

# Quaker Valley School District

---

---

## EDUCATIONAL SERVICES COMMITTEE MINUTES

February 11, 2014

<b>Committee Members Present</b>	<b>Directors Present</b>
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Daniela Helkowski	Mr. Jon Kuzma
Mr. Robert Riker	Mr. Mark Rodgers
Mr. Jeffrey Watters	Ms. Marianne Wagner
Dr. Heidi Ondek, administrative liaison	
Dr. Jillian Bichsel, administrative liaison	
<b>Others Present</b>	
Dr. Joseph H. Clapper	Ms. Christine Kardong
Mr. Karlton Chapman	Mr. Kendall Luton
Ms. Tina Vojtko	Ms. Caroline Steliotes

### REPORTS

#### 1.0 EDUCATIONAL FOCUS

- 1.1 After outlining curriculum updates, Dr. Bichsel provided information about the Pennsylvania Core Standards. The information presented is located on the district web site.

#### 2.0 STUDENT REPRESENTATIVE

- 2.1 The student representatives described the various school activities in observance of Black History Month.

#### 3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda. Mr. Chapman passed around a Dell laptop, and a ChromeBook for board members to examine. He also provided a year-to-date repair report.

#### 4.0 PUPIL SERVICES

- 4.1 No item

#### 5.0 EDUCATIONAL LEADERSHIP

- 5.1 A letter regarding the PASC state conference was attached to the agenda.

#### 6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 6.1 The district will embark on a 3-year strategic/comprehensive plan. Information will be provided to the board as soon as possible.

7.0 CO-CURRICULAR LEADERSHIP

- 7.1 The athletics and activities report was distributed to the school board.
- 7.2 The winter gate receipts report was provided to the board.
- 7.3 Comparative data will be used to analyze admission prices for activities and athletic events. Ms. Heres suggested that a way be found for low-income students and their families to attend programs without paying what might be considered a high per-person ticket price.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 8.1 No item

**ACTION ITEMS**

There were no items requiring board action.

# Quaker Valley School District

---

## POLICY COMMITTEE MINUTES

February 11, 2014

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Jeffrey Watters	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. Robert Riker
Mr. Gianni Floro	Mr. Mark Rodgers
Mr. Jon Kuzma	Ms. Marianne Wagner
Dr. Joseph Clapper, administrative liaison	
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Mr. Kendall Luton
Mr. Karlton Chapman	Ms. Caroline Steliotes
Ms. Tina Vojtko	

1.0 FOR DISCUSSION

1.1 No item

2.0 FOR REVISION (ATTACHED)

2.1 Policy 903.00 *Public Attendance and Participation in Board Meetings*

With some small changes to be made, Draft C will be brought to the board for revision.

2.2 Policy 802.00 *Response to School Emergencies*  
Policy 803.00 *Safety*

Policies 802 and 803 are redundant. Policy 802 will eventually be eliminated, with any pertinent information being used to update policy 803.00 *Safety*.

3.0 FOR FIRST READING

3.1 No item

4.0 FOR ADOPTION

4.1 No item

5.0 FOR ELIMINATION

5.1 No item

6.0 FOR REVIEW (ATTACHED)

6.1 Policy 502.00 *Varsity Club Sports*

6.2 Policy 503.00 *School Related Organizations* (Title was erroneously listed as *Co-curricular Booster Organizations* on the work session agenda) .

Policy 502.00 will be updated as suggested by the board.

**ACTION ITEMS**

Mr. Watters made the following motion, seconded by Mr. Kuzma:

- A. That Policy 903.00 *Public Attendance and Participation in Board Meetings* (Draft C) be placed on the legislative agenda for revision.

# Quaker Valley School District

---

---

## COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

February 11, 2014

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Sarah Heres
Ms. Daniela Helkowski	Mr. Robert Riker
Mr. Jon Kuzma	Ms. Marianne Wagner
Mr. Mark Rodgers	Mr. Jeffrey Watters
Dr. Joseph Clapper, administrative liaison	
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Jillian Bichsel	Mr. Kendall Luton
Mr. Karlton Chapman	Ms. Caroline Steliotes
Ms. Tina Vojtko	

### 1.0 REPORTS/INFORMATION/OTHER

1.1 No item

### 2.0 INTERGOVERNMENTAL AFFAIRS

2.1 No item

## **ACTION ITEMS**

### MEMORIAL BOOKS

Request was made that the board approve a memorial book donation to the appropriate school library in memory of:

- Violanda Petrella, mother of Carol Adamek

Mr. Floro moved that the memorial book be placed on the agenda for approval.  
Mr. Rodgers seconded the motion.

# Quaker Valley School District

---

---

## FINANCE COMMITTEE MINUTES

February 18, 2014

Committee Members Present	Directors Present
Mr. Mark Rodgers	Ms. Daniela Helkowski
Mr. Jon Kuzma	Ms. Sarah Heres
Mr. Rob Riker	Mr. Gianni Floro
Ms. Marianne Wagner	Mr. David Pusateri
Mr. John Sheline, administrative liaison	Mr. Jeffrey Watters
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong
Dr. Joseph Marrone	

### REPORTS/INFORMATION

#### 1.0 TAX COLLECTION

- 1.1 Mr. Sheline reviewed the January 2014 real estate tax collection and earned income tax summaries.

#### 2.0 FINANCIAL REPORTS

- 2.1 The capital projects and middle school renovation fund reports were reviewed.

#### 3.0 BUDGET

- 3.1 The calendarized budget for January, 2014 was reviewed.
- 3.2 The board reviewed budget items for the 2014-2015 school year.
- 3.3 The first public budget committee meeting is scheduled for April 1, 2014. It will be advertised so that any interested community members may attend. Although the board is not required, you are welcome to attend.

#### 4.0 INFORMATION

- 4.1 Goehring, Rutter and Boehm provided a summary update of the real estate appeals.
- 4.2 A list of millage rates for Allegheny County suburban school districts was attached to the agenda.

## **ACTION ITEMS**

- A. It was requested that the board ratify and approve the appeal of those properties whose difference between the 2013 purchase price and the current assessed value will result in, at minimum, \$1,500 in lost revenue to the district.
- B. It was requested that the board authorize the transfer of \$2,800.68 from the grant account to the general fund to reimburse expenditures related to the Heinz grant site visits.
- C. It was requested that the board approve the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements for the month ending January 31, 2014.
- D. It was requested that the board approve the bills for January and February, 2014, in the amount of \$3,142,791.63.
- E. It was requested that the board authorize the administration to pay the January, 2014, food service fund bills in the amount of \$32,717.28.
- F. It was requested that the board approve the grant fund invoices for February, 2014, in the amount of \$192.50.

Mr. Rodgers moved that items A-F be placed on the legislative agenda for action.

Ms. Wagner seconded the motion.

# Quaker Valley School District

---

---

## FACILITIES & OPERATIONS COMMITTEE MINUTES

February 18, 2014

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. David Pusateri	Ms. Daniela Helkowski
Mr. Gianni Floro	Ms. Sarah Heres
Mr. Mark Rodgers	Mr. Jon Kuzma
Ms. Marianne Wagner	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Mr. Jeffrey Watters
Mr. John Sheline, administrative liaison	
<b>Others Present</b>	
Dr. Joseph Clapper	Ms. Tina Vojtko
Dr. Heidi Ondek	Ms. Christine Kardong

### REPORTS/INFORMATION

- 1.0 High School
  - 1.1 Tours for new school board members.
- 2.0 Middle School
  - 2.1 The punch list remains to be addressed.
  - 2.2 Work to "re-imagine" the library continues.
- 3.0 Edgeworth
  - 3.1 No item.
- 4.0 Osborne
  - 4.1 No item.
- 5.0 Bell Acres/Legacy Fields
  - 5.1 QVRA is applying for a large grant to help ameliorate concerns raised by the DEP.
- 6.0 Facilities/Operations
  - 6.1 The facilities report was attached to the agenda.
- 7.0 Transportation

7.1 There was no report.

### **ACTION ITEMS**

- A. It was requested that the board authorize the administration to enter into a contract with Eckles Architecture to develop a facilities master plan per PDE standards and assist in the site and building analysis for the high school at a cost of \$15,000 to be taken from the capital projects fund.
  
- B. It was requested that the board authorize the administration to enter into a contract with Combustion Services and Equipment Company in conjunction with Schneider Electric and KGS Analysts for energy conservation building analytics at a cost of \$9,400 a year to be taken from the general fund.

Mr. Pusateri moved that items A & B be placed on the legislative agenda for action.

Mr. Floro seconded the motion.