report for Fiscal Year Ended June 30, 2018: Basic Financial Statements and Management Letter (FY-2019-72/73)
- D. Acceptance of Donation(s):
 - 1. \$1,625 Reflex Math Grant for PYE
 - 2. \$127 from Rebekah Prine for PYMS Drama Club

Mrs. Johnson appreciates the Reflex Math Grant and the donation from Ms. Prine.

All present voted yes. Motion carried, 8-0.

Personnel Matters

A motion was made by Mr. Morehouse and seconded by Mrs. Elliott to approve the following personnel matters:

- A. Approval of Non-Certified Personnel Report

Completion of Probation/Permanent Appointment

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Trevor Spoor	Computer Aide	11/6/18
Christine Bush	Bus Attendant	11/14/18

Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date, Sch.</u>
Marcus Learn	Custodian Long Term Substitute	9/18/18, \$18.09/hr.

Extended School Day Appointment(s)

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Marisha Johnson	Program Assistant	\$15/hr.
Cynthia Fellows	Program Leader	\$25/hr.
Natalie Manchester	Program Assistant	\$15/hr.
Calin Nichols	Program Assistant	\$15/hr.

Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Alison Dennis	School Monitor	10/11/18

Probationary Appointments

RESOLVED, that upon the recommendation of Howard Dennis, Superintendent of Schools, **Cheryl Sheehan** be appointed as **School Monitor**, \$13.73/hr., 2.5 hrs./day, ten month position, probationary status effective October 29, 2018, with a period of probation to be fifty-two (52) weeks extended by periods of authorized or unauthorized absence in excess of an aggregate of ten work days.

B. Approval of Certified Personnel Report**Extracurricular Advisor Appointments**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Sara Fauth	PYE Ski Club Ass't 2	\$678
Dianne Fingar	Spelling Bee Coordinator	\$448 (.5)
Joelle Condella	Spelling Bee Coordinator	\$448 (.5)

Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Block</u>	<u>Years Exp.</u>
Gerard Conyers	Modified Boys Basketball	E	3
Kurt Brockman	Bowling	Unpaid Coach	
Pasquale Esposito	Modified Boys Basketball	Unpaid Coach	

Appointment(s)

Name of Appointee: David Garvey
Tenure Area: Teaching Assistant
Date of Commencement of Service: November 5, 2018
Expiration Date of the Appointment: November 5, 2022
Salary: Base Salary: Step 4 \$ 22,571
Total Salary \$ 22,571 (pro-rated)

Resignation(s)

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>
Jamie L. Norcott	Special Education Teacher	November 2, 2018

C. Approval of Sub List Additions (FY-2019-74)

D. Approval of Payment of 6th Teaching Assignments in Accordance with the PYEA Contract (second semester):

Sherry Blanco	Brian Cobb	Jon Giglio
Patti Harling	Jay Hollister	Jaime McBride (.5)
Ann Paige	Jonathan Pragle	Nichole Russell
Kurt Soppe	Vicki Strickland (.5)	

E. Approval of Memorandum of Understanding between Penn Yan Central School District and Civil Service Employees Association regarding Computer Aide position (FY-2019-75)

All present voted yes. Motion carried, 8-0.

A motion was made by Mrs. Johnson and seconded by Mrs. Bacher to Call for Executive Session at 7:53 p.m. for the discussion of potential litigation and appointment of Kathy Guenther as Clerk ProTem for the remainder of the meeting. Motion carried, 8-0.

The Board returned to Open Session at 8:25 p.m. on a motion made by Mr. Morehouse and seconded by Mrs. Yonts. All present voted yes. Motion carried, 8-0.

The Board held a discussion regarding policies and procedures and Mr. Dennis answered questions regarding the Capital Project. Also, Mr. Dennis mentioned the NYS Department of Labor visited the District today.

A motion was made by Mr. Morehouse and seconded by Mrs. Elliott to adjourn the meeting at 8:37 p.m. All present voted yes. Motion carried, 8-0.

Respectfully submitted,

Kathleen M. Dean
District Clerk

Kathy Guenther
Clerk Pro-Tem