



# Bus Stop 'Walk Out' Request Form

Students residing beyond a half-mile but within a one-mile radius from their assigned school may 'walk out' to a bus stop beyond the one-mile radius with prior approval from the Transportation Supervisor.

- ◆ Approval may be granted provided there is seating space available on the requested bus and the student is able to safely access the bus stop. Approval may be terminated should circumstances change, such as bus capacity, route change or student misconduct.
- ◆ **This approval may be granted for one school year.**
- ◆ **The approval process may take up to 2 weeks.** Approval will be granted **no earlier than September 1** of the upcoming school year via written correspondence. **This correspondence must be presented to the driver to board the bus.**

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade: (upcoming school year) \_\_\_\_\_

Desired 'Walk Out' Bus Stop Location: \_\_\_\_\_ Bus #: \_\_\_\_\_

Please explain your reason for this request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Print and mail this form to: CVSD, Transportation Supervisor, 19307 E. Cataldo, Spokane Valley, WA 99016  
You may also fax to 509-558-5419 or scan and email to sverhoef@cvsd.org

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## For Department Use ONLY

Date received: \_\_\_\_\_

Straight line distance from school: \_\_\_\_\_ Seating capacity on requested route: \_\_\_\_\_

Safety hazards along access route to bus stop? \_\_\_\_\_

Approved Reason: \_\_\_\_\_

Denied Notified: \_\_\_\_\_

Transportation Supervisor: \_\_\_\_\_