

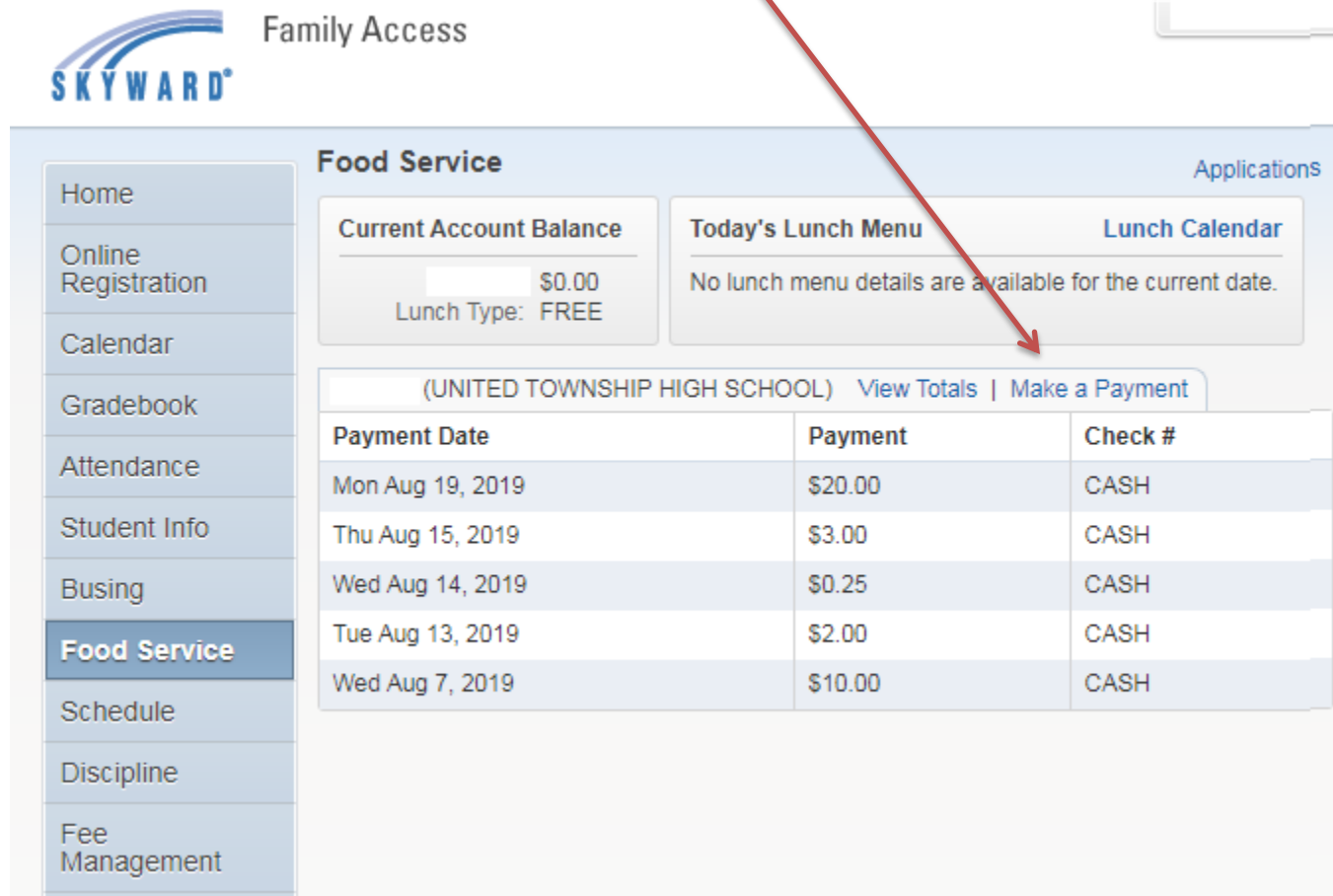
To make a payment online, you must first log in to your parent Family Access Account. This is the full family access not the Skyward App for phones.

Do not use the student login, payments cannot be made there. If you do not have a family access login /password, contact Tim Arnett, at 309-752-1618 or email tarnett@uths.net.

After logging in from this home screen choose **Food Service Tab**

The screenshot displays the Skyward Family Access interface. On the left, a vertical sidebar contains navigation links: Home, Online Registration, Calendar, Gradebook, Attendance, Student Info, Busing, Food Service, Schedule, Discipline, and Fee Management. The 'Food Service' link is highlighted with a red arrow. The main content area features a 'Post a message' input field at the top. Below it is a section titled 'Daily Announcements for Students & Parents' with a date and time of 'Fri Oct 25, 2019 9:33am'. The announcement text reads: 'Announcements October 25, 2019' followed by 'GENERAL INFORMATION: Hunger drive activities kick-off next week! On Tuesday and Wednesday, if you bring in 15 cans before school or during lunch, you will receive a Hunger Drive t-shirt! Before school. The student council table will be located by the main entrance of the school and during lunch will be located in the student store in the commons area. Bring in those cans! Shirt sizes are first come first serve! The Talent show will be on November 5th from 7-9pm in the auditorium. There is a sign-up sheet in the main office! We are looking for some great talent, so if'.

On the food service tab, choose **Make a Payment**



SKYWARD Family Access

Food Service Applications

Current Account Balance: \$0.00
Lunch Type: FREE

Today's Lunch Menu: No lunch menu details are available for the current date.

(UNITED TOWNSHIP HIGH SCHOOL) [View Totals](#) | [Make a Payment](#)

Payment Date	Payment	Check #
Mon Aug 19, 2019	\$20.00	CASH
Thu Aug 15, 2019	\$3.00	CASH
Wed Aug 14, 2019	\$0.25	CASH
Tue Aug 13, 2019	\$2.00	CASH
Wed Aug 7, 2019	\$10.00	CASH

You will then be taken to our third party payment processor webstore, REVTRAK.

You can click **Make Onetime Payment** and it will start the process where you enter the amount and then add to cart and then checkout. There are auto replenish options as well.



Skyward

[Log Out Of Skyward](#)

AUTO-REPLENISH FOR FOOD SERVICE

Processing Schedule

Auto-replenish will process after 7:00 p.m. CT when the food service account balance falls below the threshold.

Transactions

A transaction will be processed when the student's food service account balance falls below the

FOOD ACCOUNTS

Balance: \$0.00

MAKE ONE-TIME PAYMENT

SIGN IN TO SET UP AUTO REPLENISH

REQUIRED FEES

A ALL

FOOD

REQUIRED FEES

OPTIONAL FEES

Clicking **MAKE ONE TIME PAYMENT** will bring you to where you can **ENTER AMOUNT** amount and click **ADD TO CART**

One-Time Payment

Please type in how much you would like to deposit or select \$25, \$50, or \$100.

SYLVIA ABBAKER

Balance: \$0.00

\$ 50.00

PAY \$25


PAY \$50

PAY \$100

CANCEL

ADD TO CART

Here check that you have amount you want to pay and then click **CHECKOUT**



The screenshot shows a mobile shopping cart interface. At the top, there is a black header with a white back arrow and the word "CART" in white. Below the header, there is a link for "Clear Cart". The main content area lists a single item: "SKYWARD QC FOOD SERVICE" with a price of "\$50.00" and a "REMOVE" button to its left. At the bottom, there is a summary section with a grey background. It shows "SUB TOTAL" as "\$50.00" and "TOTAL" as "\$50.00". Below the totals are two buttons: "CONTINUE SHOPPING" (white with a grey border) and "CHECKOUT" (black with white text). A red arrow originates from the top right of the image and points directly to the "CHECKOUT" button.

< CART

[Clear Cart](#)

SKYWARD QC FOOD SERVICE

For:

REMOVE \$50.00

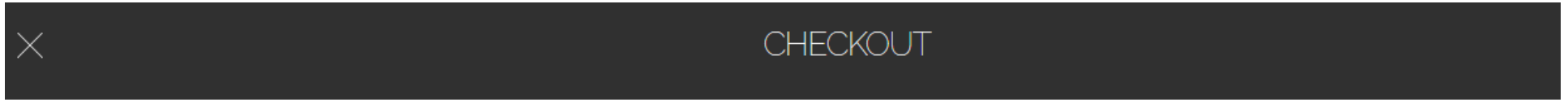
SUB TOTAL \$50.00

TOTAL \$50.00

CONTINUE SHOPPING CHECKOUT

You will then be asked to Log into Webstore with a REVTRAK login(an email address) and a password.

If you do not yet have a REVTRAK account, you can create one by clicking **CREATE NEW ACCOUNT**



Log in to the Web Store

Email 

Password

[Forgot password?](#)

LOG IN

CREATE NEW ACCOUNT

Clicking **CREATE NEW ACCOUNT** takes you to screen where you enter Name, Address, phone, email and a password.

When you are done entering all the information, click **CREATE ACCOUNT**

First Name

Last Name

Address

Address (cont.)

City

State

Country

Zip Code

Phone

Email

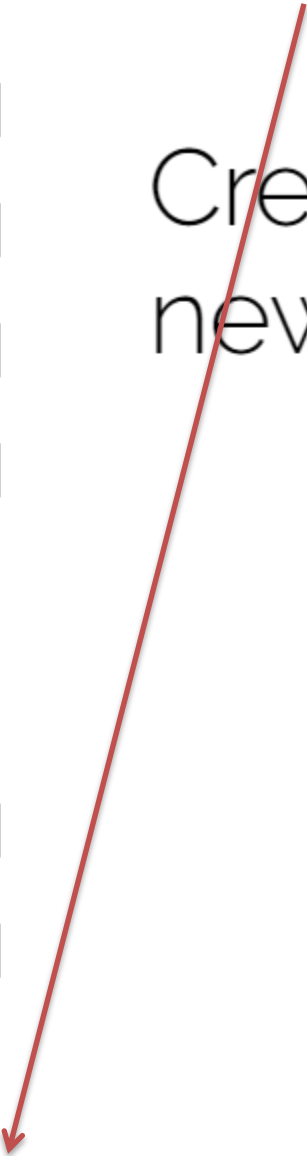
Password

Confirm Password

CANCEL

CREATE ACCOUNT

Create a
new account



You will then be asked to enter either a **Credit Debit Card** or **ECHECK**, enter whichever you prefer.

ECHECK

Add an eCheck for a *quicker* checkout experience

Routing Number*

Account Number* Verify Account Number*

Name on Account* Nickname

for

Routing Number Account Number Check Number

Enter the info and Click **VERIFY** then **CONTINUE** to finish checking out.

CHECKOUT

PAYMENT

VERIFIED

SELECT OR ADD NEW PAYMENT METHOD

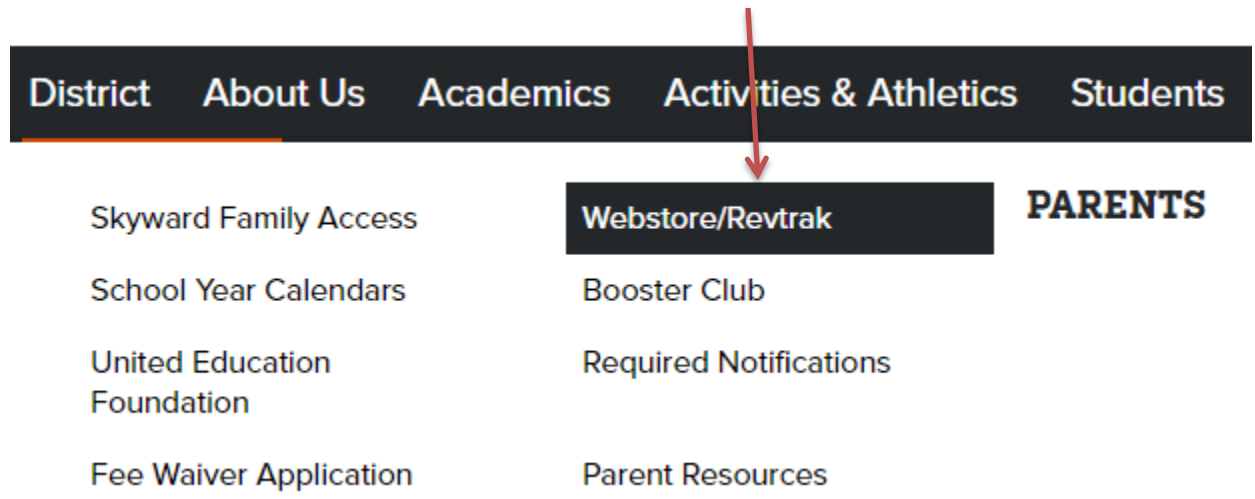
CONTINUE

Payment Selection	Name on Card	Expires
<div style="display: flex; justify-content: space-around;"><div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;">+ Add new Card</div><div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;">+ Add new eCheck</div></div>		

CONTINUE

You will be prompted to finish and an email will be sent verifying your purchase.

Once you have created your REVTRAK account, you can go directly to Webstore without having to log in to Skyward Family Access by clicking on **Webstore/Revtrak** in the future.



The image shows a navigation menu with a dark background and white text. The menu items are: District, About Us, Academics, Activities & Athletics, and Students. A red arrow points from the 'Activities & Athletics' link down to a sub-menu. The sub-menu is also on a dark background and contains the following items: Skyward Family Access, School Year Calendars, United Education Foundation, Fee Waiver Application, Webstore/Revtrak, Booster Club, Required Notifications, and Parent Resources. The 'Webstore/Revtrak' item is highlighted with a dark background. To the right of the sub-menu, the word 'PARENTS' is written in bold, uppercase letters.

District	About Us	Academics	Activities & Athletics	Students
Skyward Family Access			Webstore/Revtrak	PARENTS
School Year Calendars			Booster Club	
United Education Foundation			Required Notifications	
Fee Waiver Application			Parent Resources	

If you have any questions or problems, call or email Tim Arnett, 309-752-1618 or tarnett@uths.net.