



HOW DO I PAY FOR MY CLASSES

Please go in and pay for your classes to secure your spot in your class. If your classes are not correct please contact your Dual Credit Coordinator. Diane Mannion dmannion@nctc.edu, 940 498-6278.

Follow these steps below: any problems contact the NCTC Help Desk at 940 668-4284

Go to www.NCTC.EDU

Click MyNCTC and login with your Username and Password

Click Student Services from the blue menu bar across the top

Click *Financial* link from the side bar on the left hand side

On the right side of the page you will see **two** payment options:

Nelnet My Account My Account Info and Herring Bank My Account Info

Nelnet – for Summer 2019 payments full payments or payment plans.

For FALL 2019

To pay in FULL – You use Nelnet My Account Info

To set up a Payment Plan – you use Herring Bank My Account Info.

Follow the steps below for which ever payment option you choose:

- click on My Account Balance
- Your account will load showing balance due
- You can scroll to the bottom of the page and click on Pay and follow the directions. You can pay in full, set up payment plan or pay partial.

You can also call any NCTC business office to arrange full payment over the phone. Business Office 940 668-4200 or 940 498-6255.

Thank you and we look forward to having you in class.

