

Inglewood Unified School District

Minutes

Regular Board Meeting

June 26, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana opened the meeting at 5:30 p.m. with a quote by Ivy Baker Priest: "The world is round and the place which may seem like the end may also be only the beginning."

2. PLEDGE OF ALLEGIANCE

Minutes:

Dr. Carmen Beck led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Alice B. Grigsby, Member (Seat #3)

Minutes:

The following Board members were present:

Margaret Turner-Evans

Dr. D'Artagnan Scorza

Alice B. Grigsby

Dr. Carliss McGhee

Absent:

Dr. Dionne Young Faulk

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana

Dr. Carmen Beck

Nora Roque

Eugenio D. Villa

4. APPROVAL OF AGENDA

Minutes:

The agenda was approved with one modification. Item 10.e.2. was pulled and will be brought back for the next Board meeting on July 24, 2019.

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5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from one or two minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. Chris Graeber, Human Resources (layoffs)

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Chris Graeber, Budget and Health Insurance

6. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (j) and (d)(1):

- 6.a.1. Synovia Solutions, LLC. v. Inglewood Unified School District**

7. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

In closed session, the State Administrator took action to approve settlement agreement and mutual release with Synovia Solutions, LLC.

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8. REPORTS/PRESENTATIONS

8.a. 2019-20 Local Control and Accountability Plan (LCAP)

Minutes:

Dr. Beck introduced the speaker Lourdes Hale to provide a presentation to the Board of Education, Cabinet, and Community regarding the 2019-2020 Local Control and Accountability Plan (LCAP), LCAP Addendum, and the ConApp.

The Board of Education had a discussion regarding this item.

8.b. 2019-20 Proposed Budget

Minutes:

Eugenio D. Villa gave a presentation to the Board of Education, Cabinet, and Community regarding the 2019-2020 Adopted Budget.

The Board of Education had a discussion regarding this item.

9. PUBLIC HEARING(S)

9.a. Elevate Charter School Petition for the Period of July 1, 2019 - June 30, 2024

Minutes:

Dr. Melendez provided the following report to the Board of Education, Cabinet, and the Community prior to opening the public hearing:

On June 19, 2019, the Board received a charter school petition from Elevate Charter School. We will now hold a public hearing pursuant to Education Code section 47605. This public hearing will serve to gauge the public response to the charter school proposal and to consider the level of support from District teachers, other District employees, and parents.

The public hearing proceeded as follows: First, a representative of the charter school will be given ten (10) minutes for a presentation regarding the provisions of the petition.

Following the presentation, public comment will be heard for a period of ten (10) minutes pursuant to Board Bylaw 9323. Each individual speaker who wishes to be heard will be given one (1) minute to speak. If we have more speakers than can be accommodated in 10 minutes, those speaking in favor of the petition will be allocated 5 minutes and those speaking in opposition to the petition will be allocated 5 minutes.

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The public hearing opened at 6:11 p.m. and the following petitioners conducted their presentation:

1. Kellee Wightman, Lead Petitioner
2. Marcus Wilhite
3. Linda Jones, Board President
4. Ebony Streets, Board Secretary

Having concluded public comment, the public hearing closed at 6:11 p.m.

The Board of Education had a discussion regarding this item.

10. CONSENT CALENDAR/ACTION ITEMS

10.a. HUMAN RESOURCES DIVISION

10.a.1. Ratification to Renew the Contract with CMT Advantage Equipment Maintenance Plan with Cross Match Technologies, Inc., to Service the District's Live Scan System, Effective June 1, 2019, through May 31, 2020

Financial Impact:

An estimated cost of \$844 will be paid with General Funds.

Minutes:

Approved

10.a.2. Approval to Renew the Membership to the Personnel Commissioners Association of Southern California (PCASC) for F/Y 2019-2020

Financial Impact:

The annual membership fee of \$100 will be paid out of the Human Resources Budget (General Fund).

Minutes:

Approved

10.a.3. Approval of Declaration of Indefinite Salaries for Unrepresented Employees for F/Y 2019-2020

Financial Impact:

To be determined.

Minutes:

Approved

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10.a.4. Approval of Declaration Statement of Need for Teachers in Critical Areas for F/Y 2019-2020

Financial Impact:

None.

Minutes:

Approved

10.a.5. Approval to Renew the Membership to the Employee Assistance Service for Education (EASE) for the Inglewood Unified School District for F/Y 2019-2020

Financial Impact:

A yearly cost, not to exceed \$12,423.60 will be paid with General Funds.

Minutes:

Approved

10.a.6. Approval of Agreement with Emics, Inc. dba Informed K12 to Provide Electronic Internal Office Forms and Workflow Processes, District-wide for F/Y 2019-2020

Financial Impact:

The cost of \$44,454.00 will be paid with General Funds.

Minutes:

Approved

10.a.7. Approval to Renew the Workers' Compensation Self-Insured Claims Administration Agreement with Keenan and Associates from July 1, 2019, through June 30, 2021

Financial Impact:

The cost of \$694,321 will be paid with Workers Compensation Funds as follows: a. \$338,693, payable in equal quarterly installments commencing on July 1, 2019, and. \$355,628, payable in equal quarterly installments commencing on July 1, 2020.

Minutes:

Approved

10.a.8. Approval to Renew the 2019-2020 Excess Workers' Compensation Insurance, through Safety National Insurance Company, Brokered by Keenan & Associates from July 1, 2019, through July 1, 2020

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Financial Impact:
The cost of \$114,504 will be paid with Self Insured Workers' Compensation Funds.

Minutes:
Approved

10.a.9. Approval to Purchase Catastrophic Injury Insurance from Myers-Stevens & Toohey & Co., Inc., for Interscholastic Athletics in Grades 9-12 for School Year 2019-2020

Financial Impact:
The cost not to exceed \$13,412.38 will be paid with General (liability and property insurance) Funds.

Minutes:
Approved

10.a.10. Approval of License Subscription with NEOGOV Governmentjobs.com, Inc., to Provide Human Resources with Applicant Tracking Systems for Recruiting and Hiring for FY 2019-2020

Financial Impact:
The cost of \$7,917.65 will be paid with General Funds.

Minutes:
Approved

10.a.11. Adopt Resolution No. 41/2018-2019 Regarding Layoff or Reduction in Hours of Classified Personnel

Financial Impact:
The elimination of these positions will result in an annual savings of approximately \$1,065,773 which encompasses Title I, Supplemental, and General Funds.

Minutes:
Approved

10.a.12. Approval to Renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (Formerly AESOP) for F/Y 2019-2020

Financial Impact:
The cost of \$12,848.55 will be paid with General Funds.

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Approved

10.a.13. Approval to Expand Agreement with Frontline Technologies, to Include Subscription for Time & Attendance for F/Y 2019-2020

Financial Impact:

The annual cost of \$21,223.00 plus a one-time implementation fee of \$7,500.00 will be paid with General Funds.

Minutes:
Approved

10.a.14. Approval of Participation Agreements with Anthem Blue Cross; Alliance for Schools Cooperative for Insurance Programs (ASCIP); Mutual of Omaha; Igoa COBRA Administration; and Burnham Benefits for Employee Benefits Plans for Classified, Certificated, Management, and Confidential (Non-Bargaining Unit) Employees, Effective October 1, 2019, through September 30, 2020

Financial Impact:

Total cost of employee benefits is dependent upon employee enrollment (types of plans, coverage, etc.).

Minutes:
Approved

10.a.15. Certificated Personnel Roster

Minutes:
Approved

10.a.16. Classified Personnel Roster

Minutes:
Approved

10.b. EDUCATIONAL SERVICES

10.b.1. Approval of the 2019-2020 Local Control Accountability Plan (LCAP)

Financial Impact:

There is no fiscal impact.

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10.b.2. Approval to Submit the 2019-2020 Consolidated Application (ConApp) for Funding

Financial Impact:
None

Minutes:
Approved

10.b.3. Approval of Application Fees for Worthington State Preschool and Payne State Preschool for F/Y 2019-2020

Financial Impact:
The cost not to exceed \$1,452 will be paid with Child Development Funds.

Minutes:
Approved

10.b.4. Approval of the Workforce Innovation and Opportunity Act Memorandum of Understanding with South Bay Workforce Investment Board a California Workforce Development Board (SBWDB) and Inglewood Unified School District Adult Education-Adult School the America's Job Center of California Partner (AJCC), Commencing on July 1, 2019, through June 30, 2022

Financial Impact:
Shared Infrastructure costs using Adult Education Block Grant (AEBG) Funds will be used.

Minutes:
Approved

10.c. BUSINESS SERVICES DIVISION

10.c.1. Approval of the 2019-2020 Budget

Financial Impact:
Adoption of the 2019-20 Budget.

Minutes:
Approved

10.c.2. Approval/ratification of Purchase Orders in the Amount of \$1,894,917.56 Issued May 1, 2019, through May 31, 2019

Financial Impact:
\$1,894,917.56

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Approved

10.c.3. Approval of Vendor and Payroll Warrant Resolution No. 42/2018-2019, in the Amount of \$14,279,499.36 for the Month of May 2019

Financial Impact:

Vendor and payroll warrants expended in the month of May 2019 are \$14,279,499.36

Minutes:
Approved

10.c.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:

None

Minutes:
Approved

10.c.5. Re-Issued: Approval of the Annual Certification of Signature Resolution for F/Y 2019-2020

Financial Impact:

None

Minutes:
Approved

10.c.6. Approval to Renew Agreement No. C19/20-010 with Dude Solutions for Continual Access to Maintenance Direct a Cloud-Based Maintenance Work Order System, District-wide for F/Y 2019-2020

Financial Impact:

The cost of \$10,550.93 will be paid with General Maintenance Funds.

Minutes:
Approved

10.c.7. Approval of Service Agreement No. C19/20-004 with Gopher Patrol to Provide Pest Services, District-wide for F/Y 2019-2020

Financial Impact:

The cost not to exceed \$80,000 will be paid with General Maintenance Funds.

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10.c.8. Approval of Agreement No. C19/20-007 with Dude Solutions to Provide Cloud-Based Asset Management Services with Inventory Direct, District-wide for F/Y 2019-2020

Financial Impact:

The estimated cost of \$6,157.90 will be paid with General Maintenance Funds.

Minutes:
Approved

10.c.9. Approval to Renew the End User License Agreement with Kaseya to Provide Antivirus & Maintenance Server Subscription to Provide Remote Access to all Systems to Manage them from One Central Location, for F/Y's 2019-2020, 2020-2021, and 2021-2022

Financial Impact:

The cost not to exceed \$82,456.31 over a 3 year term to be paid with General Funds. The first year annual cost is \$30,602.97 and thereafter the annual cost will be \$25,926.67 starting on July 1, 2020 and ending on June 30, 2022.

Minutes:
Approved

10.c.10. Approval to Renew Professional Services Agreement IT No. 19/20-001 with Vector Resources, Inc. to Provide Emergency and Additional Support for Networking, Cabling and Telephony Services for F/Y 2019-2020

Financial Impact:

The cost not to exceed \$46,000 will be paid with General Funds.

Minutes:
Approved

10.c.11. Approval of Agreement No. C19/20-001 with HCI Systems, Inc., for Fire Alarm Life Safety Testing at Centinela Elementary School, Frank D. Parent Elementary School and Warren Lane Elementary School for F/Y 2019-2020

Financial Impact:

The total cost of \$2,100 for testing and an additional \$1,000 for retesting and repairs when necessary will be paid with General Maintenance Funds.

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10.c.12. Approval Month to Month Lease Contract Addendums with Mobile Modular Management Corporation for Two DSA Building Classrooms Located at Oak Street ES and Morningside HS (Transportation Department) for F/Y 2019-2020

Financial Impact:

The estimated annual cost of \$15,528 (\$1,294 per month) will be paid with General Funds.

Minutes:

Approved

10.c.13. Approval to Participate in the Placentia Yorba Linda School District Piggyback Bid No. 219-01 for the Procurement and Delivery of Dairy and Juice Products with Clearbrook Farms, Inc., Effective July 1, 2019, through June 30, 2020, for the Food Service Program

Financial Impact:

The cost not to exceed \$315,000 will be paid with Cafeteria Funds.

Minutes:

Approved

10.c.14. Authorization to Participate in the Pomona Unified Collaborative Request for Proposal No. 08(18-19) FN for the Distribution of USDA Foods and Commercial Food Products from Gold Star Foods, Inc., for F/Y 2019-2020

Financial Impact:

The cost not to exceed \$1,100,000 will be paid with Cafeteria Funds.

Minutes:

Approved

10.c.15. Approval to Participate in the Hacienda La Puente Unified School District, Piggyback Bid No. P20.18-19.20 for the Procurement and Delivery of Fresh and Processed Foods with Gold Star Foods, for F/Y 2019-2020 for the Food Service Program

Financial Impact:

The cost not to exceed \$450,000 will be paid with Cafeteria Funds.

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10.c.16. Approval to Utilize U.S. Communities Piggyback Bid Contract No. R-TC-17006 with Amazon Business to Purchase Classroom and Office Supplies for F/Y 2019-2020, District-wide

Financial Impact:

Special pricing as listed in the pricing sheet will be paid with Unrestricted/Restricted Funds as requested utilizing the purchase order process.

Minutes:
Approved

10.c.17. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2018/19-023 with Southwest School & Office Supply for F/Y 2019-2020

Financial Impact:

Special pricing as listed in the pricing sheet will be paid with Unrestricted/Restricted Funds as requested utilizing the purchase order process.

Minutes:
Approved

10.c.18. Approval of Agreement No.'s 19/20-006 and 19/20-016 with Next Level Elevator to Provide Preventive Maintenance and Repairs to the Elevators and Wheelchair Lifts Located at Centinela Elementary School, Crozier Middle School, Highland Elementary School, Hudnall Elementary School, La Tijera Elementary School, Woodworth-Monroe Academy of Excellence, Beulah Payne Elementary School, Warren Lane Elementary School, Worthington Elementary School, and the District Office for F/Y 2019-2020

Financial Impact:

The monthly cost of \$2,518 per month billed quarterly will be paid with General Maintenance Funds for a total of \$30,216.

Minutes:
Approved

10.c.19. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

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Financial Impact:

The estimated cost of \$2,694 will be paid with Title I and Special Education Funds.

Minutes:

Approved

10.d. MEASURE GG AND FACILITIES

10.d.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$5,777,643.43 Issued May 1, 2019, through May 31, 2019

Financial Impact:

\$5,777,643.43

Minutes:

Approved

10.d.2. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-098 with ACC Contractors, Inc., for the Morningside High School Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

The total cost of \$7,900,000 will be paid with LAWA Funds and \$3,375,000 will be paid with Measure GG Funds for a total price of \$11,810,000.

Minutes:

Approved

10.d.3. Approval of Agreement No. C18/19-099 with Miyamoto to Provide Structural Engineering Services Related to the Bennett-Kew K-8 and Warren Lane K-8 Seismic Assessment for the Modernization Projects

Financial Impact:

The total cost of \$31,000 plus \$2,500 in reimbursable expenses will be paid with Measure GG Funds. The seismic assessment of the permanent existing buildings at both campuses is needed in order to apply for State Matching Funds.

Minutes:

Approved

10.d.4. Approval to Renew Facility Consultant Agreement No. C18/19-101 with Kathleen Moore and Associates to Assist with Facility Related Services for FY 2019-2020

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Financial Impact:

The not to exceed amount of \$50,000 will be billed at \$190.00 per hour including travel time of 4 hours per district trip and travel reimbursement at cost to be paid with LAWA, Measure GG and/or General Funds.

Minutes:
 Approved

10.d.5. Approval of Amendment No. 1 to Agreement No. C17/18-040 with Converse Consultants to Provide Geotechnical Testing Services for the Beulah Payne Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project

Financial Impact:

There is no additional cost to this Amendment.

Minutes:
 Approved

10.d.6. Approval of Amendment No. 3 to Agreement No. C-15/16-023 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG Modernization Projects

Financial Impact:

There is no additional cost for this amendment. Below is a summary of the contracts and amendments issued to Cordoba to perform construction management services for Measure GG Projects:

		Board Meeting Date	Amount
Original Contract		June 15, 2016	\$ 4,000,000
Sum			
Amendment No. 1	Extension to contract term.	January 24, 2018	\$ 2,500,000
Amendment No. 2	Schedule of Personnel was corrected.	July 18, 2018	\$ 0
Amendment No. 3	Extension to contract term to December 31, 2019.	June 26, 2019	\$ 0
Total Contract Sum to Date			\$ 6,500,000.00

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10.d.7. Approval of Amendment No. 2 to Agreement No. C-15/16-024 with Cordoba Corporation to Continue to Provide Construction Management Services for Los Angeles World Airport (LAWA) Projects

Financial Impact:

There is no additional cost for this amendment. Below is a summary of the contracts and amendments issued to Cordoba to perform construction management services related to the Los Angeles World Airport (LAWA) Projects.

	Board Approval Date	Amount
Original Contract Sum	June 15, 2016	\$ 2,000.00
Amendment No. 1	June 28, 2018	\$ 0
Amendment No. 2	June 26, 2019	\$ 0
	Total Contract Sum to Date	\$ 2,000.00

Minutes:
 Approved

10.e. STATE ADMINISTRATOR

10.e.1. Election of Officers: The Board of Education Should Elect a President and Vice President for the 2019-2020 School Year

Financial Impact:

None

Minutes:

The Board of Education nominated and elected the following officers to the Board of Education to serve through June 30, 2020. The recommendation is in accordance with Education Code Section 35143.

ORIGINAL - Motion

Board President Margaret Turner-Evans Moved, Board Member Alice B. Grigsby Seconded to appoint Dr. D'Artagnan Scorza, as President. Upon a roll call vote being taken, the vote was:

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Aye: 4 Nay: 0 Absent: 1. The motion Carried 4 0.

Margaret Turner-Evans	Yes
Dr. D'Artagnan Scorza	Yes
Dr. Carliss McGhee	Yes
Alice B. Grigsby	Yes

Dr. Dionne Young Faulk	Absent
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ORIGINAL - Motion

Board Vice President Dr. D'Artagnan Scorza Moved, Board Member Dr. Carliss McGhee Seconded to appoint Dr. Dionne Young Faulk, as Vice President. Upon a roll call vote being taken, the vote was:

Aye: 4 Nay: 0 Absent: 1. The motion Carried 4 0.

Margaret Turner-Evans	Yes
Dr. D'Artagnan Scorza	Yes
Dr. Carliss McGhee	Yes
Alice B. Grigsby	Yes

Dr. Dionne Young Faulk	Absent
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Ms. Margaret Turner Evans mentioned that Dr. Young Faulk was vacationing and that she had spoken to Ms. Young Faulk before the Board meeting regarding her nomination as Vice President and that she accepted the nomination.

10.e.2. Acknowledgment of Second Amendment of Appointment and the Employment Agreements for State Administrator for the Inglewood Unified School District with Dr. Thelma Melendez de Santa Ana

Financial Impact:

No changes to compensation or benefits language.

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Pulled

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11. APPROVAL OF MINUTES

11.a. Minutes of the State Administrator's Regular Board of Education Meeting held on June 19, 2019

Minutes:

Approved

12. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.


13. STATE ADMINISTRATOR REMARKS

14. NEXT MEETING - July 24, 2019

15. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 6:57 p.m.


Board Clerk

