



Portfolio Wild Card

Due to varying JATC program opportunities, there may be circumstances that prevent a student from completing the required number of supplementary items in a given portfolio content area. In the event that a student encounters such a circumstance, the following portfolio “wild card” guidelines may be applied to substitute a supplementary requirement from one portfolio content area to another:

- Student must explain the necessity of the wild card substitution (see below).
- The program instructor must approve the substitution in advance (see signature below).
- Wild card items cannot be counted in more than one category.
- This wild card document must accompany the substitution and its required documentation (only “Supplementary” items may be substituted—No “Core” items can be substituted).
- Year-long programs may only use the wild card option once.
- Semester program students may use the wild card up to two times in the portfolio.

Student’s compelling reason for the wild card substitution:

Area substituted from (circle one): Leadership Program Competency
 Career Readiness College Readiness

Area substituted to (circle one): Leadership Program Competency
 Career Readiness College Readiness

Program Instructor’s Approval: _____