

# ***ALBANY MIDDLE SCHOOL TARDY POLICY***



- Students are tardy if they are not in their seat or space when class begins (bell rings).
- Teachers will notify students during the same period if they were tardy that period.
- Students will be notified of all consequences via tardy slips Monday of the following week.
- Students serving consequences must complete their consequences the week of notification.
- Tardy totals reset every calendar month.

3 tardies - 30 minute Wednesday detention

6 tardies - 60 minute Wednesday detention

9 tardies - 90 minute Friday detention + weekly intervention mtg.

12 tardies - 120 min Friday detention; 1 day unexcused absence

Note: Every tardy triggers an automated call home