

EDP Registration and Waitlist Fees Policy

A non-refundable waitlist fee of \$100 per child is required when you submit the waitlist application. It is applied to the registration fee collected at the pre-enrollment time if your child has been accepted to the EDP program. The total registration fee is \$225 per child. This registration fee is applicable as long as your child remains in the program for the length of each school year.

If your child withdraws from the program at any time during the school year and re-enroll during the same school year, you will not have to pay the registration fee again. Should your child leave the program and re-enroll in the next school year, you will be assessed the registration fee as a new enrollee if you do not have any other child that is already enrolled in EDP or Preschool.

Completing the waitlist form **DOES NOT GUARANTEE ENROLLMENT**. Enrollment is dependent on space availability.

Excerpt from EDP Parent Handbook and Waitlist Form (available at www.mbusd.org)

Board approved March, 2008

Revised Form 1/17/18

Frequently Asked Questions

Why is there a waitlist?

Each campus is limited by the physical space available for classrooms and our student to teacher ratio. We are available to serve TK-5th grade and depending on what grade level classroom has space, we will enroll from the waitlist in date order for someone who meets the grade requirements of the opening. The EDP program is not a state mandated program and is funded based on a fee schedule

When can I submit a waitlist fee for EDP?

*If your child is currently in elementary school and wish to be in the program **in this year**, you may submit your fee and form starting the first day of the school year.*

*If your child is currently in elementary school and wish to be in the program **next school year**, you may submit your fee and form starting the first day of school registration for that school year.*

If your child is currently in Preschool, you may submit your fee and form starting the first day of kindergarten registration. All dates are available on our website at MBUSD.org. Please note that dates may change without notice.

Do I need to pay the waitlist fee when there's no waitlist?

***Yes.** The total enrollment fee of \$225 does not change if there's no waitlist. We only separate out \$100 as a prepayment towards the total when we do have a waitlist. You will be charged the total \$225 at the time of enrollment if there's no waitlist for your schedule or grade requested. Everyone is charged the same regardless of whether or not there is a waitlist.*

What if I change my mind and withdraw my application?

Waitlist fees and registration fees are non-refundable regardless of placement.

When will you contact me?

The timing of an opening depends on the grade level, schedule requested, and the number of applicants on the waitlist. We cannot predict with any certainty the need of our families currently in our programs. We will only call you when a space becomes available. You will be kept on the waitlist until space becomes available. We monitor availability during the school year and will do everything we can to get your child enrolled as soon as possible.

When do I need to make a decision on enrollment?

You have one week from date of notification to submit your completed admission agreement and full payment to your school office.

What if I decide not to enroll my child at that time?

If you decline the space as requested and offered, you will no longer be on the waitlist. The fee is non-refundable.

What if I need another schedule after I enroll?

You will need to contact your office specialist to see if the schedule you are looking for is available. We cannot guarantee any other schedule other than the one you are register for. Once your child begins the program, you will need to follow the guidelines for schedules changes and withdrawals outlined in the Parent's Handbook at MBUSD.org

Thank you for your interest in the Extended Day Program.