

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY**  
**6:15 PM ~ EXECUTIVE SESSION**  
**7:00 PM ~ PUBLIC SESSION**

**A. CALL TO ORDER**

+Document Provided

**Sunshine Law Statement:**

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 24, 2018 through January 2, 2019 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 8, 2018. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on September 26, 2018.**

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

**C. ROLL CALL**

**D. EXECUTIVE SESSION**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

**WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:**

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Grievance \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**Board of Education – Bordentown Regional School District**

**Conference Meeting Agenda (Action may be taken)**

**October 3, 2018**

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_ \_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.**

**BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.**

**I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/3/18.**

\_\_\_\_\_, Board Secretary

**E. RECOGNITION/PRESENTATION**

- 1. Public Presentation of PARCC Scores by Mr. James Lympert

**F. STUDENT REPRESENTATIVES**

**G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

**H. UNFINISHED BUSINESS**

**I. CONSENT AGENDA APPROVAL**

- 1. +Motion to approve Travel/Mileage reimbursement requests

**J. COMMITTEE REPORTS**

- 1. Negotiations Committee Meeting, 9/25/18 – Mr. Stephen Heberling, Chair

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**K. SUPERINTENDENT’S REPORT**

1. No HIB Incidents to report at this time

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	0	0

**L. CURRICULUM REPORT**

1. Motion to approve an additional field trip for BRHS and BRMS Men’s Vocal Music to Rowan University, Glassboro, NJ, for the 6<sup>th</sup> Annual Young Men’s Festival of Song, October 24, 2018. Student will pay \$18 per student for transportation and lunch. Staff chaperones will be Ms. Ellen Kirk and Ms. Kamala Silvey.
2. +Motion to approve MIS field trip proposals for the 2018-2019 school year.
3. Motion to approve BRSD to provide shuttle services for the Downtown Bordentown Association Cranberry Festival on October 6 and 7, 2018 from 11:00 am to 5:30 pm. The generous tip we receive goes toward the cost of the driver and fuel.

**M. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES AND  
WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation from Mr. Matthew Gens from the positions of BRHS 2018-2019 Yearbook Co-Advisor, Yearbook Business Co-Advisor and NHS Co-Advisor, effective September 1, 2018.
2. **Motion to accept resignation due to retirement from Ms. Loren Grabowski from the position of Special Education Teacher at PMES, effective January 1, 2019.**
3. **Motion to approve Ms. Dawn Craft to provide 1:1 aide support to a student at BRHS to participate in the afterschool Art Club. Ms. Craft will be compensated at her hourly rate for hours worked over her normal contracted hours. The student will participate twice a month for the 2018-19 SY starting in October.**
4. **+Motion to approve Ms. Crystal Miller as a long-term leave replacement at MIS, effective October 19, 2018 through April 1, 2019. Ms. Miller will be compensated according to the long-term leave pay scale.**
5. +Motion to approve **Ms. Christine Moeller** as a part-time, 16.25/hr., General Aide at PMES, effective October 4, 2018, Step 1 with a pro-rated salary of \$9,649. This replaces a transfer.
6. +Motion to approve transfer of Ms. Judy Berkeyheiser, a part-time PMES General Aide, to BRMS, effective October 4, 2018. There is no change in salary. This is due to a resignation.
7. Motion to amend the following 2018-19 BRHS Club and Activity stipends for Mr. Anthony Rizzo. Mr. Rizzo was previously approved as a co-advisor and is now a full advisor for the following clubs and activities due to a resignation:
  - a. National Honors Society Advisor, Step 3, \$2,400 stipend
  - b. Yearbook Advisor, Step 3, \$7,001 stipend
  - c. Yearbook Business Advisor, Step 3, \$2,901 stipend

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- 8. Be it resolved that the commencement of leave of absence requested by employee #5612, effective December 12, 2018 through May 17, 2019, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
- 9. Be it resolved that the commencement of leave of absence requested by employee #5954, effective December 10, 2018 through June 30, 2019, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
- 10. Be it resolved that the commencement of leave of absence requested by employee #6282, effective January 2, 2019 through March 29, 2019, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
- 11. Be it resolved that the commencement of leave of absence requested by employee #6236, effective September 14, 2018 until medically released to return to work, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
- 12. Be it resolved that the commencement of leave of absence requested by employee #6329, effective September 10, 2018 until medically released to return to work, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
- 13. Be it resolved that the commencement of leave of absence requested by employee #6438, effective September 24, 2018 through approximately October 8, 2018 or until medically released to return to work, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
- 14. Motion to approve Mr. Matthew Gens to teach an additional class at BRHS, AP English Language, for semester 1 during his prep period at a compensation of \$6,048.
- 15. Motion to approve the following 2018-2019 PMES Club and Activity Advisors:

Name	Activity/Club	Stipend
Dawn Rossell	Newspaper Club Co-Advisor	Step 1, \$688.50
Rhonda Lichter	Newspaper Club Co-Advisor	Step 1, \$688.50
Julie McCall	Technology Club Co-Advisor	Step 1, \$688.50
Nicole Decker	Technology Club Co-Advisor	Step 1, \$688.50
Michele Enrico	Student Council Co-Advisor	Step 1, \$607.50
Doreen Stettner	Student Council Co-Advisor	Step 1, \$607.50

- 16. Motion to approve the following staff members as chaperones for the Bordentown Regional Middle School’s annual Stokes trip on October 24-26, 2018:
  - a. Christopher O’Leary Step 3 +L, \$1,020 stipend
  - b. Cristy Ortu Step 1, \$648 stipend
  - c. Matthew Derby Step 3 +L, \$870 stipend
  - d. Lisa Corbin Step 3 +L, \$870 stipend
  - e. Gregory Poole Step 3 +L, \$1,020 stipend

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- f. Lisa Hudik Step 3, \$720 stipend
- g. Karyn Fitzsimmons Step 3 +L, \$870 stipend
- h. Dawn Patterson Step 3 +L, \$870 stipend
- i. Doug Corbin Step 3, \$720 stipend
- j. Robert Conlin Step 3 +L, \$1,020 stipend
- k. Jessica Borek Step 3, \$720 stipend
- l. Susan Gerike Step 3, \$720 stipend
- m. Steve Koch Step 1, \$583 stipend
- n. Thomas Ridolfi Step 1, \$583 stipend
- o. Taylor Gilbert Step 1, \$583 stipend
- p. Sean Cunningham Step 1, \$583 stipend
- q. Terence Degnon Step 1, \$583 stipend (1:1 Aide)
- r. Joseph Sprague Administrator – \$150/night per Negotiated Agreement (1 night)
- s. Robert Schurtz Administrator – \$150/night per Negotiated Agreement (1 night)

17. Motion to approve the following fall 2018 salary adjustments for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Callahan, Kristin	Step 13, MA +12	Step 13, MA +30	\$81,123	+\$1,975
Davis, Julie	Step 8, MA	Step 8, MA + 12	\$62,839	+\$1,069
Derby, Matthew	Step 13, MA +12	Step 13, MA +18	\$72,307	+\$354
Enrico, Michele	Step 6, MA	Step 6, MA + 6	\$59,589	+\$731
Esposito, Donna	Step 7, MA + 12	Step 7, MA + 18	\$61,714	+\$354
Guire, Brian	Step 15, BA	Step 15, BA + 12	\$75,802	+\$1,070
Lettiere, Meghan	Step 9, BA + 12	Step 9, BA + 18	\$61,626	+\$356
Mahoney, Evan	Step 5.5, BA + 30	Step 5.5, MA	\$58,194	+\$915
Montalto, Michael	Step 7, BA + 6	Step 7, BA + 12	\$58,308	+\$341
Sakowski, Kathryn	Step 11, BA	Step 11, BA + 6	\$64,378	+\$729
Schweiger, Erin	Step 1.15, BA	Step 1.15, BA + 6	\$60,236	+\$838

- 18. Motion to approve Ms. Debra Armitage as a parent volunteer at PMES for the 18/19 SY.
- 19. Motion to approve Ms. Alicia Palumbo as a parent volunteer at PMES for the 18/19 SY.
- 20. Motion to approve Ms. Lois Branson as a parent volunteer at PMES for the 18/19 SY.
- 21. Motion to approve Ms. Rachel Sportelli as a parent volunteer at PMES for the 18/19 SY.
- 22. Motion to approve Ms. Leidy Obregon, a Stockton University student, as an intern in the ESL Adult Program during the first semester under the mentorship of Ms. Darlene DeLaCruz.
- 23. Motion to approve Ms. Valerie Tomaszewski, a TCNJ student and district sub, to tutor a student at PMES for approximately 5 hours under the mentorship of Ms. Leona Stanton. This will help her fulfill a course requirement.

**INFORMATION**

24. **+JOB POSTINGS:** Multiple positions for Family Learning Series Evening Event – PMES 2<sup>nd</sup> Grade Elementary Teacher Long Term Leave Replacement – PMES Math/Science Teacher Long Term Leave Replacement – PMES Part-Time General Aide – MIS 5<sup>th</sup> Grade Special Education Long Term Leave Replacement –

**N. BUSINESS, FINANCE & OPERATIONS**

- 1. +Motion to renew and extend Capehart Scatchard, P.A., as Labor Negotiator, for a term of either: (1) one year, from October 4, 2018 to October 3, 2019, or (2) settlement of the contract and finalization of the collective negotiations agreement for the negotiations for which the negotiator was retained, whichever is earlier, at an hourly rate of \$170.00 per hour, to a maximum not to exceed \$20,000 without additional Board authorization.

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2. +Motion to approve agreement with Elite Athletic Training Services on an as needed basis for substitute athletic trainer at a cost of \$50/hr.
3. +Motion to approve agreement with Robert Wood Johnson University Hospital of Hamilton on an as needed basis for substitute athletic trainer at a cost of \$50/hr.
4. Motion to re-purpose a “retired” van [Van #12] and convert to an equipment vehicle for use by the band and other school co-curricular programs to transport and/or store their equipment and materials versus the current ad-hoc approach of using specialized education vans for such transporting. There is no cost to the District; the Band Boosters would handle any conversion cost.
5. Motion to approve a maximum district wide travel reimbursement of \$315 pro-rated through June 30, 2019 for “regular business travel” to Mr. Luke Mrzljak as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b) [May 9, 2018].
6. Motion to approve agreement between Advancing Opportunities and BRSD to provide transition/job coach services for 12.5/hrs. a week for one student at a rate of \$60/hr.
7. Motion to approve one out of district placement to Florence Twp. School District, effective 9/5/18 through 6/20/19 with a tuition of \$44,900.
8. Motion to approve one out of district placement of Clinical Social Worker Services for a student at Florence Twp. School District, effective 9/5/18 through 6/20/19 with a tuition of \$13,000.
9. Motion to approve three out of district placements to MCSSSD MD Program, effective 9/6/18 through 6/30/19 with a tuition of \$52,910/each.
10. Motion to approve three out of district placements to MCSSSD AU Program, effective 9/6/18 through 6/30/19 with a tuition of \$65,490/each.
11. Motion to approve two out of district 1:1 Teacher Assistants to MCSSSD, effective 9/6/18 through 6/30/19 with a tuition of \$36,075/each.
12. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:  
BURLINGTON CITY SCHOOL DISTRICT
  - a. To transport Burlington City Field Hockey Team to Stuart Day School on September 5, 2018. Total cost \$254.16.
  - b. To transport Burlington City Field Hockey Team to Holy Cross School on September 14, 2018. Total cost \$152.45.
  - c. To transport Burlington City Football to Florence High School on September 14, 2018. Total cost \$145.52.
  - d. To transport Burlington City Cheerleaders to Salem High School on September 15, 2018. Total cost \$393.50.
  - e. To transport Burlington City Volleyball to Stuart Day School on September 19, 2018. Total cost \$298.99.
  - f. To transport Burlington City JV Football to Bordentown Regional School on September 24, 2018. Total cost \$197.75.
13. Motion to approve the following Joint Agreements payable to another school district:  
GATEWAY REGIONAL SCHOOL DISTRICT
  - a. To transport one student to and from Group Home to Bancroft Elementary School, Haddonfield, Rt. #GW34, September 1, 2018 to June 30, 2019. Total cost \$15,184.80.

**O. DISCUSSION ITEMS**

**P. POLICY**

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**Q. PUBLIC COMMENTS**

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Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

**R. ADJOURNMENT**