



## OFFICIAL TIMELINE

*Timeline is flexible based on Board direction*

### Glendora Unified School District Superintendent Search 2019-20

<b>DEC 2019- FEB 2020 Phases 1-4</b>	December 17	<i>Board meets with consultants and determines characteristics, skills &amp; qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection</i>
	January 21	Consultants meet with staff and community designated by Board to receive input; Online survey is posted to district website Jan 20-31
	January	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	February 3 & 10	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publications)
<b>FEB-MAR 2020 Phase 5</b>	<b>February 24, 5:00 PM</b>	<b>Deadline for applications</b>
	February/March	Consultants complete comprehensive reference and background checks on applicants
	March 10, 4:30 PM	<i>Board meets with consultants, reviews all applications and selects candidates to be interviewed</i>
<b>MAR-APRIL 2020 Phases 6-8</b>	March 20	<i>Board interviews candidates; selects finalist(s)</i>
	March/April	<i>Board completes validation process and makes final determination on selected candidate</i>
	April	<i>Board approves superintendent contract at a <b>regularly scheduled</b> board meeting</i>
<b>JULY 2020 Phase 9</b>	July 1 (or as mutually agreed)	New Superintendent begins

Note: *Blue italicized text* indicates Board participation