



**Global Education Collaborative
BOARD OF DIRECTORS - BOARD MEETING MINUTES**

Tuesday, August 27, 2019 - 5:30 PM

The meeting will be held at:
4141 S. Figueroa St. Los Angeles, CA 90037 and via telephone

Zoom: <https://zoom.us/j/4722111316>

Dial by your location

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

Meeting ID: 472 211 1316

Teleconference from:

1. Call to Order and Attendance

Meeting is called to order at 5:34PM

Board Members

	Present	Absent
Daniel Choi	X	_____
Stanley Johnson	X	_____
Yen Ma-Chan	_____	X
Jennifer Paxton	X	_____
Marsha Thomas	X	_____
Jerry Won	_____	X
Marion Wong	X	_____

Staff

Sally Chou, GEC Chief Executive Officer	X	_____
Garnica Morris, GEC Executive Director	X	_____
Yanira Barrera, Operations Analyst	X	_____
Linda Lee, GEA Principal	X	_____
Pricilla Doorbar, GEA 2 Principal	X	_____

2. Approval of the Agenda

D. Choi motions and J. Paxton seconds the motions to approve the agenda.

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

Parent A has her child attend GEA2 since kinder and now she is in the 5th grade, she is concerned about the low enrollment and would like to know what is going on with the changes and whether she should start looking for another school?

Parent B child is in the 3rd grade and her child has informed her that a lot of his friends are leaving the school, the parent has notices that a lot of the staff members are leaving and she is very concerned that students are taken outside for PE when it's really hot.

4. Public Hearing

5. CLOSED SESSION

a. Conference with Labor Negotiators

Agency Representative: Dr. Sally Chou, Chief Executive Officer
Dr. Garnica Morris, Executive Director
Linda Lee, Principal GEA
Pricilla Doorbar, Principal GEA 2
Roger Scott, Legal Counsel

Employee Organization: UTLA

6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

Nothing to report.

7. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

8. Reports

a. Board

1. Operations and Communications

- i. i. Chief Executive Officer Report: S. Chou goes over her report. S. Chou discusses the collaboration with both GEA and GEA2. S. Chou communicates with the board about the staff orientation on the first day when teachers return along with classified staff, it was a great turn out. S. Chou goes over a brief description about the renovations that was done to GEA caused by the flooding.
- ii. ii. Executive Director Report: G. Morris gives a brief report about both GEA enrollment at 240 and GEA2 enrollment of 161. G. Morris also communicates that we need more staff at GEA2. G. Morris also informs the board that she will be holding Coffee and Tea with Executive Director. It will be held in the monthly basis on both campuses to try and recruit for GEA2.
- iii. Board President Report

M. Wong welcomes the new board members and asked them to introduce themselves.

b. Staff

1. Operations and Communications

i. GEA Monthly School Report:

a. Student Enrollment

b. NWEA 2018-2019 Report

L. Lee goes over all the renovations that the school had to go through caused by the flooding. It took all summer, also the school received a new AC unit. L. Lee informs the board that the landlord would like to be more involved in making sure the building is ok and secured for the students. The only thing that has not been done this summer is the mural outside. L. Lee is thinking about having a beautification month, having families and parents come and clean the community. Enrollment is at 240. L. Lee informs the board that she had new teachers' orientation mid-August. She went over the school and the philosophy. Covered items what would not be covered in regular PD'S. She also went over how to lesson plan they also analyzed the vision and mission and came up with a schoolwide motto. Both GEA and GEA2 had a PD with Theresa Hancock, it was an all-day PD. GEA and GEA2 had an Academic Language Development PD as well. L. Lee mentions that the school had an anti-bully assembly. S. Chou mentions that the upper grade students did not take the spring NWEA, wanted students to focus on the CAASPP testing.

c. Preliminary CAASPP Data - 2018-2019 Summary

L. Lee goes over the CASSPP testing results and the growth in Math and she mentions that the students need a little push in English this year.

ii. GEA 2 Monthly School Report:

a. Student Enrollment Report

b. NWEA 2018-2019 Report

P. Doorbar informs the board that she had a new school year celebration with her staff. P. Doorbar states that her teachers had the same PD's as GEA. GEA2's. The schoolwide focus is on writing. Teachers will have the same schedule to teach both Mathematics and English. GEA2 does not have a lot of non-teaching staff at the moment. P. Doorbar states that her teachers need more training on Wonders. P. Doorbar informs the board that during the summer recruitment she kept a log of all the places her staff went out to recruit. She worked with her staff on how to approach parents with information about GEA2. A lot of the parents said that the problem is that it is too far. She would like to have a recruitment committee with teachers, parents and herself. P. Doorbar is suggesting to make some changes on the parent/student handbook and will presented to the board when she is done updating it. P. Doorbar goes over the NWEA report. She would like to grow more in all areas. P. Doorbar informs the board that she is trying to get access to the CAASPP data but she has not been able too. She mentions that her teachers are excited to have partner teachers. M. Wong asked about learning walk? P. Doorbar said they will be having them. P. Doorbar gives an update on enrollment, 2 students have checked out because GEA2 is too far for them. M. Wong asked if she is having coffee with the principal? P. Doorbar said yes, monthly. S. Chou brought up the concern one of the parents had about students having PE when it's too hot outside. She informs the principals and the board that LAUSD sends out letters about the weather. The board would like for GEA2 to keep running and built a strong community.

c. Preliminary CAASPP Data Summary 2018-2019

P.Doorbar informs the board that she is trying to get access to the data but she has not been able to.

c. Facilities Update

L. Lee informs the board that when the preliminary drawing is ready, it will be presented to Mt. Moriah Christian Church. M. Wong asked if Mr. Crawford is more available? L. Lee said he is just very busy.

d. Investment Update

S. Chou mentions that GEA and GEA2 has put money in investment with Fidelity and is waiting to see what will happen with the building of GEA and the expenses associated with it.

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

M. Thomas motions and S. Johnson seconds the approval of the Consent Agenda.

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

a. Approval of Meeting Minutes:

1. August 06, 2019, Special Board Meeting Minutes

b. Approval of Check Registers

1. June 2019 Check Register

10. Discussion & Action Items

a. Possible approval of the June Financials for GEA, GEA2 and GEC: S. Chou goes over the UAR's for GEA, GEA2 and GEC.

D. Choi motions and J. Paxton seconds the approval of the UAR's for all three

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

b. Possible approval of GEC Operations Manager job description

M. Thomas motions and D. Choi seconds the approval of GEC Operations Manager job description

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

c. Possible approval of Contract to hire GEC Operations Manager for the 2019-2020 school year

D. Choi motions and M. Thomas seconds the approval of the contract to hire GEC Operations Manager for the 2019-2020 school year

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

d. Possible approval of Administrative Assistant job description

J. Paxton motions and D. Choi motions the approval of the Administrative Assistant job description

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

e. Possible approval of GEC revised Admin Salary Schedule 2019-20

M. Thomas motions and D. Choi seconds the approval of the GEC revised Admin Salary Schedule for the 2019-20 school year

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

f. Possible ratification of new employees for SY 2019-20

D. Choi motions and J. Paxton seconds the approval of the ratification of the new employees for SY 2019-20

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

g. Possible approval of Board of Directors term of office and committee assignments

New Board Members:

J. Won - Term of office 2019-2022

J. Paxton- Term of office 2019-2022; also elected as Vice President

Dr. Stanley Johnson -Term of office 2019-2020

Facility Committee:

M. Wong, S. Johnson, J. Won, S. Chou, G. Morris, L. Lee

Curriculum Committee:

D. Choi, S. Johnson, G. Morris, L. Lee, P. Doorbar

Fiscal Committee:

Y. Ma-Chan, M. Thomas, J. Paxton, S. Chou, G. Morris, P. Doorbar, Y. Barrera

J. Paxton motions and M. Thomas seconds the approval of the board of directors of office and committee assignments.

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

h. Possible approval of resolution removing unrepairable technology out of GEA Inventory
M. Thomas motions and D. Choi seconds the approval of resolution removing unrepairable technology out of GEA inventory

D. Choi	S. Johnson	Y. Ma-Chan	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Yes	Yes	Absent	Yes

ADJOURNMENT 8:15pm

Next Regular Board Meeting: 9/24/2019

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588