

MAGNOLIA SCHOOL DISTRICT

GARDENER

DEFINITION

Under supervision of the Director of MOTF and guidance from the Lead Gardener, performs assigned tasks of grounds care and gardening work throughout the school district.

EXAMPLES OF DUTIES

- Mows, waters, trims, edges, seeds and fertilizes lawns and turfed areas;
- Irrigates, cultivates, sprays and prunes shrubs, hedges, trees and flowers;
- Plants and transplants lawns, trees, flowers and shrubs;
- Removes weeds, papers and debris from school grounds;
- Operates power equipment such as lawn mowers, tractor, front end loader, rototiller, power sweeper, grader, edger, chain saw, and trucks; loads, unloads material, equipment and supplies;
- Makes minor adjustments and emergency field repairs to equipment; services equipment;
- Lines playing fields;
- Substitutes for day custodian or may perform minor custodial or maintenance tasks;
- Assist with the installation and maintenance of lawn sprinkler systems;
- Assist in the delivery of tables, chairs, desks, books and other equipment and supplies;
- Does other related gardening/maintenance/custodial work as required, does other required grounds work as required.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Gardening tools, material and equipment, and their use and care;
- Plants, trees, flowers and shrubs indigenous to the area;
- Types of fertilizer to be used.
- Current cleaning methods for cleaning floors, carpets, walls, and fixtures;
- Custodial materials and equipment.

Ability to:

- Use hand tools and power equipment safely;
- Perform heavy physical labor;
- Make minor repairs and adjustments to equipment;
- Understand and carry out written and oral instructions;
- Prune trees and shrubs;
- Maintain effective working relationships;
- Maintain a high standard or workmanship;
- Assist with warehouse duties;
- Drive large tractor, truck or mower on city streets to and from school sites;
- Work without immediate supervision;
- Establish and maintain effective harmonious working relationships with school staff, fellow employees, supervisors and the public;
- Follow safe work practices;
- Follow safe driving practices.

Experience:

- One year of gardening experience is preferred.

Education:

- High school diploma or equivalent.
- Post-secondary Education – Preferred.
- Pass a rigorous District test related to the field applied.

LICENSE REQUIRED

- Possession of a valid California Motor Vehicle Operator's license.

WORKING ENVIRONMENT

While performing the duties of this job, the employee works in a school and/or classroom as needed. The employee's primary responsibility is working with students and staff during the school day. This position may involve frequent interruption and direct contact with staff, students and the public; a high volume of responsibilities that may require working without direct and/or constant supervision; and working in a school environment where the noise level is usually moderate.

PHYSICAL AND MENTAL REQUIREMENTS

The physical and mental requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 75 to 100 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- This type of work may involve ascending and descending ladders, stairs, scaffolding and ramps, and will involve walking or standing for extended periods.
- Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate equipment and use hand tools, and handle and work with various materials and objects are important aspects of this job.
- Exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced.

The physical and mental demands described above are representative of those that must be met by and employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Range: 34

Revised: 10/1/97; 5/27/98; 5/22/06; 4/10/14; 3/19/15; 7/5/16

Approved: 04/2017