

MINUTES

Regular Meeting

October 18, 2016

The Regular Meeting of the Bay Head Board of Education convened Tuesday, October 18, 2016, at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 22, 2016 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph S. Cornell, III; Mr. Benjamin Hinds; Mr. Barry Pearce. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Mr. Darren Erbe; Mrs. Sandra Antognoli

At 6:45 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Erbe and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: Status of tuition payments; hiring certificated substitutes and construction contract.

AYE: CORNELL, HINDS, PEARCE

NAY: NONE

At 7:37 PM the board reconvened from Closed Session.

Open to Public for Agenda Items None

Correspondence was presented for the board's review.

Public Hearing on Violence, Vandalism and Final HIB Report

A motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to open the public hearing to discuss the Violence, Vandalism and HIB Report for the 2015-2016 school year.

VIOLENCE, VANDALISM and Final HIB Report – No incidents

Public Comment on the Violence, Vandalism and HIB Report - None

Violence, Vandalism and Final HIB Report A motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to approve the Violence, Vandalism and HIB Report for the 2015-2016 school year.

Close Public Hearing A motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to close the public hearing on Violence, Vandalism and HIB Report.

Board Member Committee Reports:

Curriculum:

Mr. Camardo reported that he and Mrs. Fallivene will be attending a Literacy Consortium for Readers/Writers Workshop with Medford Twp. Schools.

Technology:

Mr. Camardo reported that we did not receive the Ocean First Technology grant but the school did receive a \$250 Staples Gift Card and he would like the gift card to go toward a 3D Printer. Mr. Cornell stated that we were looking into ordering a portable SmartBoard.

Budget/Finance:

Nothing to report.

Personnel/Negotiations:

Nothing to report.

Buildings/Grounds:

The board discussed the recent Bay Head School Foundation meeting. There was some discussion on the possibility of purchasing a generator or alternative solar power.

Policy:

Nothing to report.

Community Relations:

Mr. Pearce reported that the 10th Annual Shark Run was held on October 1st and was a great success. Mr. Pearce added that Walking Wednesday has started and Men’s Basketball night is every Tuesday from 7:30 PM to 9:00 PM.

Delegate/Legislative:

Nothing to report.

Athletics:

Mr. Hinds reported that the first annual Island Challenge was held at Ocean County College; Saturday Morning Sports has started; and both soccer teams are doing well.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the attendance and related expenses for the following board members and staff member(s) for the 2015-2016 school year.

Miss Maria Wills	December 15, 2016
Miss Maria Wills	October 14, 2016 (retroactive)

AYE: CORNELL, HINDS, PEARCE

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following item:

1. **Field Trips** To approve participation in the Count Basie Theater Education Outreach Program on February 3, 2017, March 6, 2017 and April 24, 2017.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

June Monticello – Adjust Salary A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to adjust June Monticello's salary for the 2016-2017 school year as follows:

1. **Special Education Teacher** (from 35% time to 44% time) \$24,621 effective September 1, 2016.
2. **Paraprofessional** – \$5,994 (14.58 hours per week at \$11.42 per hour)

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

Memorandum of Agreement A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the Memorandum of Agreement between the Bay Head Board of Education and the Bay Head Police Department.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

NJQSAC Statement of Assurance – School Year 2016-2017 A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following:

- Approve the submission of the Quality Single Accountability Continuum (NJQSAC) State of Assurance for the 2016-2017 school year, as presented.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

Resignation – Steven Wiltbanks A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to accept the resignation of Steven Wiltbanks effective December 9, 2016 and to approve advertising for his replacement.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

Accept Resignation – Michael Langley

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to accept the resignation of Michael Langley effective December 17, 2016 and to advertise for a replacement.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

Full-time Custodian – Henry Munoz

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to hire Henry Munoz as a fulltime custodian at a salary of \$25,634 (\$12.32 per hour) prorated as of the first day full-time employment begins.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

Substitute Custodians A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to hire Michael Langley and Stephen Hazuka as a substitute custodian at a rate of \$12 per hour, on an as needed basis.

AYE: CORNELL, HINDS, PEARCE
NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

Approval of Minutes A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

September 27, 2016 - Regular Meeting, Open and Executive session

AYE: CORNELL, HINDS, PEARCE

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending August 31, 2016, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending August 31, 2016 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of August 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, PEARCE

NAY: NONE

List of Bills A Motion to was offered by Mr. Hinds and seconded by Mr. Pearce to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$142,772.89 for the 2016-2017 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, PEARCE

NAY: NONE

New Business The board discussed that it would like to look into having filtered water fountains. After discussion, the board asked to get prices for installation and costs for replacement filters.

Old Business - None

Superintendent's Report

Dr. Morris reported the following:

- A. Enrollment as of October 14, 2016

Bay Head School	131 students
Point Pleasant Beach High School	28 students
Vocational School Students	4 students
Out of District	<u>1 students</u>
Total	164 students

B. Principal/Superintendent Monthly Report was attached for the board’s review.

C. Workshop Requests were attached for the board’s review.

Public Comment

Mrs. Shannon Curtis stated that the Holiday Bazaar will be held on December 9th. She added that the Boosters have a new Spirit Wear Vendor; and the Bay Head School Foundation purchased new banners for the gym.

Mr. Andy Frizzell asked the Board to consider forming a committee to discuss alternative energy opportunities.

Motion to adjourn At 8:49 PM, a motion was offered by Mr. Hinds, seconded by Mr. Pearce and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary