

MINUTES

Regular Meeting

November 27, 2017

The Regular Meeting of the Bay Head Board of Education convened Tuesday, November 27, 2017 at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, November 17, 2017 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph Cornell III, Vice President, Benjamin Hinds; Mrs. Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Mr. David Casadonte, Board Attorney; Ms. Laurie M. Considine, Board Secretary.

Members Absent None

At 6:45 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: Student residency; Hiring a Certificated Substitute; a tuition student

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Mr. Casadonte left the meeting at 7:41 PM.

At 7:41 PM the board reconvened from Closed Session.

Correspondence was presented for the board's review.

Open to Public for Agenda Items None

Comprehensive Annual Financial Report (Audit)

Presentation and Review of Audit Report Robert Hulsart Jr. presented the 2016-2017 audit.

After Discussion, a RESOLUTION was offered by Mr. Hinds and seconded by Mr. Pearce to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017 with no findings, exceptions or corrective action required.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Board Member Committee Reports:

Curriculum:

Mrs. Antognoli reported she was happy to see Mr. Camardo was looking into piloting Envision Math in selected classrooms.

Technology:

Mr. Cornell reported the projector has been installed in the gymnasium. Mr. Cornell thanked the Bay Head School Foundation for their generosity in donating it.

Budget/Finance:

Audit presentation by Robert A. Hulsart Jr.

Personnel/Negotiations

Mr. Hinds reported the BHEA has asked for salary information in preparation for upcoming negotiations.

Buildings/Grounds:

Mr. Cornell reported the Buildings and Grounds Committee met earlier in the day to discuss and prioritize the Facilities Assessment that was submitted by The Spiezle Architectural Group.

Policy:

Nothing to report.

Community Relations:

Mr. Pearce congratulated Mr. Hinds on being re-elected to the Board of Education. Mr. Pearce also reported that some of the eighth grade students will be leaving for Washington D.C. on November 28th; Christmas in Bay Head will take place on December 1st; Breakfast with Santa will take place on December 2nd and the Winter Concert will take place on December 13th.

Delegate/Legislative:

Nothing to report.

Athletics:

Mr. Hinds reported that basketball has started.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the attendance and related expenses for the following staff member(s) for the 2017-2018 school year.

Carolyn Meyer – December 13, 2017 and March 23, 2018

Barbara Martin – December 13, 2017

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following items:

1. **Field Trip** A Motion to approve a field trip for the Eighth Grade students to attend Radio City Music Hall, New York City, on December 6, 2017
Cost is for transportation only.

2. **Field Trip** A Motion to approve a field trip for fifth and sixth grades to AMC Theater, Brick NJ to see the movie "Wonder" . Cost of the trip is \$180 plus transportation.
3. **Field Trip** A Motion to approve a field trip for fourth and fifth grades to attend the Algonquin Theater on March 2, 2018. Cost is \$198 plus transportation.
4. **Field Trip** A Motion to approve the 8th grad trip to Gettysburg from May 30, 2018 through June 1, 2018. Cost is paid for by the Bay Head Home and School Association.
5. **Field Trip** A motion to approve a walking trip for 1st grade to Noon Designs from 10:00 AM to 11:30 AM. There is no cost for this trip.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Memorandum of Understanding A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve a Memorandum of Understanding between the Bay Head Board of Education and the Bay Head Police Department for the 2017-2018 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Tuition Reimbursement – Carolyn Meyer A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve tuition reimbursement for Carolyn Meyer for the spring semester at the contracted rate.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

Certificated Substitute A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to add Stephen Adam Curtis as a Certificated Substitute for the 2017-2018 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE

ASTAIN: CURTIS

NAY: NONE

Volunteer Assistant Basketball Coach A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve Stephen Adam Curtis as a Volunteer Assistant Basketball Coach for the 2017-2018 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE

ASTAIN: CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following two items:

1. **Facility Use Request** A Motion to approve a facility use request from Point Pleasant Beach Recreation Basketball for use of the gymnasium on Mondays from December 11, 2017 through February 26, 2018 from 6:45 PM to 8:00 PM under the direction of Mr. Dolan.
2. **Facility Use Request** A Motion to approve a facility use request from Point Pleasant Soccer Club U-9 team for use of the gymnasium on Mondays from 5:30 PM to 6:30 PM from January 8th through March 26th under the direction of Mr. Speelman.

- 3. **Facility Use Request** A Motion to approve a facility use request from Jersey Shore BOCA Jr. FC Soccer from January 3, 2018 through February 28, 2018 from 7:00 PM to 9:00 PM at the hourly rate under the direction of Adam Curtis.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE
 ASTAIN: CURTIS
 NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

- October 17, 2017 - Regular Meeting, Open and Executive session
- October 23, 2017 – Executive Session

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following three items:

- 1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending October 31, 2017, as reconciled.
- 2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending October 31, 2017 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
- 3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of October 31, 2017 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

List of Bills A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$138,100.81 for the 2017-2018 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS
 NAY: NONE

*****MOTION TABLED*****Proposal – Remington & Vernick Engineers** A Motion to approve a proposal from Remington & Vernick Engineers for a Parking Lot Site Plan/Administration in the amount of \$_____.**

New Business Nothing at this time.

Old Business Nothing at this time.

Superintendent’s Report – Dr. Morris reported the following:

A. Enrollment as of November 22, 2017	
Bay Head School	129 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>1 students</u>
Total	167 students

B. Principal/Superintendent’s Monthly Report was attached for the board’s review.

C. Workshop Requests were attached for the board’s review.

D. Professional Visit Reports were attached for the board’s review.

Public Comment None

Motion to adjourn At 8:05 PM, a motion was offered by Mr. Hinds, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary