

## Loading and Unloading Safety Policy

For safety and efficiency, please follow these procedures for dropping off and picking up students. Your cooperation will help ensure the safety of all our students.

- The entire curb in front of the Multi-Purpose room is designated for loading and unloading.
- The first seven parking spaces next to the disabled person parking is designated for day care pick up only between 2:30 – 3:15 Monday thru Friday.
- Students will be asked to wait for parents in front of the MP room rather than in front of the school.
- Vehicles in curbside lane MUST drive forward to furthest available curbside space (PULL FORWARD)
- Vehicles may not double park or wait for a space to open. If no curbside loading space is available vehicles must loop around into the parking area queue and wait for curbside space (located in the one-way parking area adjacent to visitor parking).
- Once students are in or out of the car, please pull completely out of the curb side lane and exit the lot.
- REMAIN IN YOUR VEHICLE WHILE AT CURBSIDE.
- Be aware of everything around you, there are many students and cars – refrain from cell phone use.
- Please ensure students have all belongings, DO NOT store backpacks in your car trunk.
- Please follow traffic valets and attendants directions at all times.

***We ask that you do not park in spaces labeled STAFF or RESERVED.***

Teachers and staff drive thru the same traffic, when spaces are not available for them to park upon arrival, they are not available to escort students to class at the bell and start teaching.

Thank you for your understanding and cooperation!

