



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

December 6, 2018
6:00 PM Closed Session
7:00 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

January 24, 2019 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at **6:05 PM**

B. ROLL CALL

Allison Geld, Chairperson
 Leslie Vanderpool, Vice Chairperson

Present	Absent
<u> </u>	<u> </u>
<u> X </u>	<u> X </u>

Janay Bailey	_____	<u> X </u>
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	_____	<u> X </u>

C. PLEDGE OF ALLEGIANCE

D. Action:

- a. Approval of Special Meeting Agenda for December 6, 2018.

The Board added Item Q: Discussion: Review of Comparable Compensation Data for Charter School Executive Directors/CEOs/Principals.

On a motion by Diane Krehbiel and second by Janet Danaher, the meeting agenda was unanimously approved.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

II. CLOSED SESSION

The board entered into closed session at **6:09 PM**

- A. CONFERENCE WITH LEGAL COUNSEL- FINALIZE EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of Case: Ivy Academia v. Los Angeles Unified School District
Lead Counsel: Sarah Kollman, Young, Minney & Corr; Carl Raggio, CWR3 Consulting LLC
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 5975 Shoup Ave., Woodland Hills, CA 91367
Agency Negotiator: Carl Raggio, CWR3 Consulting LLC
- C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Title: Executive Director

III. OPEN SESSION

The Board reconvened to Open Session at **7:00 PM.**

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	_____	<u> X </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	_____	<u> X </u>
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	_____	<u> X </u>

- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).
No action was taken

H. **ORAL COMUNICATIONS**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

Katrina Daneshmand, Ivy teacher, addressed the Board regarding the “No D” policy at the middle and high school campus. She expressed concern that teachers are being pushed to pass students and lower their standards instead of the intent on raising the standards. She feels that reversing this policy will help encourage students who are struggling academically.

Charlene Guss, Ivy teacher, addressed the Board regarding the “No D” policy at the middle and high school campus and the recent NGSS (Next Generation Science Standards) trainings. She seconded Daneshmand’s viewpoints on the “No D” policy. She wanted to commend Ivy administration for allowing Daneshmand and her to attend a variety of NGSS trainings. She is feeling more confident in incorporating the NGSS mindset into her classroom and is expecting a growth in science proficiency. She is also expecting a growth in all subjects as NGSS relates to STEM and Common Core thinking and incorporates writing across the subjects.

Hannah Maaloul, Ivy student, addressed the Board regarding the disorganized curriculum and events. She also wanted to say that the food being served isn’t that good.

Gilda Gomez, Ivy parent, addressed the Board regarding the parent group at the middle and high school campus. She expressed that parents feel that there is no place for them to raise concerns and they are not aware who to address with specific concerns. She also explained that there is a big communication problem.

I. **REPORTS:**

- a. Ivy Parent Leadership Group Report- Connie Matar
Nothing to report
- b. Ivy Educational Foundation- Deirdra Brasch
Nothing to report
- c. School Site Council- Maria Gennaro
We held our SSC meeting on Monday, November 26th; our next meeting is scheduled for Monday, January 28th at 4:00 pm (immediately following the ELAC meeting) in the Conference Room. During the meeting, we reviewed the ELAC update.
- d. English Language Acquisition Committee- Maria Gennaro
We held our ELAC meeting on Monday, November 26th; our next meeting is scheduled for Monday, January 28th at 3:30 pm (immediately preceding the SSC meeting) in the Conference Room. During the meeting, we reviewed the Bridge to Fluency event (held on November 28th) which included 24 reclassified students, discussed the monitoring of reclassified students and updated the EL lists.
- e. Meal Program Update- Maria Gennaro
We have completed and submitted the Verification Process. Tom Danaher, Maria Gennaro and Kelly Sattler completed the SafeServe Food Manager program and have

received their certifications. We are currently completing the Snack Site Monitoring and Breakfast Promotion. In addition, we are planning the annual Civil Rights Staff Training for January

We held our Wellness Committee meeting on November 5th; our next meeting was scheduled for Monday, December 3rd, but was cancelled due to lack of quorum. Our next meeting is scheduled for Monday, February 4th at 3:30 pm held in the Conference Room.

During the meeting, we are revisiting our 18-19 goals and reviewed/approved the Comprehensive School Safety Plan.

- f. Shoup Project Update- Carl Raggio
Nothing to report
- g. Technology Committee- Deirdra Brasch
The Technology Committee distributed staff surveys and are reviewing the results. The next meeting will be scheduled after winter break.

J. Action:

- a. Approval of Minutes for October 25, 2018 Regular Meeting

On a motion by Diane Krehbiel and second by Janet Danaher, the meeting agenda was unanimously approved.

K. Action:

- a. Approval of Minutes for October 25, 2018 Special Meeting

On a motion by Diane Krehbiel and second by Kevin Delson, the meeting agenda was unanimously approved.

L. Action:

- a. Approval of Minutes for October 29, 2018 Special Meeting

On a motion by Diane Krehbiel and second by Janet Danaher, the meeting agenda was unanimously approved.

M. Action:

- a. Approval of Minutes for November 15, 2018 Special Meeting

On a motion by Diane Krehbiel and second by Kevin Delson, the meeting agenda was unanimously approved (Janet Danaher abstained).

N. Action:

- a. Approval of October 2018 Financial Statements prepared by Yvette Brown, CSMC School Business Manager

On a motion by Janet Danaher and second by Kevin Delson, the financial statements were unanimously approved.

O. Action:

- a. Approval of the 2018-2019 1st Interim Report prepared by Yvette Brown, CSMC School Business Manger

Yvette Brown explained that the actuals versus budget numbers were skewed because of the low enrollment numbers while they were projected to be higher.

On a motion by Diane Krehbiel and second by Kevin Delson, the meeting agenda was unanimously approved.

P. Action:

- a. Approval of the 2017-2018 Annual Independent Audit performed by Clifton Larson Allen,

LLP Certified Public Accountants. On a motion by Kevin Delson and second by Janet Danaher, the 1st Interim Reports were unanimously approved.

Q. Discussion:

a. Review of Comparable Compensation Data for Charter School Executive Directors/CEO/Principals

Joe Herzog explained that this discussion was to include an Administrative salary schedule. Leslie Vanderpool discussed the contract of the Executive Director; it includes 225 days, compensation of \$140,000, 15 days of vacation, ACSA (Association of California School Administrators), benefits, and educational and phone stipends.

R. Action:

a. Approval of Deputy Executive Director Job Description

On a motion by Diane Krehbiel and second by Janet Danaher, the job description was unanimously approved.

S. Action:

a. Approval of Executive Director 2018-2019 Contract.

On a motion by Kevin Delson and second by Janet Danaher, the contract was unanimously approved.

T. Action:

a. Approval of Form J-13A Request for Allowance of Attendance November 9, 2018 and November 13, 2018 due to Woosley Fire

On a motion by Diane Krehbiel and second by Janet Danaher, the form was unanimously approved.

U. Discussion:

a. California Dashboard Local Indicators- Submitted to CDE November 16, 2018 Prepared by Mike Murphy and Maria Gennaro

V. Report of Executive Director:

a. Revised Discipline Plan- Restorative Justice

b. Benchmark Data as Submitted to LAUSD per Charter Petition

c. Title I Budget Update

On October 22, 2018, the School Site Council (SSC) held its regularly scheduled meeting and had a quorum of four of seven members. The SSC reviewed the Title I General Ledger for the past three school years (17-18, 16-17 and 15-16) and decided which areas to allocate Title I funds towards. The areas are Counselor salary and benefits, Lexia (reading support program for TK-2nd grade), Achieve3000 (reading support for 3rd-5th grade), adoption of a new ELD curriculum, teacher salary for ELD course(s) for 6-8 and 9-12, and Teacher Leader stipend for EL Coordinators.

IV. ADJOURNMENT

The meeting was adjourned at 8:02 PM