

## MINUTES

of a Regular Meeting of the Personnel Commission  
of the GLENDORA UNIFIED SCHOOL DISTRICT

April 16, 2019

Board Room  
Educational Services Center  
500 North Loraine Avenue, Glendora

4:00 P.M.

### I -- PRELIMINARY

- A. CALL to ORDER: The meeting was called to order by Teresa Ferri, at 4:00 p.m. in the Board Room at the District Office.
- B. PLEDGE of ALLEGIANCE: Dr. Potter led the pledge of allegiance to the flag.
- C. ROLL CALL: Roll call indicated members in attendance as follows: Teresa Ferri, Chairperson; Dr. Ed Potter, Vice Chairperson; Linda Shonk, Member; Dominic DiGrazia, Ed.D, Commission Secretary/Assistant Superintendent of Personnel Services; Noel Carpenter, Human Resources Specialist.
- D. AGENDA (Motion #64): It was moved by Linda Shonk, seconded by Dr. Potter, to adopt the agenda as presented.
- E. MINUTES: (Motion #65): It was moved by Dr. Potter, seconded by Linda Shonk, to approve the minutes of the regular meeting of February 19, 2019.

### II-- COMMUNICATIONS

Dominic DiGrazia, Ed.D, Assistant Superintendent of Personnel Services, announced that Monday, 4/20/19, will be a Holiday. He stated that the High School students are in their fourth quarter, and graduations will be held in late May. The week of May 22nd will be the start of Classified School Employees Week.

### III – COMMISSION SECRETARY'S REPORT

Dr. DiGrazia informed the Commission that the District will get an update on the State Budget in May. The 2019-2020 Personnel Commission Budget will be presented at the next Personnel Commission Meeting on May 21, 2019.

Dr. DiGrazia notified the Commission that the District continues to work on filling a number of vacancies, including the Information Technology Senior Analyst vacancy.

Dr. DiGrazia announced that State Testing is taking place this week, and AP exams will occur in May.

IV -- FIRST HEARING PERIOD

None

V -- ITEMS for ACTION, STUDY, or INFORMATION

- A. ELIGIBILITY LIST: (Motion #66) On a motion by Dr. Potter seconded by Linda Shonk, it was unanimously approved to ratify the eligibility lists for the classifications of Information Technology Senior Analyst, established March 15, 2019; Instructional Assistant – Autism, established March 7, 2019; and Instructional Computing Assistant, established March 21, 2019.

VI -- SECOND HEARING PERIOD

None

VII – MOTIONS TO RECONSIDER

None

VIII -- ITEMS of GENERAL DISCUSSION

None

IX -- CLOSED SESSION

None


X -- ADJOURNMENT

Having no further business, the meeting was adjourned in memory of Sammy Salazar, former GUSD student and son of GUSD employee Ramona Salazar, at 4:14 pm.

  
Secretary to Commission

Approved and Entered into the Proceeding of the District.

May 21, 2019

  
Chairperson of the Commission