

SAFETY COMMITTEE MEETING MINUTES

December 15, 2016

3:00 p.m.



PRESENT: Karen Myers, Krissy Derugen, Lori Stover, Eric Confer, Robert Miller, Joy Leitch, and Amy Niewinski

MINUTES: Minutes from the November 17, 2016, meeting were reviewed and approved.

OLD BUSINESS:

- Safety Committee Training Update – Danielle Yoder, Holly Sawyer and Krissy Derugen completed the Safety Committee Training Webinar. Dustin Dalton, Erik Confer and Amy Niewinski need to complete the training.
- Bob Miller reported that the Pennsylvania State Police Risk and Vulnerability Assessment Audit (PSP RVAT) was completed in November. We should expect the report in two-three months. Since this is a private report given to the Superintendent, and is not for public review due to safety concerns, the Safety Committee will be given highlighted results.

NEW BUSINESS:

- A Staff Emergency Quick Reference Card was given to the committee members to review. At the last PASBO meeting, this type of quick reference guide was recommended as a tool to help school secretaries speed up the process of reacting to situations that happen quickly. It does not replace the District Crisis Manual.

WORK PLACE SAFETY CONCERNS:

- A few staff reported that the maintenance work order link on the District website has not been working. Amy will send an email to all staff reminding them that they need to reset their password in order to submit requests.
- It was brought to the Committee's attention that a high school teacher did not know the proper Lockdown procedure while on lunch duty in the high school cafeteria. Karen M. will talk to Dustin Dalton about getting keys for the people doing cafeteria coverage.
- Bob Miller is working with Bellefonte School District to schedule an ALICE training this summer to be held at PVASD.

ACCIDENT REVIEW: None Reported

Next Meeting – Thursday, January 19, 2017, 3:00 p.m.