

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Regular Meeting
March 8, 2018

The Garvey Board of Education met in regular session on March 8, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Keilley Meng.

ROLL CALL

Present at the meeting were Mr. Henry Lo, Ms. Keilley Meng, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Ms. Staci Ma, Ms. Anna Molinar, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Sandra Gonzalez led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of John Nunez seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:03 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Keilley Meng indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Board and Superintendent**
Anita Chu expressed appreciation for the support for the various celebrations and recognitions held in the past few weeks, including the Golden Apple breakfast award, the Garvey Council PTA Founders Day, the

Garvey Intermediate School garden ribbon cutting ceremony, a memorial service for teacher Phillip Posada, and the Garvey Education Foundation awards dinner. Ms. Chu invited everyone to the upcoming music and drama performances at Temple Intermediate School and at Garvey Intermediate School. On Saturday, March 17th, the 9th Annual Youth Summit for students in 6th through 12th grade will be held at Garvey Intermediate School.

Anita Chu gave an update on the Dual Language Program. Four parent information meetings were held with over a hundred parent participants. The District had received over 100 applications and applications are due by March 23rd. Decisions on student placement and school assignments will be made in the next few weeks.

John Nunez stated he will become a great-grandfather at the end of this week. Mr. Nunez invited everyone to the Alhambra Education Foundation dinner on Saturday, March 17th. The dinner supports our children when they reach the high school years.

Henry Lo thanked everyone for supporting the Garvey Education Foundation dinner which was very successful.

Keilley Meng thanked Vinh Ngo and Henry Lo for their leadership in organizing the Garvey Education Foundation dinner. She also spoke of the Woodcraft Rangers Lunar New Year performances at Bitely School.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, thanked everyone who worked on the gift baskets for the Garvey Education Foundation dinner. Mr. Tang stated the GEA negotiation team has reached a tentative agreement on the matter of retirement benefits. The next bargaining meeting is scheduled for March 14th.

Mr. Tang talked about the upcoming spring recess and teachers' preparation for various student events such as Math Field Day, Spelling Bee Contest, History Day L.A., Science Olympiad, and the local student performances. Mr. Tang expressed a concern for too many incidents of gun violence. He hopes the District will have a team that will find solutions and have a plan to address these incidents.

Mr. Tang encouraged the Board to pass a resolution to endorse Tony Thurmond, who is in support of public education, as State Superintendent of Public Instruction. Mr. Tang spoke of a highly recommended book from R.J. Palacio, Wonder. The book talks about an inscription on an Egyptian tomb, "*Your deeds are like your monuments.*" Mr. Tang noted that as leaders of the District, "*the things we do are like monuments.*" He also cited a quote by John Wesley; "*Do all the good you can. By all the means you can. In all the ways you can. In all the places you can. At all the times you can. To all the people you can. As long as ever you can.*"

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Child Development Program, and Bernardine Perez, Head Start Policy Committee (PC) Liaison addressed the Board regarding the Head Start/State Preschool Program.

Ms. Perez spoke about the Head Start campaign, “Abriendo Puertas” (Opening Doors), to develop parent engagement programs for student success in school. A survey was conducted at the beginning of the school year regarding parent engagement and the results showed a need to change the time of parent meetings to increase parent involvement.

Dr. Gonzalez stated that a lot of the Head Start parents have shown high interest in the Dual Language Program. She indicated the Head Start Program is fully enrolled and the State Preschool Program has nine (9) vacancies. Enrollment has started for the upcoming school year. In terms of staffing, there are seven (7) teacher assistant vacancies. However, changes will be made to the organizational structure for the upcoming school year and the District will need to recruit only three of these positions.

Dr. Gonzalez talked about a monitoring visit from the L.A. County Office of Education to ensure that internal controls are effective to monitor classroom safety and health concerns, as well as, the timely resolution of findings and implementation of recommendations that are still pending. Dr. Gonzales stated that the National Association for the Education of Young Children (NAEYC) will be making a comprehensive reaccreditation visit for the Hillcrest site. Notification of the date is expected within the next three weeks.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – February 8, 2018
Consent.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Consent.
3. Board Policy 5141.33 – Head Lice
First reading and possible adoption of revisions to Board Policy 5141.33 Head Lice. Consent.
4. Contract – Innovative Early Childhood Education Systems, LLC (Head Start/State Preschool Program Professional Development)
It is recommended that the Board of Education approve the contract with Innovative Early Childhood Education Systems, LLC to provide a one and a half-day training to the Head Start/State Preschool family services and management staff in April 2018, at a total cost of \$3,275.00, to be paid from Head Start/State Preschool Training and Technical Assistance (T/TA) Funds. Consent.

5. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – One-Time Supplemental (OTS) Funds (Maintenance Vehicle Purchase)
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for One-Time Supplemental (OTS) funding for the purchase of a maintenance vehicle, not to exceed \$40,000.00. Consent.

B. Human Resources

1. Personnel Assignment Order 17-18-10 (Revised)
It is recommended that the Board of Education approve the Personnel Assignment Report 17-18-10 as presented. Consent.

C. Learning Support Services

1. Outdoor Education – Mile High Pine Camp (Willard School)
It is recommended that the Board of Education approve the participation of forty-nine sixth grade students, three teachers, and two additional adult chaperones to attend an outdoor education program at the Mile High Pine Camp from May 1 through May 4, 2018. The estimated cost of \$9,433.00 to be paid by donations, Associated Student Body (ASB), Parent Teacher Association (PTA), and Title I Funds. Consent.
2. Memorandum of Understanding Ratification – Parent Institute for Quality Education (Emerson School)
It is recommended that the Board of Education ratify Memorandum of Understanding with Parent Institute for Quality Education (PIQE) to provide parent training to Ralph Waldo Emerson School parents from February 21 through April 25, 2018 at an estimated cost of \$9,000.00, to be paid from Title 1 Program Funds. Consent.

D. Student Support Services

1. Contract Ratification – Bridgette Klaus dba Let’s Talk About It, Auditory-Verbal Therapy (Non-Public Agency Services)
It is recommended that the Board of Education ratify the 2017-18 contract with Bridgette Klaus dba Let’s Talk About It, Auditory-Verbal Therapy, for a student who requires auditory-verbal assessment and therapy. Total contract cost is not to exceed \$4,700.00; to be paid from Special Education Funds. Consent.
2. Contract – Brain Learning Psychological Corporation (Psycho-Educational Evaluation & Speech and Language Evaluation)
It is recommended that the Board of Education approve the 2017-18 contract with Brain Learning Psychological Corporation to provide one Psycho-educational Evaluation not to exceed \$4,500.00 and a Speech and Language Evaluation not to exceed \$2,500.00. Total contract cost is not to exceed \$7,000.00; to be paid from Special Education Funds. Consent.

E. Business Services

1. Purchase Order Report 17-18-10
It is recommended that the Board of Education approve Purchase Order Report 17-18-10 as presented. Consent.
2. Contract – Ziemba + Prieto Architects (Digital Marquee – Williams School)
It is recommended that the Board of Education approve contract with Ziemba + Prieto Architects, to provide architectural services for installation of a digital marquee at Williams School. Total cost of \$10,650.00 to be paid from Head Start Funds. Consent.

3. Contract – SSD Alarms, Inc. (Security Alarm System Upgrade – Child Development Office & Williams Head Start Facility)
It is recommended that the Board of Education approve contract with SSD Alarms, Inc. for upgrades to security alarm system at Child Development Office and Williams Head Start buildings. Total cost, not to exceed \$14,000.00, to be paid from Head Start Funds. Consent.
4. Contract – SSD Alarms, Inc. (Security Alarm System Upgrade – Williams School)
It is recommended that the Board of Education approve contract with SSD Alarms, Inc. for upgrades to security alarm system at Williams Adult Education Facility. Total cost, not to exceed \$8,299.00, to be paid from Bond Funds. Consent.
5. Contract – PacificWest Energy Solutions (HVAC – Williams School)
It is recommended that the Board of Education approve contract with PacificWest Energy Solutions for engineering design services for HVAC at Williams School. Total cost of \$8,925.00 to be paid from Bond Funds. Consent.
6. Contract – R T Enterprises (HVAC – District Office)
It is recommended that the Board of Education approve the contract with R T Enterprises to install two HVAC units at the District Office. Total cost of \$16,500 to be paid from Bond Funds. Consent.
7. Notice of Completion – JR Universal Construction, Inc. (Renovation – District Office)
It is recommended that the Board of Education accept the completion of renovation at the District Office at a cost of \$191,290.00 payable from Bond Funds. Consent.
8. Notice of Completion – SKC Company (Portable Classrooms – Emerson School)
It is recommended that the Board of Education accept the completion of renovation of thirteen (13) portable classrooms at Emerson School at a cost of \$161,341.84 payable from Bond Funds. Consent.
9. Contract – Hernandez Consulting Services (Insurance Program Options)
It is recommended that the Board of Education approve contract with Hernandez Consulting Services to evaluate insurance program options for the amount of \$5,000.00 payable from Safety Credits. Consent.
10. Replacement Check for Stale-Dated Warrant
It is recommended that the Board of Education approve the Reissuance of Replacement Check for a Stale-Dated Warrant in an amount of \$510.94. Consent.

REPORTS AND INFORMATION ITEMS

- A. Presentation on the 2017-18 Second Interim Report
Anita Chu indicated that the 2017-18 Second Interim Report reflects a more positive fiscal status than the First Interim Report presented to the Board in January 2018.

Grace Garner, Chief Business Officer, gave an overview of the budget cycle and stated this budget report shows a positive certification.

Marisela Barba, Director of Fiscal Services, outlined the changes in the Second Interim Report as compared to the First Interim Report. The increase in the projected revenues is primarily contributed by the changes in the State budget, including: an increase of \$700 million for Proposition 98 and an increase of \$92 million for LCFF Gap Funding for the 2017-18 fiscal year; and an increase of \$3.1 billion for Proposition 98, an increase of \$2.9 billion for LCFF Gap Funding, and a \$1.8 billion one-time discretionary funding

(representing additional \$295 per Average Daily Attendance) for the 2018-19 fiscal year. Additionally, the projected funded ADA for 2018-19 is increased by 20 based on the current enrollment number. These changes result in increases in revenue: \$46,459 for 2017-18, \$2,524,342 for 2018-19, and \$1,023,023 for 2019-20.

Anita Chu stated that despite the increase in revenue, the District continues to engage in structural deficit spending. Consequently, in accordance to fiscal monitoring regulations of the L.A. County Office of Education (LACOE), the District is required to submit an annual stabilization plan to address the deficit spending challenge in order to achieve a balanced budget. The Board received the plan as part of the First Interim report and the plan continues to be adjusted to align to the latest fiscal conditions. The plan includes three major actions: 1) personnel cost management, 2) reduction in expenditure, and 3) committing Ending Balance to “Assigned Funds” to restore reserve level.

Ms. Barba described the changes in expenditures and the adjustments made to correct overstatements in certificated and classified salaries resulting in a reduction in expenditures. Ms. Barba stated the assigned ending balance of the unrestricted funds in the multi-year projections: \$9.68 million (2017-18), \$7.67 million (2018-19), and 2.56 million (2019-20). The unassigned ending balance is zero.

Henry Lo asked about the state’s rainy day funding in relation to today’s economy and if there is anticipation of facing a recession. Ms. Barba stated that the State is optimistic about increases in personal tax and corporate/sales tax. However, the District needs to set up a strategy in case of emergencies or a future financial recession.

ACTION ITEMS

A. 2017-18 Second Interim Report

On the message of John Nunez, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the District’s Second Interim Report (Positive Certification) pursuant to Education Code (EC) Sections 35035(g), 42130 and 42131, certify District’s ability to meet its financial obligations for the remainder of current fiscal year (2017-18) and the subsequent two fiscal years (2018-19 & 2019-20).

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

B. Resolution 17-18-11 – Supplementary Retirement Plan (SRP)

On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board adopted Resolution No. 17-18-11 – Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP).

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

C. Resolution 17-18-12 – Layoff of Classified Management Position

On the motion of Henry Lo, seconded by John Nunez, and carried by a vote of 5 to 0, the Board adopted Resolution No. 17-18-12 - Layoff of Classified Management Position.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes

John Nunez **Yes**
Ronald Trabanino **Yes**

D. Public Hearing – California School Employees Association, Chapter 292, Interest-Based Initial Bargaining Proposal

A public hearing opened at 7:47 p.m., and closed at 7:48 p.m., to discuss the California School Employees Association, Chapter 292, Interest-Based Initial Bargaining Proposal to Garvey School District for 2017-2018. There were no requests to speak.

E. California School Employees Association, Chapter 292, Interest-Based Initial Bargaining Proposal

On the motion of Ronald Trabanino, seconded by John Nunez, and carried by a vote of 5 to 0, the Board approved the California School Employees Association, Chapter 292, Interest-Based Initial Bargaining Proposal to Garvey School District for 2017-18.

Vote: **Henry Lo** **Yes**
Keilley Meng **Yes**
Vinh Ngo **Yes**
John Nunez **Yes**
Ronald Trabanino **Yes**

F. Public Hearing – Garvey School District Interest-Based Initial Bargaining Proposal

A public hearing opened at 7:48 p.m., and closed at 7:49 p.m., to discuss the Garvey School District Interest-Based Initial Bargaining Proposal to California School Employees Association, Chapter 292, for 2017-2018. There were no requests speak.

G. Garvey School District Interest-Based Initial Bargaining Proposal

On the motion of Vinh Ngo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Garvey School District Interest-Based Initial Bargaining Proposal to California School Employees Association, Chapter 292, for 2017-18.

Vote: **Henry Lo** **Yes**
Keilley Meng **Yes**
Vinh Ngo **Yes**
John Nunez **Yes**
Ronald Trabanino **Yes**

H. California School Boards Association (CSBA) 2018 Delegate Assembly Election for Sub-Region 23-A

The Board of Education discussed choosing to cast votes to fill up to three vacancies on the CSBA Delegate Assembly for Sub-Region 23-A. Newly elected delegates will serve a two-year term beginning April 1, 2018 through March 31, 2020.

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board voted to cast a vote in support of John Nunez to fill one of the vacancies in the CSBA Delegate Assembly for Sub-Region 23-A.

Vote: **Henry Lo** **Yes**
Keilley Meng **Yes**
Vinh Ngo **Yes**
John Nunez **Yes**
Ronald Trabanino **Yes**

I. School Safety

A discussion was held by the Board of Education on school campus safety. John Nunez encouraged everyone to be proactive in response to all the news and media coverage and ensure the safety in our

A discussion was held by the Board of Education on school campus safety. John Nunez encouraged everyone to be proactive in response to all the news and media coverage and ensure the safety in our campuses. Mr. Nunez stated he is strongly against teachers being armed but there needs to be a strategy of having strong relationships with our law enforcement agencies. He asked about Senate Bill 1626 which provides funding for school safety officials. Vinh Ngo asked the staff to review our emergency plans on earthquake, fire, active shooter and counseling support available for incidents of violence and disasters. Ronald Trabanino asked about plans from San Gabriel Police to establish a sub-station at the Marshall site and added policing at different times at all our school sites.

Anita Chu stated that San Gabriel Chief of Police Gene Harris has mentioned that four officers are assigned at Dewey School and he is meeting weekly with the officers. Rosemead and Monterey Park cities also have close partnerships with the District; and a new web-based communication system, Catapult, is linked to all these agencies to ensure timely notification during an emergency. This messaging system was recently used during a police-related incident at Bitely School. Ms. Chu stated that next month there will be a district-wide active shooter drill. Ms. Chu distributed a sample resolution on school safety by the California School Boards Association (CSBA) that the Board may wish to consider at the next Board meeting.

OTHER ITEMS OF INTEREST TO THE BOARD

Henry Lo reminded everyone of the upcoming Legislative Day at the State Capitol.

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

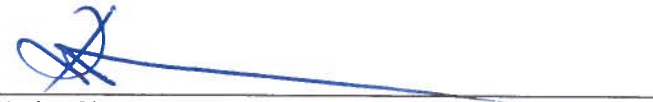
Meeting Date	Agenda Topic
March 22, 2018	
April 19, 2018	
May 10, 2018	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:05 p.m.



Keilley Meng, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Lucy Chavez
Marlene Hernandez
Sergei Orloff
Ken Tang