



## **Hyde Park Middle School Parent and Family Engagement Policy 2018-2019**

At Hyde Park Middle School, it is our goal that our staff works collaboratively with parents and families for the success of all students and the betterment of the school. This policy has been jointly developed and agreed upon by the staff of Hyde Park Middle School and the parents and families of the students served by the school pursuant to Title I.

Hyde Park Middle School will convene an annual parent meeting in the fall at a convenient time for parents and families to evaluate this policy. Parents and families will be notified of this meeting with ParentLink and Remind 101 messages the week prior to the actual meeting date. Childcare can be provided to parents who would like to attend meetings with a 24-hour notice. Interpreters can also be made available with notice from families who require one. Parents and families who are unable to attend the meeting will be able to view the Parent and Family Engagement Policy and accompanying slide show presentation on the school website under the Title I tab.

The school's Parent and Family Engagement Policy, developed by the parents and families, staff, and administration of Hyde Park Middle School, will be distributed in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The Parent and Family Engagement Policy will also be made available to the community in the following ways:

- **Posted in the front office**
- **Posted on the school website**

The results of the annual District-Wide Parent Survey for Hyde Park Middle School are as follows:

- **Goal 4: Engagement – 79% of parents surveyed Strongly Agree or Agree that they are engaged in their child's school**
- **Goal 5: Happy with School – 89% of parents surveyed Strongly Agree or Agree that they are happy with their child's school**
- **Goal 5: Student Safety – 78% of parents surveyed Strongly Agree or Agree that they feel their children are safe at school**

These results show a negative trend in all three areas, with the largest drop in the area of student safety. The results of this survey are used to develop the Parent and Family Engagement Policy. Areas of concern are decided upon by a team of parents, families and staff members, based on the responses to the survey. Courses of action are discussed and implemented in the school's Title I Plan, to the extent applicable. Based on survey results, an area of concern is student safety, which is being addressed by the school organizational team and in PAC meetings. A more detailed breakdown of Hyde Park's results of this survey can be viewed under the Title I tab on the school website. It is our goal to increase parent and family participation in this survey by offering many avenues through which our families can complete it.

Hyde Park Middle School will involve parent and families in an organized, ongoing, and timely way in the planning, review and improvement of Title I programs, the School Performance Plan, and the Parent and Family Engagement Policy. The administration, staff and parents and families of Hyde Park Middle School will take an active role in developing and writing the Title I budget, the School Performance Plan, and the Parent and Family Engagement Policy each year. Parents and families will be notified of any planning sessions via ParentLink and Remind 101 messages the week prior to any meetings. Planning and revision sessions for the Title I budget occur in the spring and fall; planning and revision of the School Performance Plan and the Parent and Family Engagement Policy will occur in the fall. Parents and families who are unable to attend these meetings can view the documents on the school website.

The Educational Involvement Accords are integrated into the registration process through Infinite Campus. Parents and families must review the Accords prior to completing their child's registration. Parents and families who do not have access to Infinite Campus at home are invited to use the online registration centers set up in the front office. Assistance will be provided with this process at that time. Administrators and teachers will have access to the Accords whenever needed for parent/student conferences or other occasions.

Parents and families are expected to play an active role in their child's education. As a part of this, parents and families will have open lines of two-way communication with staff of Hyde Park Middle School. Trainings will be provided to assist parents in working with their students in the areas of math and literacy.

The administration and staff of Hyde Park Middle School will:

- Provide assistance to parents and families, as appropriate, in understanding such topics as the Nevada Academic Content Standards (NVACS), state and local assessments, the requirements of Title I, the monitoring of their student's academic progress, and how to work with school staff to improve the achievement of the student. Hyde Park Middle School has the following resources available:
  - **Edmentum**
  - **ALEKS**
  - **Infinite Campus-Parent Portal**
  - **After-school tutoring**
  - **Open House**
  - **Family Technology Night**
  - **8<sup>th</sup> Grade Transition Night**
  - **PAC meetings**

- Provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students to meet the state academic standards, through the use of:
  - Professional development
  - Supplemental programs and materials
  - Progress monitoring
  - Progress reports
  - After-school tutoring
  - KAGAN strategies
  - Pre-AP strategies
  - Professional Learning Community meetings
  - Common assessments
- Offer parent and family involvement opportunities in the school that will include opportunities for parents and families to volunteer and be involved in school activities:
  - Open House
  - Family Technology Night
  - Da Vinci Night
  - Parent Involvement Committee
  - Participation in school decision-making
  - 8<sup>th</sup> Grade Transition Night
  - Participation in Title I budget planning
  - PAC meetings
  - Review of student course selection
  - Classroom volunteers
  - WATCH D.O.G.S.

The administration will, with assistance from the parents and families:

- Educate teachers, pupil service personnel, principals, and other staff in the areas deemed important or necessary through parent input. Parents and families can communicate any areas of concern that they feel are important for staff development during PAC meetings, on the PAC meeting evaluation forms, or via the school website under the Contact Us tab. All communication sent through these channels is viewed by an administrator. These areas of concern will be addressed with the staff at monthly staff meetings or through trainings, when applicable. Ongoing trainings are currently being held in the following areas:
  - Google Classroom
  - Effective use of technology
  - English Learner strategies
  - Issues affecting our students, i.e. bullying, signs of suicide, depression, etc.
  - Strategies for struggling learners
  - Classroom management
  - Increased parent participation

The administration and staff of Hyde Park Middle School will:

- Ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a uniform format and, to the extent practicable, in a language the parents and families can understand. These formats include:
  - Notices sent home with students
  - School newsletter
  - School website
  - ParentLink messages
  - Remind 101 Messages
  - Social media posts (Twitter)

The administration will, to the extent feasible and appropriate, coordinate and integrate parent and family involvement activities with the following programs:

- **PAYBAC-community volunteers and professionals speak to students to motivate our young people to stay in school and develop the skills they need to achieve meaningful employment in the future.**
- **Three-Square-ensuring proper nutrition is guaranteed inside and outside of school.**
- **Operation School Bell- the signature program of the Assistance League, provides assistance to children in need by developing, funding and implementing programs based on community needs.**
- **Family and Community Engagement Services (F.A.C.E.S.)-responsible for developing, coordinating, and implementing internal and external programs that are focused on increasing family engagement and student academic achievement.**

Information about the above listed programs can be found on the school website, as well as in the front office. The administration will appoint a school counselor and a school social worker to act as a liaison between families and program administrators. The liaison will also act as an advocate in informing families of these programs and in helping families with any referral processes.

The administration will provide reasonable support for parental and family involvement activities as parents and families may request, which are currently:

- Translators made available by parent request
- PAC meetings
- Evaluation sheets for parent completion
- Website contact
- Parent Involvement Committee, run by parents with support from the administration
- Child care for parent sessions, when requested in advance

***The key to student success is a partnership between the parents, families, and the staff of Hyde Park Middle School. Hyde Park will continue to work diligently to provide an environment that will foster parent participation in decision-making and issues related to the "Education for Mastery" of all students.***