

Bay Haven Charter Academy, Inc.
Board of Directors Meeting
Thursday, July 12, 2018
North Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Mrs. Scotti Haney, Mr. Robert Fleming, Mr. David Haight, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mrs. Tiffany Ennis, Mr. Waylon Thompson

Absent: Dr. Jeremy Hatcher

Others attending: Mr. Larry Bolinger

- I. Call to Order** – 4:03 p.m.
- II. Pledge of Allegiance** - Mr. Jon McFatter
- III. Prayer** – Mr. Robert Fleming
- IV. Approval of Agenda** – Mrs. Haney made a motion to approve the agenda. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 06/07/2018 – Change to Action Item VII (I) – “Mr. Fleming was requested to assist in the writing of the RFP.” Mr. Fleming made a motion to approve the minutes subject to the change listed above. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions** – None
- VII. Action/Informational Items**
 - A. RFP Legal Services – Discussion regarding details and clarifications of items in the document ensued. A question was asked regarding the recommended number of days to allow for submittals. Mr. Bolinger recommended 10 business days. Mr. McFatter passed the gavel to Mrs. Haney the Vice-President. Mr. McFatter made a motion to proceed with the RFP for Legal Services as presented to the Board. Mrs. Wilson seconded the motion. Mrs. Haney called for the vote. All in favor, no further discussion, motion carries. Mrs. Haney passed the gavel back to Mr. McFatter.
 - B. Change order – Mr. Haight made a motion to approve the change order as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - C. Reclassification of position (Head of Maintenance) – In analyzing the current position, the position has more supervisory duties and job duties that demands a slightly different classification. Mr. Thompson made a motion to approve the reclassification as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
 - D. Substitute Pay – Mrs. Porter expressed hearing from some of our substitute teachers that they are going to go work for the district because there are “discrepancies” between what Haven pays and what the district pays. Questions were asked to the CFO and staff regarding current substitute teacher pay. Mr. Fleming and Mrs. Porter asked if the CFO could meet with principals for feedback and bring back a recommendation regarding substitutes, paraprofessional and long-term substitute teachers.

- E. Approval to enter agreement with Bay District Schools on Mental Health Assistance Allocation (MHAA) Plan – Mr. Fleming made a motion to approve for Bay Haven Charter Academy, Inc. to enter into an agreement with Bay District Schools on the Mental Health Assistance Allocation Plan. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.

VIII. Safety/Security Update – Mr. Bolinger reported on the progress of safety updates at both campuses. Mr. Spivey and Mr. Gant are working diligently getting information ready to go in to the state about safety and security. Mr. McLaughlin reported that in addition to the security measures progressing, he will be doing some training with his faculty and staff. Mr. Bolinger mentioned that in August, the staff will bring goals for next year. Haven goals center around the theme “great to incredible”. Mr. Bolinger gave a report on the PCMI partnership and the association between AMI kids and PCMI. Mrs. Ennis requested a copy of the contract between AMI and PCMI for review. The program that PCMI and NBH is developing is something that fits within job development grants. Mr. Thompson stated that in agreements with PCMI, Haven wanted to the right of first refusal in case they want to sell the building and reiterated that we need everything in writing. The City of Lynn Haven did not issue the DO on the 16 acres because they wanted to see the crosswalk first. Mr. Bolinger has will contact the appropriate party and will take Mr. White from GAC with him. Mrs. Swindler, Mr. McLaughlin, Mr. Jacobs and Mr. Bolinger with PCST’s Brian Haddad concerning the pool. Their board is moving rather slowly. Expectations are that PCST will honor a commitment made to NBH. He said their board meets Saturday and they will let us know. They have formed a foundation to run through funding for the pool. The suggestion was made that Mr. Bolinger and Mr. McLaughlin meet one on one with a particular member to help move things along.

IX. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, July 26th at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held on Thursday, August 2nd at 4:00 p.m. at the North Bay Haven campus in the Media Center.
- C. July Budget Workshop – rescheduled to Tuesday, August 7th at noon in NBH media center for a lunch meeting.

X. Public Comments – It was suggested that maybe next summer, perhaps the board could have noon meetings.

XI. Board Comments – Mr. Fleming mentioned that the sports complex update on CEO report indicated the plans would be available at today’s meeting. Mr. Bolinger apologized and noted the intention was to have them here. He will have them next month. The question was asked if there were still construction items needing work for the elementary building. Mr. McLaughlin said there were still punch list items PECO update: The CFO wants to have the Budget workshop first so the Board has all factors to consider. Mr. Thompson inquired about the Ancillary programs report in the packet and noted all three programs are down significantly. He asked the reason. The CFO and CEO indicated that they will have Mrs. Phelan send board an explanation. Mrs. Porter requested for Mrs. Vickers to talk to the Bay Haven PTSP president regarding the lack of details and financial information in their report, who is attending the meetings and where they are being held. At the August meeting, the CFO will come back with recommendations regarding the financials of PTSP and other direct support organizations.

XII. Public Recognition

XIII. Adjournment – 6: 11 p.m.