



**HACKETTSTOWN BOARD OF EDUCATION**  
**BOARD BITS: April 26, 2017**

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- \* The Board approved the corrected March 22, 2017 check register in the amount of \$4,153,170.73.
- \* The Board approved the April 26, 2017 check register in the amount of \$ 2,980,713.18.
- \* The Board approved the Secretary and Treasurer Reports for month ending February 28, 2017 for the 2016-2017 school year.
- \* The Board approved transfers for February 2017 in the amount of \$263,682.17.
- \* The Board accepted gifts.
- \* The Board approved to adjust longevity pay for employee #H0000189 from school year 2007-2008 through December 2016.
- \* The Board authorized Settembrino Architects to submit capital improvement projects for the High School Media Center to the State of New Jersey Department of Education for review and approval.
- \* The Board approved to advertise for Capital Improvements Projects for 2017.
- \* The Board approved participation in a joint transportation cooperative with Sussex County Regional Cooperative for the 2017-2018 school year.
- \* The Board authorized the disposal of personal property/assets.
- \* The Board approved Use of Facilities for Extra & Co-Curricular Activities for the 2016-2017.
- \* The Board approved students on Home Instruction for the 2016-2017 school year.
- \* The Board approved the 2016- 2017 ESY out of district placement(s).
- \* The Board authorized the submission of the 2017-2018 NJ Teen CAP Program grant application in the total amount of \$786.10 and accept the award of funds upon subsequent approval of the application.
- \* The Board approved the proposal for Settembrino Architects to provide the design and construction administration of the following capital projects: High School Restroom Toilet Renovations at lobby and Media Center - \$45,000.00.
- \* The Board approved monies transferred out of Capital Reserve for architectural and engineering costs and construction costs associated with projects.
- \* The Board adopted the 2017-2018 school district budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
<u>General Fund</u>	<u>\$30,202,559</u>	<u>\$16,657,833</u>
<u>Special Revenue Fund</u>	<u>\$ 534,345</u>	<u>\$ -0-</u>
<u>Debt Service Fund</u>	<u>\$ 318,037</u>	<u>\$ 310,783</u>
<u>Total Base Budget</u>	<u>\$31,054,941</u>	<u>\$16,968,616</u>

- \* The Board acknowledged the status of the non-binding send/receive tuition reconciliation as of July 1, 2017 as presented below:

<b>Reconciliation</b>	As of July 1	As of July 1	As of July 1	As of July 1	As of July 1
<b>Year Ending</b>	17-18	18-19	19-20	20-21	21-22
6/30/2015	\$ (202,332)	\$ (281,477)			
6/30/2016		\$ (18,526)	\$ (300,000)	\$ (283,940)	
*6/30/2017					\$ (206,176)
	\$ (202,332)	\$ (502,335)	\$ (802,335)	\$ (1,086,275)	\$ (1,292,451)
(*) Unaudited					

- \* The Board approved a change order to the contract held by Walkill Group, Inc. in the amount of \$2,864.13 for the Hatchery Hill and Willow Grove vestibule project.
- \* The board approved the furniture proposal from h Design Studios (State Approved Cooperative System #65MCESCCPS) in the amount of \$336,903.39 as part of the High School Media Center Renovation Project.
- \* The Board awarded a contract to CMG of Easton for bids received on April 25, 2017 for the High School Media Center in the bid amount of \$831,400.
- \* The Board awarded a contract to Nickerson Corporation (ESCNJ Cooperative Contract #15/16-09) for the High School Hall of Fame casework in the amount of \$78,657.74.
- \* The Board approved the withdrawal of available dollars out of capital reserve to capital projects fund for the construction costs associated with Media Center Project (\$831,400) and the Hall of Fame Casework (\$78,657.74).
- \* The Board appointed district staff for the 2017-2018 school year.
- \* The Board approved leave of absences for the 2016-2017 school year.
- \* The Board approved additional co-curricular appointments for the 2016-2017 school year.
- \* The Board approved the revised extension of Josephine Mazzeo as the long term replacement for High School Secretary, Debbie DiBernard from March 13 through March 17, 2017 at the substitute secretary rate of \$12/hour.
- \* The Board approved parent chaperones for the 2016-2017 school year.
- \* The Board approved substitutes for the 2016-2017 school year.
- \* The Board approved the revision of hours for Lori Desjadon, Quest Program and Hills House Bus Driver to 6.25 hours/day for Hill House field trips days only.

- \* The Board approved to have the following positions eliminated as a result of a reduction in force:
  - a. (6) Kindergarten General Education Aides
  - b. Part-Time (.5 FTE) ESL Teacher
  - c. Part-Time (.5 FTE) BSI Teacher
  - d. (1) Floating General Secretary
  - e. (1) Middle School General Secretary
  - f. (1) Middle School SAC
  - g. (1) Middle/High School French Teacher
  - h. (1) Middle/High School Ag Teacher
  - i. (1) High School Chemistry Teacher
  
- \* The Board accepted the retirement of Kathleen Woodring, Willow Grove and Hatchery Hill's Floating Secretary, effective July 1, 2017.
  
- \* The Board approved workshop attendance for the 2016-2017 school year.
  
- \* The Board approved the field trips for the 2016-2017 school year.
  
- \* The Board approved a fundraiser at Hackettstown Middle School for the 2016-2017 school year.
  
- \* The Board approved the revised 2016-2017 school calendar to include to include May 25 and 26, 2017 as "closed" school days giving back 2 inclement weather days.
  
- \* The Board approved the Revised Turn-Key Professional Development for the 2016-2017 school year.
  
- \* The Board adopted the Revised NJDOE Office of Special Education's Special Education Model Policies and Procedures.
  
- \* The Board approved the 1<sup>st</sup> Reading of District Policies and Regulations:
  - Policy 2460 Special Education (Revised) (Tabled from March)
  - Policy 2467 Surrogate Parents and Foster Parents (Revised) (Tabled from March)
  - Policy 0000.01 Introduction (M) (Revised)
  - Policy 0000.02 Introduction (M) (Revised)
  - Reg. 0000.03 Introduction (M) (Revised)
  - Policy 2415.06 Unsafe School Choice Option (M) (Revised)
  - P & R 2460 Special Education (M) (Revised)
  - Reg. 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (New) (No Revision Required/Readopt)
  - Policy 2464 Gifted and Talented Students (M) (Revised)
  - Policy 2467 Surrogate Parents and Foster Parents (Revised)
  - Policy 2622 Student Assessment (M) (Revised)
  - P & R 3160 Physical Examination (M) (Revised)
  - P & R 4160 Physical Examination (M) (Revised)
  - P & R 5116 Education of Homeless Children (Revised)
  - Policy 5460 High School Graduation (Revised)
  - Policy 7446 School Security Program (New)
  - Policy 8350 Records Retention (New)

- \* The Board approved the 2<sup>nd</sup> Reading of District Policies and Regulations:

P & R 1510	Americans with Disabilities Act (M) (Revised)
P 2415.30	Title I – Educational Stability for Children in Foster Care (M) (New)
P & R 2418	Section 504 of the Rehabilitation Act of 1973 - Students (M) (New)
P & R 5116	Education of Homeless Children (Revised)
P & R 8330	Student Records (M) (Revised)
Reg. 2460.1	Special Education – Location, Identification and Referral (Revised)
Reg. 2460.8	Special Education – Free and Appropriate Public Education (Revised)
Reg. 2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs (Revised)
Reg. 2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (Revised)

- \* Board adopted the Danielson 2007 Teacher Evaluation Model for the 2016-2017 and 2017-2018 school years.
- \* The Board adopts the Kim Marshall School Leadership Evaluation Model instrument as approved by the New Jersey Department of Education and without any modifications as the instrument for the evaluation of principals for the 2016-2017 and 2017-2018 school years, at no cost to the district.
- \* The Board approved HIB reports.