

MINUTES

Regular Meeting and Public Hearing on the 2018-2019 Budget

April 30, 2018

The Regular Meeting and Budget Workshop of the Bay Head Board of Education convened Monday, April, 2018 at 6:30 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, April 13, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph Cornell III, Vice President Benjamin Hinds; Mrs. Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent None

At 6:30 PM A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the following:

MOTION, BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

The Board will be discussed Past-due tuition; Tuition Students; Non-tenure staff; Certificated Substitutes; HIB incident(s), if any.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE CURTIS

NAY: NONE

At 7:14 PM the board reconvened from Closed Session.

Correspondence was presented for the board's review.

Open Public Hearing on the 2018-2019 School Budget:

Mrs. Christopher gave a power point presentation on the 2018-2019 school year.

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following RESOLUTION on the 2018-2019 School Budget:

BE IT RESOLVED, That the budget for the 2018-2019 school year be adopted in the CURRENT EXPENSE FUND 10 in amount of **\$3,818,600**. SPECIAL REVENUE FUND 20 in the amount of **\$64,231** and DEBT SERVICE FUND 40 in the amount of **\$265,819**.

FURTHER, be it resolved that **\$3,131,567** should be raised for the GENERAL FUND and **\$222,724** should be raised for DEBT SERVICE FUND.

FURTHER, be it resolved that the revenues for the 2018-2019 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of **\$3,818,600** SPECIAL REVENUE FUND 20 in the amount of **\$64,231** and DEBT SERVICE FUND 40 in the amount of **\$265,819**.

BE IT RESOLVED, that the Bay Head Board of Education accept Categorical Special Education Aid of **\$59,770**; Categorical Security Aid of **\$6,567**; Categorical Transportation Aid of **\$8,849**; Adjustment Aid **\$3,788** ; Debt Service Aid of **\$43,095**. Total State Aid **\$116,005**.

WHEREAS, the Bay Head Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the Out of District Travel and Reimbursement Forms; Now

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$5,000 for all staff and board members and is included within the body of the 2018-2019 budget.

BE IT FURTHER RESOLVED that the School Business Administrator and Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Open to the Public – No Comments

Close Public Hearing A Motion was offered by Mrs. Antognoli, seconded by Mr. Hinds and unanimously carried to close the public hearing on the 2018-2019 School Budget.

Board Member Committee Reports:

Curriculum:

Mrs. Antognoli reported that PARCC testing has started. Mrs. Antognoli added that teachers in Kindergarten through fifth grades have received samples from several math series to begin evaluating and piloting for next school year.

Technology:

Mr. Cornell reported that new security cameras were installed over spring break.

Budget/Finance:

Mrs. Christopher presented the 2018-2019 budget.

Personnel/Negotiations:

Mr. Hinds reported that they are in the process of negotiations with the Bay Head Education Association and are moving forward.

Buildings/Grounds:

Mr. Cornell reported that there are some trees that need to be removed on the school grounds. Mrs. Christopher reported that the pre-bid meeting was held and the bid opening for the roof project is on May 15th.

Policy:

Mrs. Curtis reported that there are new mandated policies that will be presented at the May board meeting. Also, the first reading of the non-resident student policy will be presented at the May meeting.

Community Relations:

Mr. Pearce reported that student, Haley Nelson initiated an application for a Verizon technology grant worth \$25,000; Mrs. Christie will be speaking to the Bay Head School Foundation on Wednesday to discuss applying for new school awards to ensure our school is recognized; the Open House held on April 14th was a success. Mr. Pearce added that Dr. Catherine Meli held a workshop on April 19th for parents and teachers to introduce the STEP program and it focuses on positive reinforcement and strategies for students with attention and behavior concerns.

Delegate/Legislative: Nothing at this time.

Athletics:

Mrs. Antognoli reported that softball has started and the team has won 3 games. Mrs. Antognoli added that we have six student participating in track and six students participating in baseball at the G. Harold Antrim School. Mrs. Curtis added that the sports banquet will be held on June 4th.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the attendance and related expenses for the following staff member(s) for the 2017-2018 school year.

David Lewis – May 11, 2018

Shane O'Connor – May 4, 2018

Diane Peters – May 4, 2018

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following two items.

1. **Student Council Dance** A Motion to approve a school dance for sixth through eighth grades, also to include students from Lavallette School and the G. Harold Antrim School on June 8, 2018 in the gymnasium from 6:00 PM to 9:00 PM under the direction of Mrs. Galarza.
2. **Student Council – Parent Appreciation Brunch** A Motion to approve a Parent Appreciation Brunch on May 19th from 9:00 AM to 12:00 PM under the direction of Mrs. Galarza.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

2018-2019 Tuition Students A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following tuition students for the 2018-2019 school year:

- 1 student – 1st grade; 1 student – fourth grade; 1 student – sixth grade.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

Teacher/Support Staff Appreciation Week A Motion was offered by Mrs. Antognoli and seconded by Mr. Hind to approve a Resolution for Teacher/Support Staff Appreciation for the week of May 7, 2018 through May 11, 2018 as presented.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following items:

1. **Field Trip – Six Flags** To approve a field trip for Student Council members to attend Six Flags Great Adventure on a date to be determined. Cost is or transportation only.
2. **Field Trip – Poricy Park** To approve a field trip request for 2nd and 3rd grades to attend Poricy Park on June 15, 2018. Cost of the trip is \$390 plus transportation.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

Non-Tenure Faculty A motion to reappoint five (5) non-tenured personnel for the 2018-2019 school year. Salary will be determined once contract negotiations are complete.

Maria Wills – Full-time, MA
 Shane O'Connor – Full-time
 Vincent Espinosa – 60% time
 Urbano Venero – 60% time
 June Monticello – Full-time

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

Certificated Substitutes A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to add Patricia Turner and Kaylee Covert to the 2017-2018 Certificated Substitute List
p AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

ending successful background check.

Resignation – Katherine Gaal A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to retroactively accept the resignation of Katherine Gaal effective March 29, 2018.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Resignation – Wendy Maas A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to accept, with regret, the resignation due to retirement of Wendy Maas effective June 30, 2018 and to authorize advertising for her replacement.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Facility Use Request – Bay Head Home and School Association A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a facility use request from the Bay Head Home and School Association for tennis lessons for 1st through 4th grades from May 14th through June 14th on Mondays and Tuesdays from 2:30 PM to 3:45 PM under the direction of Mrs. Fallivene.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to waive the public reading and approve the minutes of the following:

March 27, 2018 – Budget Workshop and Regular Meeting

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following three (3) items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending and March 31, 2018 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending March 31, 2018 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of March 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our

knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$151,253.31 for the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
NAY: NONE

District Taxes A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of May and June 2018 is \$491,226 and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following two items:

1. **Participation Natural Gas Services – Alliance for Competitive Energy (ACES)** A Motion to approve a RESOLUTION to purchase Natural Gas Services through the Alliance for Competitive Energy Services (ACES) from May 2018 through May of 2023.
2. **Participation Electrical Generation Services – Alliance for Competitive Energy (ACES)** A Motion to approve a RESOLUTION to purchase Electrical Generation Services through the Alliance for Competitive Energy Services (ACES) from May 2018 through May of 2023.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
NAY: NONE

MOESC – Participation Coordinated Transportation A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve a RESOLUTION for participation in coordinated transportation from July 1, 2018 through June 30, 2023 with Monmouth-Ocean Educational Services Commission.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
NAY: NONE

NJSIG – 2018 Safety Grant A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the application submission of the NJSIG 2018 Safety Grant in the amount of \$1,436.84 to be applied toward the School Resource Officer.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
NAY: NONE

New Business

Bay Head School Foundation mini-grant applications The board discussed in detail the min-grant applications submitted by the teaching staff to the Bay Head School Foundation.

Old Business None

Motions from the Floor None

Superintendent's Report

Dr. Morris reported the following:

A. Enrollment as of April 27, 2018

Bay Head School	127 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>2 students</u>
Total	166 students

B. Principal's Monthly Report was attached for the board's review.

C. Professional Workshop Requests were attached for the board's review.

D. Professional Visit Reports were attached for the board's review.

Public Comment None

Motion to adjourn At 8:14 PM, a motion was offered by Mr. Hinds, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary